

**HOONAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT**

To deliver a quality education that inspires and challenges all students to reach their full potential.

Thursday November 21, 2019

7:00 PM

REGULAR BOARD MEETING

Located in the School Library

.....
AMENDED MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

Regular Board Meeting-October 17, 2019

BOARD CALENDAR

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report - Ralph Watkins, Written
- B. Business Office Report - Amy Stevenson, Written
- C. Grant Report - Norma Holmgaard, Written
- D. Maintenance Report - Jeremiah Byers, Written
- E. STEPS Family Engagement Report - Heather Powell, Written
- F. Board & Committee Reports - Harold Houston, Oral

NEW BUSINESS

- 1.0 AASB Policy Update-BP 3515.5 Restrictions on Sex Offenders on Campus - 1st Reading
- 1.2 Memorandum of Agreement - GEMS Training LLC
- 1.3 Memorandum of Agreement - Herb Sheakley Jr.
- 1.4 Memorandum of Agreement - Alaska Academy of Advanced Cosmetology

DISCUSSION ITEMS

- Letter to the Board
- Date for Superintendent Evaluation
- Gaming as Supplement Income

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- **January 16, 2020**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

SIGN IN SHEET

Meeting: Regular Board Meeting Date: November 21, 2019

Public Comments

Name (please print)	Subject	Telephone Number
1.		
2.		
3.		
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Public Comment and Communications

Name (please print)	Subject	Telephone Number
13.		
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Three minutes per speaker.

Hoonah City School District Board of Education Meetings

<u>Meeting Date</u>	<u>Packet Information Due</u>	<u>Packet Distributed*</u>
Aug 15, 2019	Aug 7, 2019	Aug 9, 2019
Sept 19, 2019	Sept 11, 2019	Sept 13, 2019
Oct 17, 2019	Oct 9, 2019	Oct 11, 2019
Nov 21, 2019	Nov 13, 2019	Nov 15, 2019
Dec 20, 2018	Dec 12, 2018	Dec 14, 2018
Jan 16, 2020	Jan 8, 2020	Jan 10, 2020
Feb 20, 2020	Feb 12, 2020	Feb 14, 2020
Mar 19, 2020	Mar 11, 2020	Mar 13, 2020
Apr 16, 2020	Apr 8, 2020	Apr 10, 2020
May 13, 2020	May 21, 2020	May 15, 2020
Jun 18, 2020	Jun 10, 2020	Jun 12, 2020

BB 9320 Regular Meetings

The School Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular School Board meetings and shall be notified of any changes to the calendar.

The School Board shall schedule one regular meeting each month***. Unless changed by the School Board, regular meeting shall be held at 7:00 PM at the school. Notice of regular meeting shall be posted at least five (5) days prior to the meeting.

*Packets are posted at www.hoonahschools.org when distributed to the Board of Education.

**The Board of Education may opt to hold a budget work session in lieu of a board meeting in December.

***The Hoonah City School District Board of Education established the third Thursday of each month as the designated board meeting date.

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

October 17, 2019

**Library
7:00 PM**

BOARD MEMBERS PRESENT: Amy Courtney, Harold Houston, Robert Hutton, Dillon Styers, and Grace Villarreal.

SUPERINTENDENT/PRINCIPAL PRESENT: Ralph Watkins

OTHERS PRESENT: Anne Sharclane, Recording Secretary; Amy Stevenson Business Manager; Jeremiah Byers, Maintenance, Tesh Miller, Pearl Miller, Veronica Dalton, Joan Martin, Charles Martin, Stan Savland, Jamie Erickson, Phillip Sharclane Jr., Heidi Jewell, Liyah Jewell, Jose Rodriguez.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:01 P. M.

OATH OF OFFICE: Amy Courtney raised her right hand and was administered the Oath of Office.

PLEDGE OF ALLIGIANCE

ROLL CALL: All five (5) Board Members were present at roll call, a quorum was established.

REORGANIZATION OF THE BOARD:

- **President**

Grace Villarreal nominated Harold Houston. Dillon Styers nominated Robert Hutton. Nominations were closed. The final tally was three (3) votes Harold Houston and two (2) votes Robert Hutton. Harold Houston is the newly elected Board President.

- **Vice President**

Harold Houston nominated Dillon Styers. Nominations were closed. The final tally was four (4) votes Dillon Styers and one (1) write-in vote for Robert Hutton. Dillon Styers is the newly elected Board Vice President.

- **Secretary/Clerk**

Harold Houston nominated Amy Courtney. Nominations were closed. The finally tally was five (5) votes Amy Courtney. Amy Courtney is the newly elected Board Secretary/Clerk.

CORRESPONDENCE TO THE BOARD: Stipend request from Christina Carrick read by Ralph Watkins.

AGENDA REVISIONS: No revisions.

ADOPTION OF AGENDA: No objections to adopting the agenda as presented. The agenda was approved by unanimous consent.

APPROVAL OF MINUTES: Grace Villarreal, Robert Hutton move to approve the minutes of Regular board meeting on September 19, 2019 as presented. The minutes were approved as presented by unanimous consent.

BOARD CALENDAR: The Principal Round Table will start at 5:30 pm instead of 6:00 pm on October 23, 2019

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

- Heidi Jewell advised board to stick to Teacher/Classified Contracts in regards to Christina's email. "What you do for one, you do for all."
- Ida Jo Sheakley spoke to the board regarding student issues with her son. The board asked her to follow the chain of command.

ADMINISTRATIVE REPORT:

A. Chief Administrator's Report - Ralph Watkins

- Written report

B. Business Office Report - Amy Stevenson

- Written report

C. Grant Report – Norma Holmgaard

- No new grant report for October

D. Maintenance Report – Jeremiah Byers

- Written Report

E. Board & Committee Reports – Harold Houston

- **Superintendent/Principal Evaluation Committee – Dillon Styers**
Dillon would like to have a new template created by the November Regular Board Meeting. If not created they will use the same one from last year for this year's evaluation.
- Ralph gives youth leadership report. He reports that Liyah Jewell is the newly elected Student representative for school year 2019/2020. Liyah raised her right hand and was administered the Oath of Office.

Old Business

- 1.0 AASB Policy Updates for Articles 5 and 6 for 2nd and final reading.**
Robert Hutton, Dillon Styers move that we lay on the table for second and final reading the following policies that contain changes as recommended by AASB: BP 5141.42 Professional Boundaries of Staff with Students, AR 5141.42

Professional Boundaries of Staff with Students, E 5141.42-1 School Employee Training Handout, E 5141.42-2 Administrative Responses Checklist, BP 6115 Ceremonies and Observances, BP 6141.3 Culturally Responsive Education, BP 6142.4 Community Service, BP 6142.5 Environmental Education, BP 6143 Course of Study. The AYE's have it. The motion passes unanimously.

NEW BUSINESS:

- 2.0 Approval of Classified Employees Negotiated Agreement**
Robert Hutton, Grace Villarreal move that we approve the Classified Employees Negotiated Agreement. Discussion: None.
The AYE's have it. The motion passes unanimously.
- 2.1 FY 19 Annual Financial Report**
Grace Villarreal, Robert Hutton move that we approve the FY 19 Annual Financial Report. Discussion: None
They AYE's have it. The motion passes unanimously.
- 2.2 MOA for Roadrunner Educational Consulting.**
Robert Hutton, Dillon Styers move that we approve the Memorandum of Agreement for Roadrunner Educational Consulting. Discussion: None
They AYE's have it. The motion passes unanimously.
- 2.3 MOA for Heather Powell STEPS.**
Grace Villarreal, Amy Courtney move that we approve the Memorandum of Agreement for Heather Powell STEPS. Discussion: None
They AYE's have it. The motion passes unanimously.

DISCUSSION ITEMS

- **Board Self-Improvement Goal #2**
Amy Courtney would like to know more about the "Self-Improvement Goal #2" before committing to it.
- **Standing Committee(s)**
Robert Hutton suggests creating ad hoc committees as needed.
- **Policy Adoption Process**
Robert Hutton is still the policy update person. He asks the board if they would like to keep following procedures they been practicing for Article updates. Board agreed.
- **Annual Board Handbook Update**
Robert Hutton will update the Board Handbook and make available to board members.

PUBLIC COMMENTS (THREE-MINUTES)

- Heidi Jewell congratulates Amy Courtney and Liyah Jewell for being elected on the board. She encourages the board to work together and to stay within their budget.

She offers Amy her time and input on the boards self-improvement goal #2. She thanked Ralph for the test data he shared. Heidi asked where the playground equipment is being stored.

- Jamie Erickson expressed her concerns to the board about recent bullying that has been going on. She feels that it needs to be addressed. She thanked Ralph for the testing data and recommended that they make reading more fun. Like a competition. Battle of the Books was always fun.

COMMENTS FROM BOARD

- Grace Villarreal thanks Heidi for all her service on the School Board. She will be missed. Grace also welcomed Liyah Jewell and Amy Courtney to the board. She also gave her condolences to the family of Esther Greenwald. She would like a card and flowers sent to Gordon and family on behalf of Hoonah Schools.
- Robert Hutton says a former HCS teacher was disappointed that her new school district doesn't celebrate student success like Ralph does.
- Harold Houston welcomes new board members Liyah Jewell, student representative and Amy Courtney, Board Secretary/ Clerk. He finished by thanking all those who took time to come to the meeting.
- Stan Savland spoke on the 1% sales tax that was recently passed during the city election. He says it speaks greatly! The people of Hoonah support Hoonah City Schools.

FUTURE AGENDA ITEMS: No future agenda items at this time.

ADJOURNMENT: Meeting adjourned at 8:39 pm.

Respectfully submitted,



Amy Courtney
Board Secretary



Anne Sharclane
Anne Sharclane
School Board Secretary

*Please note that the audio recording of this meeting is available for listening in the District Office.

November

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3 Middle School Basketball @ Kake	4 Middle School Basketball @ Kake	5	6	7 AASB Annual Conference in Anchorage	8 Middle School Basketball Kake visiting	9 Middle School Basketball Kake visiting
10	11 Beginning of two-week elective phase (ends 11/22) Veterans Day Program SPIRIT WEEK 11/11-11/15	12 Child find begins	13	14	15	16
17	18	19	20	21 Regular School Board Meeting @ 7:00 pm	22	23
24	25 Beginning of 4-week core phase (ends 12/20)	26	27	28 **Holiday** Happy Thanksgiving	29 **Holiday** No School	30

December

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
					Robotics Qualifier – 12/6 & 12/7	Christmas Bazaar
8	9	10	11	12	13	14
15	16	17	18	19	20	21
				End of 2 nd Qtr. Regular Board Meeting	End of 4-week core schedule NO SCHOOL TEACHER WORKDAY	
22	23	24	25	26	27	28
	Winter Break	No School	Winter Break	No School	Winter Break	No School
29	30	31				
	Winter Break	No School				

HCSD DISTRICT TEST COORDINATOR JOB DESCRIPTION 2019-2020

Fund: Operational, Extra Duty Stipend Immediate

Amount: \$1,000

Supervisor: Superintendent

SUMMARY: Test Coordinator

- The Testing Coordinator works with the school's administration and faculty in developing, understanding and communicating assessment protocols and schedules in order to generate effective responses to the school/students' needs and to ensure the best possible testing environment. Essential components to the position are the possession of substantive organizational skills and the ability to oversee/supervise the effective implementation of required state and district assessments. This individual must be able to provide training to school staff in using formative assessments to enhance and engage student learning as well as facilitate the administration of state mandated assessments. Additionally, the Testing Coordinator will certify ethical testing practice within the school building.
- The Testing Coordinator disaggregates data and works with the school's administration and faculty in understanding assessment data in order to generate effective responses to the school/students' needs and to drive instruction.

Outcomes

- Managing the implementation and certification of required state and school testing
- Organizing, managing, and implementing all standardized testing for HCS students, including training of staff, maintaining accurate and complete records, coordinating distribution and collection of secure test materials, administering tests in accordance with the established test calendar, providing and completing all test documents or reports to administration by established deadlines;
- Certifying as to the ethical testing practice within the school building and providing training to staff on ethical and legal testing, test security, and data reporting procedures
- May perform teacher responsibilities and duties in support of testing;
- Planning and conducting staff development activities that focus on the use of data and assessment to enhance learning and collaborative instructional planning;
- Coordinate with the Special Education Staff, Counselor and Principal regarding special testing provisions for Students with Disabilities

EXPERIENCE, KNOWLEDGE, SKILLS, AND ABILITIES

- Technology skills with MAC and PC platforms and various LMS or the ability to acquire expertise with new LMS and other platforms
- Effective communication skills, both verbal and written.
- Flexibility, organization, decision making and problem solving skills.
- Interpersonal skills with diverse populations in-person and on the telephone.
- Understand and explain to teacher computer systems, financial procedures, and legal requirements.
- Ability to meet deadlines, work on multiple projects simultaneously, and coordinate the work of others.
- Follows all laws, regulations and guidelines affecting teachers and students.
- Follows effective classroom management techniques.
Ability to maintain positive relationships with students, parents, community members

Superintendent's School Board Report November 20th

GOAL 3: Employee Development

OBJECTIVE 2 To make every employee feel valued and increase their capacity to make a difference.

At our October board meeting we talked about implementing extra duty positions to address the holes we have in our organizational structure. The positions are District test coordinator, (\$1,500) Acting Admin (\$500) Aimsweb administrator (\$1,000) Mentor Teacher (\$1,500) Lead Teacher (\$2,000) PLC lead, member of data team, Building leadership team (\$500 per position). Every district in Alaska has some sort of iteration of this structure. It is important that we support our teacher as we ask them to take on more and more responsibility that would normally be filled by additional staff. I am working to develop a scale to compensate classified staff that take on extra duties.

GOAL 1: Student Learning OBJECTIVE 1

Meet every student's individual learning needs.

Action: 1. Build a 9-12 schedule that is culturally supported and matriculates through 12th grade or the first year of post- secondary training.

We have gotten permission from our federal grant overseer to include the cosmetology program as an elective course for semester 2. This program will lead to a certification as a nail technician. We have been working with the Juneau Academy and Icy Strait about putting a salon in at the point. This would provide job opportunities for our students. Also, being added is a Broadcast journalism class. This class will focus on Preserving or ancestors' stories. EMT 1 classes will also resume during semester 2.

GOAL 1: Student Learning

OBJECTIVE 2

Produce an increasing graduation rate: Goal 100%.

Action: Expand learning opportunities for high school students.

Red text is an update from October Board Meeting

Curriculum review cycle. Our first curriculum cycle will focus on a K-12 science adoption. I have contacted 3 vendors and am waiting on their white papers and samples. I have reached out to staff to develop a curriculum review team. The curriculum will focus on the Next Generation Science Standards which are currently being reviewed for adoption by the state of Alaska.

Teachers are currently evaluating Mystery Science. This is a K-6 science curriculum focused on Next Generation Science Standards. Teachers have access to all of the teaching materials through the end of the school year. We will be meeting to discuss the curriculum January to see if we want to continue with it or look into another one. I will keep the board informed.

GOAL 5: Student Support

OBJECTIVE 1

Meet every student's individual Social and Emotional Needs using a Trauma Informed Approach.

Action; develop a comprehensive plan to address bullying and other related issues. (Red text is an update from the October board meeting.)

At the request of the Board I contacted Andy Lee and arranged for him to come to Hoonah next week to meet with our Trauma team and community members to develop a comprehensive, long term, school-wide plan. He is scheduled to arrive at the end of October. We have not solidified a date. As of 11/14 Andy Lee has not submitted a time for him to come over in November. It is still our hope to work with staff, students, and community members on the development of this program. We have worked with our STEPS Grant people as well as our new PBIS grant to utilize funds and people to ensure that this happens. I will keep the board apprised as things develop

Sped Report

I asked Heather to do a short write up of her most recent visit: Since I have started on September 30th, there has been a lot of catching up to do. Things are finally in order and progressing in a timely fashion but there is still more to do such as start preparing for our monitoring next year. Evaluations and reevaluations are occurring on time (despite the weather) as well as providing services. There is still a need for a special education teacher to provide services to current and upcoming students. The OASIS count was recently submitted and should be accepted as submitted for special education students. I want to thank the paraprofessionals for their dedication and service that they provide to our students. They seem to always be behind the scenes, but they are truly at the front providing day to day services to our students.

Sincerely,
Ralph M. Watkins
Superintendent
Hoonah City School District

November 15, 2019

MEMORANDUM

TO: HCSD Board of Education
FROM: Amy Stevenson, Business Manager
RE: November Report

Current Information:

1. Accounts payables up to date.
2. Orders are up to date.
3. Payrolls for Certified and Classified for Oct 31st were processed. Nov 15th classified processed.
4. Fall Oasis was submitted with a total of 125.25 kiddos before the November 9th deadline. This will be deducted by .50 because PowerSchool did not record a transfer mid count. This student was counted 10 days here and 10 days in Juneau. This will result in a total number of 124.75 FTE.
5. September breakfast and lunch reimbursement has been submitted to Child Nutrition Services
6. Next years Projected ADM was submitted before the November 5th deadline. The district projected 124 FTE for next school year.
7. Submitted a new State report called a Per Pupil Expenditure Report before the November 15th deadline.
8. Due to a shortage in the kitchen, I was spending an hour or so helping Kaz with breakfast dishes. I would like to thank Bob volunteering to take over and doing this for Kaz until a replacement is found. She and I appreciate this more than could you know.
9. Signed copies of the Ratified HCEA Negotiated agreement were distributed to the members of the bargaining unit. They have received their retroactive pay from July thru the date the agreement was ratified. They are now paying 2% of their monthly health insurance rate.
10. Sent Billie at the City, monthly student activity reports to date.
11. Working on processes and short cuts with Anasia and Anne to help the flow of the work load between us.

Next Steps:

1. The bank reconciliation for September and October needs to be done.
2. FY 2021 Indirect cost workbook for Dept. of Education
3. Carnival accounting and deposit
4. Work on a budget revision
5. Deposits done as received
6. Filing
7. Payrolls as scheduled
8. Journal entries as needed
9. Set up my Grant financial board reports for FY 2020 when all budgets are known and in for grants.
10. Budgets for grants put into our accounting software
11. October breakfast and lunch reimbursements to do.
12. Accounts payables as needed
13. Orders as needed
14. Travel for staff as needed.

I have included the Operating fund expenditure report through October 2019. I am waiting for the outcome of the Oasis report and the corrected Formula Foundation report from Dept. of Ed showing the effects of our Impact Aid application being denied due to the lack of the percentage of students living on ANCSA or Federal land. I will have my normal financial reports to the Board next month for the Operating fund and grants.

HOONAH CITY SCHOOLS

SCHOOL OPERATING FUND EXPENDITURES

Report # 46861

Statement Code: 100 E

Account Number / Description	Adopted Budget		Revised Budget		Encumbrances		Reporting Period		Amt Remaining		Percent Remaining	
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
100 SCHOOL OPERATING FUND												
1100 REGULAR INSTRUCTION												
100-1100-01-53100 REGULAR INSTR CERTIF SALARIES	647,634.00	647,634.00	0.00	175,363.38	472,270.62	72.92 %						
100-1100-01-53170 Regular Instr - Certified Sub Salary	0.00	0.00	0.00	0.00	0.00	---						
100-1100-01-53220 REGULAR INSTR NON-CERT SPECIAL	0.00	0.00	0.00	0.00	0.00	---						
100-1100-01-53230 REGULAR INSTR AIDE SALARIES	0.00	0.00	0.00	0.00	0.00	---						
100-1100-01-53240 REGULAR INSTR SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	---						
100-1100-01-53290 SUBSTITUTES/TEMPORARIES	5,000.00	5,000.00	0.00	1,250.10	3,749.90	74.99 %						
100-1100-02-53500 REGULAR INST EMPLOYEE BENEFITS	395,392.00	395,392.00	0.00	70,382.26	325,009.74	82.19 %						
100-1100-00-54250 STUDENT TRAVEL	0.00	0.00	0.00	0.00	0.00	---						
100-1100-00-54400 OTHER PURCHASE SERVICES	13,950.00	13,950.00	0.00	4,138.98	9,811.02	70.32 %						
100-1100-00-54410 ONLINE COURSES	10,000.00	10,000.00	0.00	6,396.00	3,604.00	36.04 %						
100-1100-00-54430 EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00	---						
100-1100-00-54500 SUPPLIES	33,750.00	33,750.00	0.00	6,508.00	27,242.00	80.71 %						
100-1100-00-54710 TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	---						
100-1100-09-54710 TEXTBOOKS	0.00	0.00	0.00	0.00	0.00	---						
TOTAL 1100 REGULAR INSTRUCTION	\$1,105,726.00	\$1,105,726.00	\$0.00	\$264,038.72	\$841,687.28	76.12 %						
1600 VOCATIONAL EDUCATION INSTRUCTION												
100-1600-01-53100 VOC ED CERTIFICATED SALARIES	0.00	0.00	0.00	0.00	0.00	---						
100-1600-01-53200 CTE Non-Certificated Salaries	0.00	0.00	0.00	0.00	0.00	---						
100-1600-01-53290 SUBSTITUTES/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	---						
TOTAL 1600 VOCATIONAL EDUCATION INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---						
2000 SPECIAL EDUCATION INSTRUCTION												
100-2000-01-53100 SPEC ED CERTIFICATED SALARIES	104,586.00	104,586.00	0.00	33,202.54	71,383.46	68.25 %						
100-2000-01-53200 AIDES SALARIES	240,656.00	240,656.00	0.00	58,384.93	182,271.07	75.73 %						
100-2000-01-53240 Non-Certified Temporary Salary	0.00	0.00	0.00	0.00	0.00	---						
100-2000-01-53270 SPED ED SCHOOL DRIVER SALARY	0.00	0.00	0.00	0.00	0.00	---						
100-2000-01-53290 SPEC ED SUBSTITUTE SALARY	5,000.00	5,000.00	0.00	2,017.08	2,982.92	59.65 %						

HOONAH CITY SCHOOLS SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget		Revised Budget		Encumbrances		Reporting Period		Amt Remaining		Percent Remaining	
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
100-2000-02-53500 SPEC ED EMPLOYEE BENEFITS	282,638.00	282,638.00	282,638.00	0.00	48,401.24	234,236.76					82.87 %	
100-2000-00-54100 PROF & TECHNICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-2000-00-54200 STAFF TRAVEL	1,200.00	1,200.00	1,200.00	0.00	0.00	1,200.00					100.00 %	
100-2000-00-54400 OTHER PURCHASE SERVICES	500.00	500.00	500.00	0.00	0.00	500.00					100.00 %	
100-2000-00-54500 SUPPLIES	5,000.00	5,000.00	5,000.00	0.00	50.67	4,949.33					98.98 %	
100-2000-00-54580 GAS & OIL - COUNSLEING TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00					---	
TOTAL 2000 SPECIAL EDUCATION INSTRUCTION	\$639,580.00	\$639,580.00	\$639,580.00	\$0.00	\$142,056.46	\$497,523.54					77.78 %	
2200 SPEC ED SUPPORT SVCS - STUDENTS												
100-2200-01-53100 SPEC ED DIRECTOR SALARY	37,683.00	37,683.00	37,683.00	0.00	18,608.15	19,074.85					50.61 %	
100-2200-01-53170 Certificated Temporary Salary	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-2200-01-53190 CERTIFIED TEMPORARY SALARY	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-2200-02-53500 SPEC ED SUPPORT SVCS EMPLOYEE BENE	24,553.00	24,553.00	24,553.00	0.00	3,168.40	21,384.60					87.09 %	
100-2200-00-54100 PROFESSIONAL & TECH SERVICES	64,700.00	64,700.00	64,700.00	0.00	14,209.64	50,490.36					78.03 %	
100-2200-00-54200 STAFF TRAVEL	2,000.00	2,000.00	2,000.00	0.00	222.99	1,777.01					88.85 %	
100-2200-00-54500 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00					---	
TOTAL 2200 SPEC ED SUPPORT SVCS - STUDENTS	\$128,936.00	\$128,936.00	\$128,936.00	\$0.00	\$36,209.18	\$92,726.82					71.91 %	
3000 SUPPORT SERVICES - STUDENTS												
100-3000-01-53100 SUPPORT SERVICES CERTIF SALAR	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3000-01-53200 Support Svcs. Non-Certified Salaries	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3000-02-53500 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00					---	
TOTAL 3000 SUPPORT SERVICES - STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					---	
3500 SUPPORT SERVICES - INSTRUCTION												
100-3500-01-53100 Support Services - Instruction Certified	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3500-01-53140 Curr/Staff Devel Director - Cert Salary	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3500-01-53150 Instructional Support - Certified Salary	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3500-00-53160 CERTIFICATED EXTRA DUTY PAY	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-3500-01-53160 Certified Xtra Duty Pay	0.00	0.00	0.00	0.00	0.00	0.00					---	

HOONAH CITY SCHOOLS SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget		Revised Budget		Encumbrances		Reporting Period		Amt Remaining		Percent Remaining	
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
100-3500-01-53180 Certified Librarian Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-01-53200 INSTRUCT SUPPORT NON-CERT SALA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-01-53290 SUBSTITUTES/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-02-53500 INSTRUCT SUPP EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54100 PROFESSIONAL & TECH	0.00	0.00	0.00	0.00	0.00	0.00	5,585.00	(5,585.00)	0.00	0.00	---	---
100-3500-05-54100 INSTR SUPPORT LIBR PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54200 STAFF TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54210 TEACHER ENRICHMENT	4,788.00	4,788.00	0.00	0.00	0.00	0.00	914.00	3,874.00	0.00	0.00	80.91 %	80.91 %
100-3500-00-54250 STUDENT TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54330 COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-99-54330 Instr Supp - Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54400 OTHER PURCHASE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-3500-00-54500 SUPPLIES	40,972.00	40,972.00	0.00	0.00	750.00	0.00	3,368.81	(750.00)	37,603.19	0.00	91.77 %	91.77 %
TOTAL 3500 SUPPORT SERVICES - INSTRUCTION	\$45,760.00	\$45,760.00	\$750.00	\$9,867.81	\$0.00	\$750.00	\$51,015.91	\$35,142.19	\$35,142.19	\$35,142.19	76.79 %	76.79 %
3510 SUPPORTING SERVICES-TECHNOLOGY												
100-3510-00-54100 PROFESSIONAL/TECH	70,000.00	70,000.00	0.00	0.00	0.00	0.00	46,311.00	23,689.00	0.00	0.00	33.84 %	33.84 %
100-3510-00-54330 COMMUNICATIONS	50,065.00	50,065.00	0.00	0.00	0.00	0.00	4,701.01	45,363.99	0.00	0.00	90.61 %	90.61 %
100-3510-00-54750 SUPPLIES-TECHNOLOGY RELATED	33,160.00	33,160.00	0.00	0.00	0.00	0.00	404.49	32,755.51	0.00	0.00	98.78 %	98.78 %
100-3510-00-54790 OTHER SUPPLY PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	(400.59)	400.59	0.00	0.00	---	---
TOTAL 3510 SUPPORTING SERVICES-TECHNOLOGY	\$153,225.00	\$153,225.00	\$0.00	\$51,015.91	\$0.00	\$0.00	\$102,209.09	\$102,209.09	\$102,209.09	\$102,209.09	66.70 %	66.70 %
4000 SCHOOL ADMINISTRATION - PRINCIPAL												
100-4000-01-53130 SCHOOL ADMIN PRINCIPAL SALARY	68,607.00	68,607.00	0.00	0.00	0.00	0.00	20,500.00	48,107.00	0.00	0.00	70.11 %	70.11 %
100-4000-01-53240 INVALID ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-4000-01-53290 SCHOOL ADMIN SUBS/TEMPORARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-4000-02-53500 SCHOOL ADMIN EMPLOYEE BENEFITS	39,500.00	39,500.00	0.00	0.00	0.00	0.00	9,530.28	29,969.72	0.00	0.00	75.87 %	75.87 %
100-4000-00-54200 STAFF TRAVEL	7,000.00	7,000.00	700.00	0.00	0.00	0.00	834.42	5,465.58	0.00	0.00	78.07 %	78.07 %
100-4000-00-54500 SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	0.00	360.63	1,139.37	0.00	0.00	75.95 %	75.95 %
100-4000-00-54900 OTHER	650.00	650.00	0.00	0.00	0.00	0.00	0.00	650.00	0.00	0.00	100.00 %	100.00 %

HOONAH CITY SCHOOLS SCHOOL OPERATING FUND EXPENDITURES

Account Number / Description	Adopted Budget		Revised Budget		Encumbrances		Reporting Period		Amt Remaining		Percent Remaining	
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
TOTAL 4000 SCHOOL ADMINISTRATION - PRINCIPAL	\$117,257.00	\$117,257.00	\$700.00	\$31,225.33	\$85,331.67							72.77 %
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL												
100-4500-01-53240 PRINCIPAL OFFICE SUPPORT SALAR	31,548.00	31,548.00	0.00	10,743.01	20,804.99							65.94 %
100-4500-01-53290 PRINCIPAL OFFICE SUPPORT SUBS/TEMPS	0.00	0.00	0.00	0.00	0.00							---
100-4500-02-53500 PRINCIPAL OFFICE FRINGE BENEFI	24,200.00	24,200.00	0.00	1,448.38	22,751.62							94.01 %
100-4500-00-54200 PRINCIPAL SUPPORT - TRAVEL	1,500.00	1,500.00	0.00	179.19	1,320.81							88.05 %
100-4500-00-54400 OTHER PURCHASED SERVICES	7,441.00	7,441.00	4,786.56	0.00	2,654.44							35.67 %
100-4500-00-54500 SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00							100.00 %
100-4500-00-54750 SUPPLIES, TECH RELATED	0.00	0.00	0.00	286.15	(286.15)							---
TOTAL 4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$66,189.00	\$66,189.00	\$4,786.56	\$12,656.73	\$48,745.71							73.64 %
5100 DIST ADMIN - SUPERINTENDENT/BOARD												
100-5100-01-53110 DIST ADM SUPERINTENDENT SALARY	68,607.00	68,607.00	0.00	20,500.00	48,107.00							70.11 %
100-5100-01-53200 SUPERINTENDT MENTOR	0.00	0.00	0.00	0.00	0.00							---
100-5100-01-53240 INVALID ACCOUNT	0.00	0.00	0.00	0.00	0.00							---
100-5100-01-53290 DIST ADM NONCERT SUBS/TEMPS	0.00	0.00	0.00	0.00	0.00							---
100-5100-02-53500 DIST ADM EMPLOYEE BENEFITS	39,500.00	39,500.00	0.00	9,530.24	29,969.76							75.87 %
100-5100-01-53520 DIST ADM SUBS/TEMPORARIES	0.00	0.00	0.00	0.00	0.00							---
100-5100-00-53690 OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00							---
100-5100-00-53800 OTHER STAFF PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00							---
100-5100-02-53900 DIST ADM TRANSPORTATION ALLOWANCE	0.00	0.00	0.00	0.00	0.00							---
100-5100-00-54100 SUPT PROFESSIONAL/TECH	5,000.00	5,000.00	0.00	0.00	5,000.00							100.00 %
100-5100-00-54200 STAFF TRAVEL	12,500.00	12,500.00	678.71	3,663.02	8,158.27							65.26 %
100-5100-00-54400 OTHER PURCHASED SERVICES	3,700.00	3,700.00	0.00	0.00	3,700.00							100.00 %
100-5100-00-54500 SUPPLIES	1,500.00	1,500.00	0.00	369.10	1,130.90							75.39 %
100-5100-00-54900 OTHER	5,000.00	5,000.00	0.00	730.00	4,270.00							85.40 %
TOTAL 5100 DIST ADMIN - SUPERINTENDENT/BOARD	\$135,807.00	\$135,807.00	\$678.71	\$34,792.36	\$100,335.93							73.88 %
5110 SCHOOL BOARD												

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	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
100-5110-00-54100 PROFESSIONAL TECHNICAL	20,000.00	20,000.00	20,000.00	0.00	0.00	12,668.84	7,331.16					36.65 %
100-5110-00-54200 TRAVEL	12,000.00	12,000.00	12,000.00	3,430.56	0.00	0.00	8,569.44					71.41 %
100-5110-00-54400 OTHER PURCHASE SERVICES	2,900.00	2,900.00	2,900.00	0.00	0.00	0.00	2,900.00					100.00 %
100-5110-00-54500 SUPPLIES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00					100.00 %
100-5110-00-54900 OTHER	5,000.00	5,000.00	5,000.00	0.00	1,353.75	0.00	3,646.25					72.92 %
100-5110-00-54910 SCHOOL BOARD - DUES AND FEES	8,072.00	8,072.00	8,072.00	0.00	0.00	0.00	8,072.00					100.00 %
TOTAL 5110 SCHOOL BOARD	\$49,472.00	\$49,472.00	\$49,472.00	\$3,430.56	\$14,022.59	\$32,018.85						64.72 %
5500 DISTRICT ADMINISTRATION SUPPORT SVCS												
100-5500-01-53240 SUPT'S OFC/SUPPORT STAFF	103,364.00	103,364.00	103,364.00	0.00	0.00	30,520.13	72,843.87					70.47 %
100-5500-01-53290 DIST ADM SUPPORT STAFF SUBS/TEMPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00					---
100-5500-02-53500 SUPT'S OFC/SUPPORT FRINGE BENE	63,188.00	63,188.00	63,188.00	0.00	0.00	15,192.94	47,995.06					75.95 %
100-5500-01-53690 SUPT'S OFC/SUBS AND TEMPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00					---
100-5500-00-54100 PROFESS/TECH SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	25,742.95	14,257.05					35.64 %
100-5500-00-54200 STAFF TRAVEL	5,000.00	5,000.00	5,000.00	0.00	0.00	1,705.16	3,294.84					65.89 %
100-5500-00-54330 COMMUNICATIONS	4,500.00	4,500.00	4,500.00	0.00	0.00	706.84	3,793.16					84.29 %
100-5500-00-54400 OTHER PURCHASED SERVICE	35,000.00	35,000.00	35,000.00	0.00	0.00	2,295.71	32,704.29					93.44 %
100-5500-00-54470 LIABILITY INSURANCE	13,000.00	13,000.00	13,000.00	0.00	0.00	9,717.80	3,282.20					25.24 %
100-5500-00-54500 SUPPLIES	4,500.00	4,500.00	4,500.00	0.00	0.00	397.17	4,102.83					91.17 %
100-5500-00-54750 SUPPLIES - TECHNOLOGY RELATED	0.00	0.00	0.00	0.00	0.00	48.07	(48.07)					---
100-5500-00-54900 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	9,562.48	(9,562.48)					---
100-5500-00-54910 DUES & FEES	180.00	180.00	180.00	0.00	0.00	0.00	180.00					100.00 %
100-5500-00-54950 INDIRECT COST REIMBURSEMENT	(72,000.00)	(72,000.00)	(72,000.00)	0.00	0.00	(10,667.94)	(61,332.06)					85.18 %
TOTAL 5500 DISTRICT ADMINISTRATION SUPPORT SVCS	\$196,732.00	\$196,732.00	\$196,732.00	\$0.00	\$85,221.31	\$111,510.69						56.68 %
6000 OPERATIONS AND MAINTENANCE OF PLANT												
100-6000-01-53250 MAINTENANCE/CUSTODIAN SALARIES	95,765.00	95,765.00	95,765.00	0.00	0.00	30,849.10	64,915.90					67.78 %
100-6000-01-53290 SUBSTITUTES/TEMPORARY SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00					---
100-6000-02-53500 MAINTENANCE EMPLOYEE BENEFITS	66,762.00	66,762.00	66,762.00	0.00	0.00	19,434.91	47,327.09					70.88 %
100-6000-00-54100 PROFESSIONAL & TECHNICAL SERVICES	6,700.00	6,700.00	6,700.00	0.00	0.00	3,294.62	3,405.38					50.82 %

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Account Number / Description	Adopted Budget		Revised Budget		Encumbrances		Reporting Period		Amt Remaining		Percent Remaining	
	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 6/30/2020	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019	7/1/2019 - 10/31/2019
100-6000-00-54200 STAFF TRAVEL	1,800.00	1,800.00	1,800.00	0.00	1,080.09	719.91					39.99 %	
100-6000-00-54310 WATER, SEWER & GARBAGE	10,368.00	10,368.00	10,368.00	0.00	1,626.48	8,741.52					84.31 %	
100-6000-00-54320 WSG IN-KIND SERVICES	29,391.00	29,391.00	29,391.00	0.00	0.00	29,391.00					100.00 %	
100-6000-00-54360 ELECTRICITY	102,850.00	102,850.00	102,850.00	0.00	17,387.90	85,462.10					83.09 %	
100-6000-00-54380 HEATING FUEL	53,350.00	53,350.00	53,350.00	0.00	1,776.98	51,573.02					96.66 %	
100-6000-00-54400 OTHER PURCHASE SERVICES	12,000.00	12,000.00	12,000.00	0.00	8,327.65	3,672.35					30.60 %	
100-6000-00-54430 EQUIPMENT REPAIR & MAINTENANCE	22,000.00	22,000.00	22,000.00	0.00	0.00	22,000.00					100.00 %	
100-6000-00-54450 PROPERTY INSURANCE	22,000.00	22,000.00	22,000.00	0.00	28,329.60	(6,329.60)					(28.77)%	
100-6000-00-54520 MAINTENANCE SUPPLIES	5,000.00	5,000.00	5,000.00	0.00	13,407.12	(8,407.12)					(168.14)%	
100-6000-00-54530 JANITORIAL SUPPLIES	5,000.00	5,000.00	5,000.00	0.00	96.63	4,903.37					98.06 %	
100-6000-00-54580 GAS & OIL	1,000.00	1,000.00	1,000.00	0.00	77.39	922.61					92.26 %	
100-6000-00-54900 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-6000-00-55310 OTHER LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00					---	
TOTAL 6000 OPERATIONS AND MAINTENANCE OF PLANT	\$433,986.00	\$433,986.00	\$433,986.00	\$0.00	\$125,688.47	\$308,297.53					71.03 %	
7000 STUDENT ACTIVITIES												
100-7000-01-53160 EXTRACURRIC EXTRA-DUTY PAY	41,000.00	41,000.00	41,000.00	0.00	0.00	41,000.00					100.00 %	
100-7000-01-53200 EXTRACURRIC NONCERTIF EXTR DUT	16,032.00	16,032.00	16,032.00	0.00	0.00	16,032.00					100.00 %	
100-7000-02-53500 EXTRACURRIC EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-7000-00-54200 STUDENT ACT FUND -STAFF TRAVEL	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00					100.00 %	
100-7000-00-54250 STUDENT ACT FUND - STUDENT TRAVEL	102,840.00	102,840.00	102,840.00	0.00	0.00	102,840.00					100.00 %	
100-7000-00-54500 STUDENT ACT FUND - SUPPLIES	17,298.00	17,298.00	17,298.00	0.00	0.00	17,298.00					100.00 %	
TOTAL 7000 STUDENT ACTIVITIES	\$182,170.00	\$182,170.00	\$182,170.00	\$0.00	\$0.00	\$182,170.00					100.00 %	
7043 Athletic Fund												
100-7043-01-53200 Athletic Fund - Non Cert Extra Duty Pay	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-7043-02-53500 Athletic Fund Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00					---	
100-7043-03-54200 Athletic Fund Staff Travel	0.00	0.00	0.00	0.00	0.00	0.00					---	
TOTAL 7043 Athletic Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					---	
7800 COMMUNITY SERVICES												

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100-7800-01-53200 POOL/COMMUN SERV MGR.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-7800-01-53230 COMMUN SERVICES POOL PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-7800-01-53240 COMMUN SERVICES SUPPORT SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-7800-01-53290 Substitutes - Pool/Community Svc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-7800-02-53500 COMMUN SERV EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
TOTAL 7800 COMMUNITY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---	---
9000 TRANSFER TO OTHER FUNDS												
100-9000-00-55500 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55500 Transfer to Other Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55520 TRANSFER TO MUNICIPAL BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55530 TRANSFER TO LOCAL MIED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55540 TRANSFERS TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55560 TRANSFER TO MUNICIPAL BOND RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55570 TRANSFER TO STUDENT ACTIVITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	---	---
100-9000-99-55590 TRANSFERS TO SCHOOL LUNCH	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	100.00 %	100.00 %
TOTAL 9000 TRANSFER TO OTHER FUNDS	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100.00 %	100.00 %
TOTAL 100 SCHOOL OPERATING FUND	\$3,304,840.00	\$3,304,840.00	\$3,304,840.00	\$10,345.83	\$806,794.87	\$2,487,699.30	\$806,794.87	\$2,487,699.30	\$2,487,699.30	\$2,487,699.30	75.27 %	75.27 %
GRAND TOTAL	\$3,304,840.00	\$3,304,840.00	\$3,304,840.00	\$10,345.83	\$806,794.87	\$2,487,699.30	\$806,794.87	\$2,487,699.30	\$2,487,699.30	\$2,487,699.30	75.27 %	75.27 %

Hoonah City School District
 State and Federal Grant Report
 Hoonah Board of Education
 November 12, 2019
 Prepared by Norma Holmgaard

Consolidated Grant Programs

Title IA – Services for low socioeconomic students 156,627.00

Carryover funds from FY'19 have been certified and added to this program. HCSD has been able to add a full time paraprofessional in the primary grades as a result of this carryover.

Title II – Teacher Recruitment/Retention and Professional Development 18,399.00

- 10,000.00 of these funds were moved to Title IA to support the activities of that program.
- The remainder of Title IIA funds are used to pay for the 1000.00 signing bonus used to recruit quality teachers.

Title IV A – Innovation and Technology 11,073.00

- All of these funds were transferred to support the activities in Title IA.

Title VIB – Special Education Support 43,916.00

- Funds in this program provide .75 FTE of one intensive needs paraprofessional and the accompanying benefits package.
- These funds will also support the attendance of 3 special education staff to the Special Education Conference in the winter.
- Funds will also pay for the special education coordinator to attend the Sped Directors' meetings this year.
- There are some funds (2069.84) set aside for supplies and materials for the special education program.
- 3226.00 from this program go to indirect costs such as business office needs and overhead expenses.

Section 619 – Special Education Preschool Needs 1762.00

- All of these funds are used for the unique supplies and materials that may be needed for special services to preschool age children.

Federal Programs Advisory Committee

This Committee will meet in November.

Lingit Tundata'ani – Demonstration Grant

Because of the very large amount of unspent funds, The FY 20 grant award was reduced by approximately 330,000.00. HCSD carried forward approximately 450,000.00 so the impact was small.

The areas that seem to be under used include the update of the Radio Station and archiving Hoonah Elder stories, student career exploration trips, and paraprofessional staff services.

Funds have been set aside for monthly community cultural activities in coordination with student activities but these haven't taken hold yet.

An area of need is training in the appropriate use of grant funded staff. Hoonah School (like many schools in rural Alaska) has a tendency to pull paraprofessionals from their assigned duties to fill in for others who are absent. While this is a common practice, positions funded from federal funds such as Title I and the Tlingit Tundat'ani Grant may not be pulled from their assignment. The Federal Government does not fund substitutes so it is important to discontinue this practiced.

Other ESSA Programs

There have been no changes in the Title IIA, Title VIB and 619 grant programs.

November 2019 Maintenance Board Report

List of Items that I am currently either repairing or waiting for available time to repair.

- organize this list by priority and financial likelihood
- investigate cost for parking lot plowing.
- Form Emergency Response Committee and come up with and implement procedures for additional potential emergencies
- Tier 1 seismic activity inspection. Some of the foundation is fairly aged and an inspection to its durability would be beneficial.
- Furniture upgrade plan for furniture throughout school.
- Updating custodial care program and ensuring it is up to today's standards for cleaning
- motor replacement on cabinet heater in Hot water room
- Motor replacement on cabinet heater in maintenance garage area
- Motor replacement cabinet heater in kitchen dry storage area.
- Tremco building envelope inspection
- Researching price to switch to pacwest air filters for AHU's
- Door adjustments throughout school
- Hole in Elem boys bathroom.
- pressure wash exterior of building
- there should be a door between Erickson building and foyer.
- Procurement of cost for preschool playground
- Hook generator up to more than fire pump.
- sink in science room water disconnected.
- Silicon exterior windows
- walk in freezer door repair
- Repaint entrance to HS
- clear brush from boiler room fence area and utilize space provided
- Clean boiler insides
- replace glycol in boiler system
- boiler replacement
- fire pump repairs or replacement.
- Clean covered area by boiler room door.
- Boiler room fence repair.
- All fence repairs
- siding damage highschool by baseball field
- Yard work and brush management
- landscaping playground and rear of school for drainage and egress. Remove bigger rocks again
- adjust slope or install ramp near elementary hallway rear exit. For ada accessibility
- utilize level and maintain area on the opposite side of the elementary from the covered play area.
- repair concrete and regluing tiles to covered play area.
- Resurface sidewalk where needed throughout premises as well concrete by dumpsters
- replace flooring in connector hallway between the cafeteria and elementary hall.
- elem exit signs component replacement.
- curtain in elem 5 room
- elem sinks in k1,5 prek facet slow leak.
- broken tile outside classroom in elem
- roof damage above elem office area bathroom.
- Ballast out pre k
- paint remaining classrooms (sped pre k staff room)and hallway
- cafeteria drywall repair and paint where smart board was hung.
- a light is dim in cafeteria
- Bathroom boys lib light out.
- remove loft from library.

-tiles in library server room

- put cover on old clock mounting hole in library.

-ballast out library.

-touch up paint and clean emergency exit stairs for library.

Batteries in genie lift maintenance

-replace panel on score box in gym

-bleacher repairs

-butler building garage door

-carpet transition strips.

-Hs girls bathroom tile repair and locker room

Hs light repairs 415 and science room

-Locker room shower head and handle replacement

-Leaks in kitchen piping.

-replace entry ramp to Erickson building.

Replace Erickson buliding residential interior doors with industrial.

-multiple window repairs in Erickson building

Carpet for art room

Erickson Bathroom exhaust fan.

-were changes made to Erickson building layout approved by state

-weatherization for Erickson building. Door and window upgrades

Concrete resurface maintenance garage

-Auto shop concrete resurfacing and painting

-Garage door repair

-Auto shop exterior parking lot resurfacing.

-Fuel tank upgrade.

Auto shop and woodshop deep cleaning

Woodshop fix Exhaust fan ducting.

Preventative maintenance work orders remaining for November as of 11/15(These are provided monthly by SERRC)

182370	Energy management routine	180850	Fuel Sys Fuel Tanks M
180857	Mech Sys Air Dryer M	180839	Fire Prot Sys Portable Fire Extinguishers M
180858	Mech Sys Air Dryer SA	180842	Fire Prot Sys Fire Pump Electric WEEKLY W
180859	Mech Sys Combustion Air Intake Q	180849	Fuel Sys Fuel Tanks M
180860	Mech Sys Boiler Oil Fired M	180848	Fire Prot Sys Sprinkler System NFPA-25 Q
180861	Mech Sys Boiler Oil Fired M	180844	Fire Prot Sys Sprinkler System M
180862	Mech Sys Cabinet/Unit Heater 2M	180836	Fire Prot Sys Portable Fire Extinguishers M
180851	Grnds/Plygrnd Equip Playground Equipment M	180845	Fire Prot Sys Sprinkler System M
180853	Int Sys Restroom Specialties 2M	180846	Fire Prot Sys Sprinkler System NFPA-25 Q
180854	Kitch Sys Cooking Equipment M	180835	Fire Prot Sys Fire Alarm Sys M
180855	Kitch Sys Exhaust Fans and Hoods M	180837	Fire Prot Sys Portable Fire Extinguishers M
180863	Mech Sys SuperStor Ultra DHW M	180843	Fire Prot Sys Sprinkler System M
180856	Kitch Sys Specialty Items M	180847	Fire Prot Sys Sprinkler System NFPA-25 Q
180852	Int Sys Restroom Specialties 2M	182894	I need a wire strung across the gym by the stage for the Archery Curtain to hang on when it arrives within the next few weeks. The wire or cable will need to be taut so the archery curtain does not sag. This is going to be an ongoing program so it should be planned on it being permanent. When it arrives it will need to be put up within a day or two. The curtain is 10' x 30'. It needs to have between 3"-6" draped on the floor and needs to be 30" from the wall. I wanted to give you a heads up on this to allow you time to get whatever you need for installation. Thank you for all your hard work. If you have any questions please come see me.
180821	Daily/Weekly Scheduled Routines M		
180822	Convey Sys Elevator D19 M		
180826	Elect Sys Emergency Lighting M		
180825	Elect Sys Emergency Lighting M		
180824	Elect Sys Emergency Lighting M		
180823	Elect Sys Emergency Lighting M		
180829	Elect Sys Exit Signs Self Illuminating M		
180832	Elect Sys GF Circuit Interrupters M		
180828	Elect Sys Exit Signs M		
180830	Elect Sys Generator Systems M		
180827	Elect Sys Exit Signs M		
180833	FF&E Laundry Equip Clothes Dryer M		
180834	FF&E Laundry Equip Clothes Washer 2M		
180831	Elect Sys GF Circuit Interrupters M		
180841	Fire Prot Sys Admin Fire Drills M		
180838	Fire Prot Sys Portable Fire Extinguishers M		
180840	Fire Prot Sys Fire/Smoke Detectors M		

Custodial comments:

Excerpt from my May 2019 Board Report. Discussing the use of my work hours.

My contract is for 260 days before vacation, holidays, and sick leave. At 4 hours of maintenance a day there are 1040 hours to do maintenance. Another 4 hours on the 40 days of summer and you get about 1200 available maintenance hours.

If I used all my vacation leave and sick leave that would be 124 hours that become unavailable.

Then there are 7 holidays which would take away another 28 hours

1200-124-23=1053 total available maintenance hours.

The data entry for the last 12 months shows 1432.52 hours used. The extra hours come away from necessary custodial duties.

As much as I know the value of a thorough maintenance program I also know that the custodial duties in a school setting are of the utmost importance. The cleanliness and sanitation have a direct impact on student and staff attendance and also play a vital role related to the safety of our facilities.

We have stopped having custodial support over the breaks which is detrimental to the long term condition of our facilities.

We currently are scheduled to have 12 custodial hours 5 days a week. On most days its closer to 10 so that I can keep up with the Preventative maintenance. We are fortunate that the para staff has time to assist in some of the cleaning duties although the training they receive and the chemicals they use are unbeknownst to me. I know that the amount of cleaning has the additional impact on staff morale, as I have been approached with obvious frustration many times since we have switched to 1 and a ½ custodians. Right before the reduction we were always receiving compliments on the cleanliness and maintenance of the school, now I am constantly mentioning that we had our cleaning staff reduced and its hard to keep up with the custodial demand.

Our custodian used some of his vacation leave the last couple weeks which caused me to give up on doing maintenance and do all I could to clean as much of the school as possible while making sure high risk areas where well taken care of.

I am listing all of these repairs, upcoming work orders, and custodial details to better give the board an idea of some of the things I do around the school other than cleaning and reactively repairing broken things. I also hope to illustrate that the both the maintenance and custodial staff of the school are under staffed. When the reduction originally happened they were giving our custodian all the overtime he could handle. All of a sudden there was no overtime and we were forced to just do the best we can with the time available. Any task that requires more than 1 person requires me to adjust my schedule to be here while the custodian is here. I believe as a parent and staff member that we are doing all who enter our facilities a disservice when we do not adequately clean, sanitize, and maintain our facilities.

Since I have started on September 30th, there has been a lot of catching up to do. Things are finally in order and progressing in a timely fashion but there is still more to do such as start preparing for our monitoring next year and making sure our administrative assurances are up to date. Evaluations and reevaluations are occurring on time (despite the weather) as well as providing services. There is still a need for a special education teacher to provide services to current and upcoming students. The OASIS count was recently submitted and should be accepted as submitted for special education students. I want to thank the paraprofessionals for their dedication and service that they provide to our students. They seem to always be behind the scenes, but they are truly at the front providing day to day services to our students.

Thursday

➤ **Nominating Committee**

At the request of AASB, I sat on the nominating committee for the AASB Board of Directors. This involved reviewing the applications filed by nominees, interviewing them as a member of the committee, and recommending a slate of candidates to be voted on by member districts. The slate was announced on Friday, candidates provided two-minute summaries of their qualifications on Saturday, and voting occurred on Sunday.

Friday Morning

➤ **Board President's Workshop**

Superintendent-Board President Relationship

The big question:

Where do we want to go, what do we need to get there, and what route will we take?

The quality of the president/superintendent relationship filters down through the rest of the organization. Research says that the board/superintendent relationship can do more to determine the effectiveness and efficiency of education in schools than any other factor.

Strengthening the Relationship:

- Build mutual trust and understanding.
- Develop a shared understanding of roles and expectations of the board as well as the superintendent.
- Build a shared vision that focuses on student needs for the future
- Ensure long term communication within and between the board and superintendent.
- Make effective decisions emphasizing consensus building, conflict resolution, and learning together.
- Develop positive links with the community.

Don't just jump on the bandwagon if the superintendent is not perfect.

Note to self: Once available on AASB's website, obtain graphic "Effective Board and Superintendent Decision-Making"

No request of the superintendent by the president should be an "I" statement.

The tail should not wag the dog...no individual board member requests should come directly to the superintendent. Board chair's responsibility to watchdog this.

Legally, the board chair cannot be the tail that wags the dog...see 9000s!

Requests for information should go through a process. **It's a good idea to have a form that must be submitted for such requests.**

- Listen to understand, speak to be understood.
- Assume good faith in your superintendent. "I care about our relationship, I want to resolve this difference, and I am open to influence and am prepared to change."

Friday Afternoon

➤ Snapshot Sessions – I attended the following three:

1. Teacher Retention:

Data from the presenter Education Northwest included some surprises:

- teacher turnover in Alaska has remained fairly steady over the course of the last 10 years.
- Rural teachers who leave tend to move to other rural schools, not to the larger populated areas.
- Rural districts have a higher turnover than more urban ones
- Turnover is worse in schools with higher needs students that simultaneously have a lack of resources (e.g. combined admin roles!)
- Teachers who are prepared in Alaska are less likely to turn over
- Teachers who are prepared in Alaska tend to want to go to higher population areas
- One of the biggest factors is whether teachers feel empowered
- Another influential factor is the opportunity for professional growth

Idea: Match new teachers with specific ("host") families in the community

2. Rural Alaska Honor Institute, RAHI

RAHI is similar to ANSEP, but is held only at UAF and is open only to juniors and seniors

The program is free of charge

Students take one of three tracks:

- *RAHI Traditional*: Core classes plus electives
- *RAHI Research*, working with researchers at UAF
- *RAHI Teach*: (new track) for students interested in returning home to teach

3. 2020 Census

Census data can dramatically affect a school's finances, because the census serves as the basis for distributing federal assistance to schools, including Title I aid, the National School Lunch Program, and special education grants that go through the State of Alaska.

- School Law: "Rumors, Media, and the Board"

Follow policy: Communications to the board go through the superintendent.

"Facts are not immediate things." – John Sedor

When dealing with a crisis, remember "speed kills"

(= step back and follow processes and procedures!!!)

Saturday Morning

- School Law: Board's Role in Personnel

From school attorney's standpoint:

- Early Termination of Contracts by teachers
- Criminal investigation/prosecution of school staff
- PTPC complaints and investigations
- Sexual harassment/hostile work environment complaints and investigations
- Inappropriate relationships between staff and students
- FMLA/AFLA issues

If there are potential legal issues (criminal, sexual), they need to be investigated promptly to avoid legal liability.

It is not true that I just can't hear about a potential legal issue as a board member or make a comment, but I have to be sure that any comment I make does not take sides and that I can honestly say that I can be fair in a judicial hearing.

Any extension of a superintendent's contract requires a satisfactory evaluation of the superintendent

By statute, teacher contracts may be issued after January 1.

Tenured teachers are automatically employed even if the board does not offer them contract. Would then be a good idea for the district to be sure there is a letter sent to any tenured teacher who has not signed within 30 days that confirms non-employment.

Non-tenured teachers who have been non-retained should be notified that they are entitled to receive a written statement explaining the reasons for non-retention.

> DON'T figure out the reasons for non-retention after the fact! <

Tenured teachers MAY be non-retained if they have not met the goals for their plan for improvement.

Non-retention vs dismissal: Maybe both simultaneously for the same person, as they have different considerations under the law when it comes to appeal rights

Two options for those who are non-retained: Binding arbitration or a hearing.

The advantage of selecting binding arbitration is that it does not involve the board as a part of the decision-making process.

A hearing before the board can be problematic because it could be further appealed through the court system

Superior Court could rule that the school board ruled on a reasonable basis, or it could issue its own opinion independent of the school board's decision

For RIF, must provide notice to non-tenured before notice can be sent to tenured.

Saturday Afternoon

- Roundtable Discussions with students and board members from other districts:

Conversations with students: Clearly students in other districts face the same issues that Hoonah faces: disengaged students, drug use,...

Long discussion among adults about developing Strategic Plans. Alex Russin, Cordova Superintendent, has a set of questions to ask various groups of stakeholders during the strategic planning process. Cordova's document continues to evolve and is not yet in final form. In its current format, it consists largely of a set of detailed graphic illustrations that show various aspects of local education that are important to stakeholders.

- Resolutions:

Grace and I attended the single-site group of districts that reviewed the packet of AASB resolutions to be sure they the resolutions are both appropriate and relevant to our districts. The group debated several proposed amendments.

Sunday Morning

- Business Meeting (Delegate Assembly):

Grace, Ralph and I cast our single HCS vote in favor of the entire slate of four candidates for the AASB Board of Directors, and we participated in the resolutions approval process.

- Advocacy

The executive director of the Missouri association of school boards described how all stakeholders in public education in their state stood together in opposing unconstitutional moves by their governor (having to do with deposing the head of the state board of education) and how they ultimately succeeded.

Norm Wooten filled us in on the current status of the lawsuit that the legislature brought against the governor regarding forward funding of education. The superior court recently ruled in favor of the legislature and the suit is most likely headed to the Alaska Supreme Court. (The court ruled that forward funding is constitutional because a legislature that follows the one that passed the forward funding could in fact choose not to appropriate the money.)

Possible state legislation in the upcoming session:

SB126 – (mandated) consolidation of school districts from 54 to 18

SB 45 – school board term limits statewide

(Some boards impose term limits; this is currently a local decision.)

AASB Initiative:

“Testify by Text” will make it easier to give input to legislators

If AASB knows that a hearing for public testimony is imminent, they send a text alert to your phone. This text includes a link to a brief survey that also includes the opportunity to comment (200 character limit). AASB then forwards a summary of the survey results to the legislature. Comments exceeding 200 characters may be made through the AASB website. [N.B. Legislators have said that they favor this method of communication, as opposed to the flood of communications that they received from constituents last year.

BP 3515.5 RESTRICTIONS ON SEX OFFENDERS ON CAMPUS

Prior to restricting any person accused of a sex offense from campus, the district shall verify that the person is actually listed on the Alaska Department of Public Safety Sex Offender/Child Kidnapper Registry.

Note: Alaska law does not prohibit sex offenders from entering school campuses. School districts may want to have a policy that prohibits non-parent sex offenders from coming onto school grounds and that puts reasonable procedures in place for sex offenders that are parents of students enrolled in district schools. The following policy was developed by the Kenai Peninsula Borough School District. It may be adapted or revised to reflect the needs of your district.

Recognizing that all students have the right to a public education in a safe and positive environment, the Board prohibits any sex offender from being on district property, except as authorized below. District property includes all land within the perimeter of the school site and all district buildings, structures, facilities, computer networks and systems, and school vehicles, whether owned or leased by the district, and the site of any school-sponsored activity.

(cf. 3515 - School Safety and Security)

(cf. 5030 - School Discipline and Safety)

(cf. 5137 - Positive School Climate)

Sex offenders are those convicted of a sex offense as defined in this or another state, or by federal law, and who are required to register as a sex offender under Alaska law or by court order. This policy also applies to those individuals convicted of child kidnapping who are required to register on the Alaska Department of Public Safety Sex Offender/Child Kidnapper Central Registry. This policy is not intended to impose a duty upon any district administrator or employee to review the Sex Offender/Child Kidnapper Central Registry to determine the presence of sex offenders in the community. This policy shall apply when district or school administrators are actually aware that a person in question is on the Registry.

~~The school principal and/or Superintendent shall have the discretion to refuse permission to be on school property if it is reasonably believed that the person's presence on school property would be inappropriate or a danger to others, provided such permission shall not be unreasonably withheld.~~

~~At all times, the school administrator shall endeavor to protect the privacy of an offender's child.~~

Sex Offenders Who Do Not Have Children Enrolled in the District

A sex offender or child kidnapper who does not have a child enrolled in the district is prohibited from entering district property except:

1. When he/she is a qualified voter and is coming upon district property, before or after normal school hours, solely for purpose of casting a vote; or
2. To attend an open meeting held outside the student instructional day.

Parent/Guardian Sex Offenders

A parent/guardian sex offender or child kidnapper who has a child attending a district school is prohibited from entering district property, except in the following instances:

1. When he/she is a qualified voter and is coming upon district property, before or after normal school hours, solely for purpose of casting a vote;
2. To attend an open meeting held outside the student instructional day; or
3. With the Superintendent or school administrator's prior approval, under the procedures set forth below:
 - a. to pick up or drop off his/her own child at the school where the child is enrolled;
 - b. to attend a parent-teacher conference or other meeting with faculty or staff to discuss the child's progress or other educational needs of the child;
 - c. under other special circumstances, on a case-by-case basis, for which the school administrator has given written consent.

In no event will entrance onto district property be allowed if prohibited by court order.

Procedures for Prior Approval

A parent/guardian sex offender or child kidnapper who comes onto school property to pick up or drop off his/her child(ren) needs to make specific arrangements in advance with the school administrator. These arrangements are to be approved by the Superintendent. The parent/guardian can only transport his/her own child(ren).

If a parent/guardian sex offender or child kidnapper wishes to come on to school property for another reason (e.g. parent-teacher conferences, student performances), he/she shall only do so under the following conditions:

- he/she must notify the principal of the school at least 48 hours in advance of the activity and obtain consent prior to coming onto district property;
- if consent is granted, the school administrator will assign an individual(s) to accompany the parent while on district property;
- he/she must report to the office, come only for the specific activity, cooperate with district supervision, and leave school property promptly upon the conclusion of the activity; and

- he/she must abide by all other terms and conditions of the school administration.

The school principal and/or Superintendent shall have the discretion to refuse permission if it is reasonably believed that the parent/guardian's presence on school property would be inappropriate or a danger to others, provided such permission shall not be unreasonably withheld.

At all times, the school administrator shall endeavor to protect the privacy of the offender's child.

(cf. 5021 - Noncustodial Parents)

Electronic Communications

The Board prohibits electronic communications between sex offenders and students. A parent/guardian sex offender/child kidnapper may not communicate electronically with a student other than his/her own child while the student is on district property. A non-parent sex offender/child kidnapper may not communicate electronically with any student while the student is on district property. "Communicate electronically" means actual *or attempted* communication by electronic means, including, but not limited to, phone, email, text, instant messaging, social networks, web postings, web contacts, computer, fax, or photographs.

Student Sex Offenders

The Superintendent or designee shall determine the appropriate placement for student sex offenders, except those identified as having a disability. When determining educational placement, including placement in an alternative educational setting, the Superintendent or designee shall consider such factors as the safety and health of other students and staff. The Superintendent or designee shall develop written procedures for managing each student sex offender in the district. The student's plan shall specify requirements for supervision and whether or not the student is permitted to attend school-sponsored or school-related activities outside of the instructional day.

If a student subject to this policy is a student with disabilities, he/she will be provided educational services in compliance with federal and state law.

Contractors

Any outside contractor with whom the district contracts, and whose employees or agents may have contact with students, is prohibited from sending any employee or agent who is a sex offender/child kidnapper to any district property. The contractor shall certify in writing the contractor's knowledge and understanding of this policy.

Violations of this Policy

The district will contact law enforcement when a sex offender/child kidnapper violates this policy and will immediately revoke any privileges granted to the individual under this policy.

Legal Reference:

ALASKA STATUTES

12.63.010-.020 *Registration of sex offenders and related requirements;
Duration of sex offender or child kidnapper duty to register*

12.63.100(5) *Registration of Sex Offenders - Definitions*

Added 2/11

Revised 7/19

Association of Alaska School Boards

9/92

AGENDA ITEM New Business 1.0

 ✓ ACTION

 DISCUSSION

TOPIC: AASB Policy Updates for Article BP 3515.5 for 1st Reading

Background

Annual updates to AASB Board Policy.

Recommendation

AASB has recommended language changes to BP 3515.5 Restrictions on Sex Offenders on Campus in order to be compliant with a recent Alaska Supreme Court ruling on the ability of districts to bar sex offenders from campus. Additional (red-line) changes to our current policy have brought it in line with AASB's wording.

In addition, AASB has recommended the following additions to our policy manual as it relates to protecting children from inappropriate conduct by adults, including school staff and volunteers. The purpose of these additions is to provide all staff, students, volunteers and community members with information about their role in protecting children.

I move that we lay on the table the language changes to BP 3515.5 first reading.

AGENDA ITEM New Business 1.2

 √ ACTION

 DISCUSSION

TOPIC: Memorandum of Agreement for Spring Semester of 2019/2020 – GEMS Training LLC.

Background

The Hoonah School District contracts out services to access expertise in specialty areas, and provide contracts on a project basis.

Status

Administration has identified the additional following consultant is needed to address student needs for Spring Semester of 2019/2020 – GEMS Training LLC.

Recommendation

I move that we approve the Memorandum of Agreement for the Spring Semester of 2019/2020 for GEMS Training LLC.

A Memorandum of Agreement between
GEMS Training LLC and Hoonah City School District
From January 2020 through May 2020

Dates of Service:

January 6 through 17

February 17 through 28

April 13 through April 28 (April 23 and 24 are inservice days with no instruction.)

Contact Kenya Skaflestad: 907-723-1482

Course Description: Emergency Medical Technician with Wilderness First Aid

GEMS Training LLC will:

- Provide three two-week sessions of full day training which will result in the completion of the above course.
- Provide copies of professional certification to conduct training
- Provide copy of Alaska Business License
- Provide proof of liability insurance
- Provide and/or submit all classroom rosters, attendance records, evaluations and any other necessary documentation for the course
- Submit invoices for payment at the end of each session
- May submit per diem invoice at the beginning of each session if instructor lives outside of Hoonah
- Agrees that all equipment and supplies purchased by the Hoonah City School District remain at the District
- Cover the costs of a substitute at own expense unless HCSD fails to communicate correct program dates.

Hoonah City Schools will:

- Enroll a minimum of 5 students and a maximum of 10 students in the 3 session course each semester *
- Agree that students must be enrolled in all three sessions to receive certifications
- Provide equipment and courseware limited to 2000.00 per semester
- Pay GEMS Training LLC \$5000.00 per two-week session upon receipt of invoice for session (Not to exceed 15,000.00 per three sessions)
- Remit payment within 15 days of receipt of invoice
- Provide space for training
- Cover substitute trainer costs if substitute is necessary due to HCSD's failure to honor original training dates
- Reimburse for travel costs to Hoonah if instructor lives outside of Hoonah

***In the event that enrollment falls below 5 and the session is cancelled, no payment will be made.**

Signatures _____

Kenya Skaflestad:

_____ GEMS Training LLC

_____ Date

Ralph Watkins

_____ Superintendent

_____ Date

Date Approved by HCSD Board of Education: _____

AGENDA ITEM New Business 1.3

ACTION

DISCUSSION

TOPIC: Memorandum of Agreement for Spring Semester of 2019/2020 – Independent Contractor – Herb Sheakley Jr.

Background

The Hoonah School District contracts out services to access expertise in specialty areas, and provide contracts on a project basis.

Status

Administration has identified the additional following consultant is needed to address student needs for Spring Semester of 2019/2020 – Herb Sheakley Jr.

Recommendation

I move that we approve the Memorandum of Agreement for the Spring Semester of 2019/2020 for Herb Sheakley Jr.

A Memorandum of Agreement between
Herb Sheakley Jr. and Hoonah City School District
From January 2020 through May 2020

Contact Herb Sheakley Jr: 907-723-1032

January 6 through 17

February 17 through 28

April 13 through April 28 (April 23 and 24 are inservice days with no instruction.)

Course Description: Cultural Arts/Form Line/Carving

Herb Sheakley will:

- Provide six weeks of instruction with each week consisting of 30 hours of instruction
- Provide copy of Alaska Business License
- Provide proof of liability insurance
- Provide and/or submit all classroom rosters, attendance records, evaluations and any other necessary documentation for the course
- Submit invoices for payment at the end of each session
- Submit invoice for per diem at the beginning of each session
- Agrees that all equipment and supplies purchased by the Hoonah City School District remain at the District as HCSD property
- Secure a substitute if absent from classes.
- Provide student grades in a timely manner.
- Have a clear background screening (conducted by HCSD)

Hoonah City Schools will:

- Agree that students must be enrolled in all six weeks of instruction
- Pay 60.00/day of on-site service for per diem upon receipt of invoice (invoice may be submitted one week prior to the beginning of service week.)
- Provide equipment and supplies limited to 2000.00 total for the 6 weeks of instruction
- Pay Herb Shakely Jr. 35.00/hour for up to 195 hours of instruction which includes 30 minutes of planning time daily for the total of 6 weeks upon receipt of invoice (maximum 6,300.00)
- Remit payment within 15 days of receipt of invoice
- Provide space for training
- Cover substitute trainer costs if substitute is necessary due to HCSD's failure to honor original training dates
- Cover the costs of travel to Hoonah for each phase upon receipt on receipts

Signatures

Herb Sheakley:

Contractor

Date

Ralph Watkins

Superintendent

Date

Date Approved by HCSD Board of Education (if applicable): _____

AGENDA ITEM New Business 1.4

ACTION

DISCUSSION

TOPIC: Memorandum of Agreement for Spring Semester of 2019/2020 – Alaska Academy of Advanced Cosmetology.

Background

The Hoonah School District contracts out services to access expertise in specialty areas, and provide contracts on a project basis.

Status

Administration has identified the additional following consultant is needed to address student needs for Spring Semester of 2019/2020 – Alaska Academy of Advanced Cosmetology.

Recommendation

I move that we approve the Memorandum of Agreement for the Spring Semester of 2019/2020 for Alaska Academy of Advanced Cosmetology.

A Memorandum of Agreement between
Alaska Academy of Advanced Cosmetology and Hoonah City School District
From January 2020 through May 2020

Dates of Service:

- January 6 through 17 - February 17 through 28 - April 13 through April 28 (April 23 and 24 are inservice days with no instruction.)

Contact Kimberly Savland: 907-789-9283

Course Description: Nail Technician Program

GEMS Training LLC will:

- Provide three two-week sessions of full day training which will result in the completion of the above course.
- Allow HCSD to conduct a background check as per HCSD practices
- Provide copies of professional certification to conduct training
- Provide copy of Alaska Business License
- Provide proof of liability insurance
- Provide and/or submit all classroom rosters, attendance records, evaluations and any other necessary documentation for the course
- Submit invoices for payment at the end of each session to include hours of instruction for each instructor if more than one.
- May submit per diem invoice at the beginning of each session if instructor lives outside of Hoonah
- Agrees that all equipment and supplies purchased by the Hoonah City School District remain at the District
- Cover the costs of a substitute at own expense unless HCSD fails to communicate correct program dates.
- Provide direction to HCSD in the payment of licensing fees for students in the program.
- Provide instruction as outlined in the October 25 proposal from the Academy of Advanced Cosmetology and Massage.

Hoonah City Schools will:

- Enroll a minimum of 5 students and a maximum of 8 students in the 3-session course
- Agree that students must be enrolled in all three sessions to receive certifications and credit
- Provide equipment and materials limited to 2000.00 per semester
- Pay Alaska Academy of Advanced Cosmetology 32.50/hour for a maximum of 35 hours per week of instruction upon receipt of invoice for session.
- Remit payment within 15 days of receipt of invoice (invoice may not be submitted until session ends)
- Provide space for training
- Cover substitute trainer costs if substitute is necessary due to HCSD's failure to honor original training dates
- Reimburse for travel costs to Hoonah for one instructor if instructor lives outside of Hoonah (upon presentation of receipts)
- Reimburse for lodging upon presentation of lodging receipt.
- Remit per diem of 60.00 per day for one instructor upon submission of invoice

***In the event that enrollment falls below 5 and the session is cancelled, no payment will be made.**

Kimberly Savland:

Alaska Academy of Advanced Cosmetology Date

Ralph Watkins

Superintendent Date

Date Approved by HCSD Board of Education: _____