



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

SIGN IN SHEET

Meeting: Regular Board Meeting Date: February 20, 2020

Public Comments

Name (please print)	Subject	Telephone Number
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Public Comment and Communications

Name (please print)	Subject	Telephone Number
13. <i>Jamie E</i>		
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24.		

Three minutes per speaker.

**HOONAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT**

To deliver a quality education that inspires and challenges all students to reach their full potential.

Thursday February 20, 2020

**6:00 PM
Budget Work Session**

**7:00 PM
REGULAR BOARD MEETING**

Located in the School Library

.....
AMENDED MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

Regular Board Meeting-January 17, 2020

BOARD CALENDAR

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report - Ralph Watkins, Written**
- B. Business Office Report - Amy Stevenson, Written**
- C. Grant Report - Norma Holmgaard, Written**
- D. Maintenance Report - Jeremiah Byers, Written**
- E. Board & Committee Reports - Harold Houston, Oral**

NEW BUSINESS

- 1.0 Tenured/Non-Tenured Teacher Contract**
- 1.1 FY 2020/2021 Part-Time Federal Grants Manager Contract - Norma Holmgaard**
- 1.2 Approval of Gaming as a Supplement to the School Budget**
- 1.3 School Board Member Resignation**

DISCUSSION ITEMS

- Introduction of AR 5131.2 Conduct**

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- Regular Board Meeting-March 19, 2020**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
January 16, 2020**

BOARD MEMBERS PRESENT: Amy Courtney, Harold Houston, Dillon Styers, Grace Villarreal, Liyah Jewell. Robert Hutton was present by teleconference.

SUPERINTENDENT/PRINCIPAL PRESENT: Ralph Watkins by teleconference.

OTHERS PRESENT: Anne Sharclane, Recording Secretary; Amy Stevenson Business Manager; Jeremiah Byers, Maintenance, Pearl Miller, Shawn McConnell, and Gene Bilodeau.

CALL TO ORDER: Harold called the meeting to order at 7:03 P. M.

PLEDGE OF ALLIGIANCE

ROLL CALL: All Five (5) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD: HEA is ready to start negotiations

AGENDA REVISIONS:

- Add item 1.2 under New Business
“Approval of AASB Policy Update – Article 3515.5 Restrictions on Sex Offenders on Campus – Final Reading”
- Add “Letter to the Board” under Discussion Items
- Add “Gaming as supplemental income” under Discussion Items

ADOPTION OF AGENDA: No objections to adopting the agenda as amended. The amended agenda was approved by unanimous consent.

APPROVAL OF MINUTES: Grace Villerreal, Dillon Styers move to approve the minutes of Regular board meeting on October 17, 2019. The minutes were approved as presented by unanimous consent.

Grace Villerreal, Dillon Styers move to approve the minutes of Regular board meeting on November, 21 2019. The minutes were approved as presented by unanimous consent.

BOARD CALENDAR

- Add Regular Board Meeting to February calendar (2/20/2020)
Grace Villerreal will be on call for Jury Duty in Juneau at this time.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

- None

ADMINISTRATIVE REPORT:

A. Chief Administrator's Report - Ralph Watkins

- Written report

B. Business Office Report - Amy Stevenson

- Written report

C. Grant Report – Norma Holmgard

- Written Report

D. Maintenance Report – Jeremiah Byers

- Written Report

E. Board & Committee Reports – Harold Houston – Oral Reports

- Robert Hutton submitted a written report on AASB Annual Conference. Grace, Amy and Liyah Jewell shared their experiences. Everyone enjoyed the conference.
- Grace Villereal reported that there will be a flat rate funding from the legislature, and Amy adds that there will be an education formula change.
- Dillion Styers reported that games were cancelled due to weather. The next games will be Monday and Tuesday.

New Business

1.0 Approval of Memorandum of Agreement – KTOO Public Media

Dillon Styers, Grace Villereal move that we approve the Memorandum of Agreement for KTOO Public Radio. Discussion: None

Voice Vote: LJ; Yes, AC; Yes, RH; Yes, HH; Yes, DS; Yes, GV; Yes. The motion passes unanimously.

1.1 Approval of Long Term Substitute Teacher Contract – Eugene J Bilodeau

Amy Courtney, Grace Villereal move that we approve the long term substitute contract for Eugene J Bilodeau. Discussion: None

Voice Vote: LJ; Yes, AC; Yes, RH; Yes, HH; Yes, DS; Yes, GV; Yes. The motion passes unanimously.

1.2 AASB Policy Updates for Articles BP 3515.5 Restrictions on Sex Offenders on Campus for 1st reading.

Dillon Styers, Amy Courtney move that we lay on the table for the second and final reading the following policy that contain changes as recommended by AASB: BP3515.5 Restrictions on Sex Offenders on Campus. **Discussion: None.**

Voice Vote: LJ; Yes, AC; Yes, RH; Yes, HH; Yes, DS; Yes, GV; Yes. The motion passes unanimously.

DISCUSSION ITEMS

- **Date for Superintendent Evaluation**
Same tool used last year will be used this year.
- **Letter to the Board**
Onetime stipend will be granted.
- **Gaming as supplemental income**
Will be on next month's agenda as an action item.

PUBLIC COMMENTS (THREE-MINUTES)

- None

COMMENTS FROM BOARD

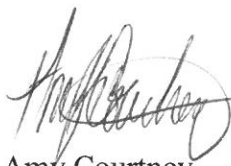
- Harold Houston thanks everyone for coming to the meeting.

FUTURE AGENDA ITEMS

- Gaming as supplemental income as an action item.
- Budget work session will be held 1 hour before regular meeting.

ADJOURNMENT: Meeting adjourned at 8:08 pm.

Respectfully submitted,



Amy Courtney
Board Secretary



Anne Sharclane
School Board Secretary

*Please note that the audio recording of this meeting is available for listening in the District Office.

February

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	Varsity Basketball @ Angoon	Varsity Basketball @ Angoon	6	Robotics State Tournament @ UA- Anchorage	8 Jr Class Prom Fundraiser: Food Sale begins @ 1 pm
9	10 Wooch.een Family Event: 5-7 pm	11	12	13	14	15
16 Elizabeth Peratrovich Day	17 2 week Elective Phase Begins	18 Archery State Tournament: 4-5:30 pm	19	Regular School Board Meeting @ 7 pm	Varsity Basketball @ Yakutat	Varsity Basketball @ Yakutat
23	24 Kids Heart Challenge	25	26	27	28	29

March

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Core Schedule Begins Dr. Seuss's Birthday	3	4 Region V Tournament @ Ketchikan	5 Region V Tournament @ Ketchikan	6	7
8	9	10	11	12 End of 3 Qtr.	13 Alaska Teacher Placement: AK Job Fair @ Anchorage Teacher Work Day	14
15	16	17	18	19 Regular Board Meeting	20 No School Teacher Workday	21
22	23 Spring Break	24 No School	25 Spring Break	26 No School	27 Spring Break	28
29	30	31				

training as well as a full day of training on autism and best practices for working with autistic students.

To build further capacity in staff to support or mission of being a trauma responsive school, a delegation will attend the Trauma Informed School Conference in June of this year. Supported by our STEPS grant staff will receive instruction and training in the implementation of trauma responsive practices. (TRP) Our leadership team attended this conference last year and we are continuing to build capacity in more staff by attending this conference.

GOAL 1: Student Learning

OBJECTIVE 1

Meet every student's individual learning needs.

Action: 1. Build a 9-12 schedule that is culturally supported and matriculates through 12th grade or the first year of post- secondary training.

The 2020-2021 draft calendars have been developed and shared with the board. I would be happy to explain the rationale behind the calendars and entertain your comments.

Alaska Reads Act:

These are highlights from the proposed legislation currently being debated and discussed during this legislative session. It should be noted that the superintendents support this legislation with some modifications. It should also be noted that we may want to add language surrounding literacy and more specifically students reading at grade level by 3rd grade to our strategic plan.

[link](#) to the Senate Bill proposed by Senator Begich and the one-page document from DEED (attached below).

1. Pre-Elementary Programs

. Only approved preschool programs are within the School District (Certified Teacher) or Head Start Agencies

a. Funded by including them in our child count at .5 ADM (average daily membership)

b. 5 year plan: Under this legislation all School Districts will have preschools established within the schools.

i. Year 1-2020-2021- 10% lowest achieving schools eligible for funding, as well as established/certified programs in schools, and each year the next lowest performing schools will receive funding

ii. If not established in 2020-2021, no funding will be available until it is our turn.

2. K-3 Statewide Reading Screening or Assessment measuring in Fall, Winter, and Spring.

. Kindergarten: phonic awareness, letter naming fluency, letter sound fluency, and letter word sound fluency

a. 1st Grade: Letter word sound fluency, oral reading fluency

b. 2nd & 3rd Grade: vocabulary and oral reading fluency

GOAL 2: Stakeholder Satisfaction

OBJECTIVE 2

Engage stakeholders as partners to support our mission

Monday, February 10th we held our Woch een Monday. We had over 70 people attend. During the event we had the opportunity to engage in a discussion of the draft calendars for 20-21. A presentation was given and then persons were allowed to give input and share their thoughts. Food was served, games were played, door prizes were given. Several parents and community members gave positive comments on the event and expressed appreciation for the transparency in sharing the draft calendars.

GOAL 1: Student Learning

OBJECTIVE 2

Produce an increasing graduation rate: Goal 100%.

Action: Expand learning opportunities for high school students.

Norma and I are engaged in discussion with AVTEC to increase the rigor of our culinary arts program by having curriculum and instruction delivered by AVYEC staff. We are working to align the course to meet the standards of the AVTEC program in a way that students can earn credit towards certification through AVTEC. Students would also have the opportunity to visit AVTEC and participate in classes on campus.

This semester we have 3 students taking college classes and earning college credits. For the first time we have 2 students taking the introduction to mining class. This asynchronous class is held Tue & Thur from 4:00-6:30. There is a scheduled trip to visit the mine in March paid for by the university.

GOAL 3: Employee Development

OBJECTIVE 2 To make every employee feel valued and increase their capacity to make a difference.

The best way to demonstrate appreciation for staff and build capacity in them is to invest in their professional development. The month of January and February were big for staff professional development. Four teachers attended the RTI conference in Anchorage. This is the largest educational conference in Alaska. Staff participated in sessions that dealt with Trauma Responsive practices, Literacy, assessment, social emotional learning, and more. February 14th-17th members of our Special Education team are participating in the Alaska Sped Conference in Anchorage. Participants are getting instruction in working with children with autism, dealing with student behaviors, and other best practices. In March staff will participate in MANDT

3. If a student is proficient on K-3 Statewide Reading Screening or Assessment at anytime, the child does not have to retake the screening or assessment for that school year.
4. Anyone below proficient is considered by the state to have a Reading Deficiency
 - . Reading Teacher Defined as: Teacher Certificated under AS14.20
 - a. Reading Teacher & Regular Education Teacher will provide an “Individual Reading Improvement Plan,” also regarded as a student portfolio, within 30 days of being identified of reading deficiency.
 - b. Parents will be notified in writing, and updated every two weeks after notification with progress.
 - c. Reading Teacher must provide explicit and systematic instruction in specific areas
 - d. Reading Teacher must use reading instruction methods that are based on scientific research and have proven results in accelerating student reading achievement within a single school year.
 - e. Provide Reading Intensive Reading Interventions within and outside school day.
 - f. Reading Teacher must progress monitor every two weeks.
 - g. **If not proficient by end of school year the student will be retained or can apply for an exemption. (This language is being reconsidered to be more directive)**
5. Good Cause Exemption
 - . IEP
 - a. 2 years of intensive interventions with progress monitoring data and still reflects a reading deficiency and was previously retained in K-3
 - b. Primary language is something other than English and has less than two years of instruction in English
 - c. Parents may request an exemption, to the principal by submitting documentation that such an exemption is appropriate
 - d. All exemptions will be recommended to the school board
 - e. Reading Portfolio
6. Retention Pre K-3 or Exemption
 - . Prek-2 is done no later than 120 days before school ending to parents in writing.
 - a. 3rd grade is done no later than 30 days before the school ending to parents in writing.
 - b. We are required to explain the implementation of Intervention or Progression Strategies.
 - c. Students retained must be in an Intensive Acceleration Class which provides reading instruction and interventions in a reduced teacher to student ratio

Comprehensive Literacy State Development Grant

I met with Southeast Region Superintendents in Juneau on January 15th and 16th to gain their perspectives and ideas in regards to Governor Dunleavy’s Alaska Reads Act (ARA), which applies to all schools in Alaska, generally and the Comprehensive Literacy State Development Grant (CLSD), of which some districts including SISD are participating in, specifically. Whereas past reforms have been broadly applied to all students, ARA and CLSD are focused on reading in grades K-3. Highlights of that focus are; high quality Pre-Kindergarten programs with an emphasis on oral language, early attention to screening and intervention beginning in Kindergarten, and collaboration between districts with similar demographics as they apply to strategies and curricula in the K-2 grade levels. The consortium of superintendents agreed that Third Grade is the

clearly defined point for measurement as all students in all states have a statewide assessment that includes that grade level. However, they were equally in agreement that benchmarking and formative assessments need to begin much earlier and take place multiple times per semester.

Comprehensive Literacy State Development Grant Progress

Myself and grants Manager Brian Kroschell were able to meet with other grant recipients and begin the planning stage on how to implement the grant. At this time the primary focus is on developing K-3 instructors (both certified and classified) with effective early literacy teaching skills. A piece for teaching intervention strategies to teachers of students in grades 4-12 is also in development but is a secondary focus at this time. Over the course of the grant the goals are to; train up K-3 instructors into effective early literacy teachers, create students who are reading on grade level by 3rd Grade, and have teachers across all subject areas in grades 4-12 using and instructing language arts across the curriculum. However, the third goal will be difficult to accomplish while teachers are still providing reading remediation (or looking for strategies to provide content that doesn't require reading).

AR 5131.2 Conduct (Draft language for this AR)

Public Displays of Affections

Hoonah City School recognizes that genuine feelings of affection may exist between two students. However, students shall refrain from all Public Displays of Affection (PDA) while on campus or while attending and/or participating in a school-related activity. Being overly affectionate at school can be offensive and is generally in poor taste. The expression of feelings toward one another is a personal concern between the two individuals and thus should not be shared with others in the general vicinity. PDA includes any physical contact that may make others in close proximity uncomfortable or serves as a distraction for themselves as well as innocent onlookers. Some specific examples of PDA include but is not limited to: PDA—includes physical contact including, but not limited to, intimate touching, hand holding, fondling, cuddling, and kissing at school or a school-sponsored activity between two students typically in a relationship.

1st offence-warning, 2nd offence -parent conference, 3rd offence- Determined by administration

Sincerely,
Ralph M. Watkins
Superintendent
Hoonah City School District

February 14, 2020

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: January Report

Current Information:

1. Accounts payables up to date.
2. Orders are up to date.
3. February 14 payroll for Classified staff has been processed
4. December 2019 breakfast and lunch reimbursement has been submitted to Child Nutrition Services. Reimbursements for Fresh Fruit and Vegetables have been done also.
5. Journal entries and completed deposits are entered into the accounting software.
6. The monthly student activity report for January has been sent to Billie at the City of Hoonah.
7. Completed September and October bank reconciliation
8. Completed and sent W-2s and 1099s to all staff, vendors, the Internal Revenue service and Dept of Social Security
9. We had no injuries to report to OSHA.
10. 2020/2021 teacher contracts completed for tenured and non-tenured teachers.
11. Draft 2020/2021 Operating Fund Budget done status quo per Mr. Watkins direction.

Next Steps:

1. The November, December and January bank reconciliations need to be done.
2. January 2020 breakfast and lunch reimbursement with the Fresh Fruits and Veggies reimbursement.
3. Completing and sending out W-2 and 1099 forms for 2019
4. Continued to keep an eye on FY 2019/2020 budget for a possible budget revision
5. Deposits done as received
6. Filing
7. Payrolls as scheduled
8. Journal entries as needed
9. Set up my Grant financial board reports for FY 2020 when all budgets are known and in for grants.
10. Budgets for grants put into our accounting software
11. Accounts payables as needed
12. Orders as needed
13. Travel for staff as needed.

I received a phone call from Marsh & McLennan Agency about the projected increase in health insurance for next year. We have an Employee Health and Benefits Consulting Agreement with Marsh & McLennan Agency.

They spoke with Public Education Health Trust via phone and there is a projected 5% increase to health insurance for next year. Last year, I built an 8% increase into the next year's budget. I am going to do this again to be safe.

Hoonah City Schools
Year to Date - 7/1/2019-1/30/20
Monthly Revenue Report

Account number	Account Description	Current Approved Budget	YTD Encumb	YTD Revenue	Remaining Balance	Percentage Remaining
100-0000-10-40110	CITY APPROPRIATION	\$606,990.00	\$0.00	\$339,712.56	\$267,277.44	44.03%
100-0000-10-40120	CITY - IN-KIND SERVICES	33,253.00	0.00	0.00	33,253.00	100.00%
100-0000-10-40300	AVAILABLE FUND BALANCE		0.00	0.00		
100-0000-10-40300	EARNINGS ON INVESTMENTS	1,500.00	0.00	577.37	922.63	61.50%
100-0000-10-40400	OTHER LOCAL REVENUE	6,138.00	0.00	0.00	6,138.00	100.00%
100-0000-10-40470	E-RATE REVENUE	33,600.00	0.00	0.00	33,600.00	100.00%
100-0000-20-40510	STATE FOUNDATION	2,322,488.00	0.00	1,316,553.00	1,005,935.00	43.31%
100-0000-20-40556	TRS ON-BEHALF RELIEF	155,747.00	0.00	0.00	155,747.00	100.00%
100-0000-20-40557	PERS ON-BEHALF RELIEF	26,058.00	0.00	0.00	26,058.00	100.00%
100-0000-20-40940	QUALITY SCHOOLS	6,941.00	0.00	6,941.00	0.00	0.00%
100-0000-30-41090	PRIOR YR PL81-874	0.00	0.00	0.00	0.00	
100-0000-30-41100	PUBLIC LAW 81-874	112,125.00	0.00	0.00	0.00	100.00%
Report Total:		\$3,304,840.00	\$0.00	\$1,663,783.93	\$1,528,931.07	

Monthly Expense Report

Accounts summarized by Function	Current Budget	YTD Encombranc	YTD Expenditures	Remaining Balance	Percent Remaining
1100 REGULAR INSTRUCTION	\$1,105,726.00	\$0.00	\$512,088.06	\$593,637.94	53.68%
2000 SPECIAL EDUCATION INSTRUCTION	639,580.00	1,663.20	264,424.66	373,492.14	58.39%
2200 SPEC ED SUPPORT SVCS - STUDENTS	128,936.00	0.00	92,360.46	36,575.54	28.36%
3500 SUPPORT SERVICES - INSTRUCTION	45,760.00	0.00	16,005.91	29,754.09	65.02%
3510 SUPPORTING SERVICES-TECHNOLOGY	153,225.00	1,025.43	55,567.16	96,632.41	63.06%
4000 SCHOOL ADMINISTRATION - PRINCIPAL	117,257.00	0.00	58,177.89	59,079.11	50.38%
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	66,189.00	0.00	31,584.26	34,604.74	52.28%
5100 DIST ADMIN - SUPERINTENDENT	135,807.00	818.70	67,003.83	67,984.47	50.05%
5110 SCHOOL BOARD	49,472.00	952.28	27,196.53	21,323.19	43.10%
5500 DISTRICT ADMINISTRATION SUPPORT SVCS	196,732.00	0.00	113,244.96	83,487.04	42.43%
6000 OPERATIONS AND MAINTENANCE OF PLANT	433,986.00	0.00	233,104.60	200,881.40	46.28%
7000 STUDENT ACTIVITIES	182,170.00	0.00	0.00	182,170.00	100.00%
9000 TRANSFER TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	100.00%
Report Total:	\$3,304,840.00	\$4,459.61	\$1,470,758.32	\$1,829,622.07	55.36%

TD-Revenue Minus Expense Total: \$193,025.61

Hoonah City School District
 State and Federal Grant Report
 Hoonah Board of Education
 February 2020
 Prepared by Norma Holmgaard

Consolidated Grant Programs

Title IA – Services for low socioeconomic students **156,627.00**

Several HCSD staff members attended the RTI/Effective Instruction Conference in January.

A Federal Programs Advisory meeting was scheduled for February 13 but was postponed to March due to absences.

Title II – Teacher Recruitment/Retention and Professional Development **18,399.00**

No new Activities

Title IV A – Innovation and Technology

Transferred to Title I, A.

11,073.00

Title VIB – Special Education Support

No new activities

43,916.00

Section 619 – Special Education Preschool Needs

No new activities

1762.00

Federal Programs Advisory Committee

Lingit Tundata'ani – Demonstration Grant

We continue to gather data for program evaluation. The absence of a counselor continues to be problematic as many of the grant activities rely on the work of the counselor.

Paraprofessionals: No changes.

Radio: The new equipment for the radio station has arrived and will be installed shortly.

Career Pathway Programs: Second Semester HCS will offer form line drawing and woodcarving, EMT, Culinary Arts, Welding, construction, Nail Tech through this program.

February 2020 maintenance report

Over the past month I have still spent a considerable amount of time on snow removal, but thankfully have been able to get mostly caught up with all the life and safety PM's that I have received. Ralph looked into the Snow removal RFP and found out that if we treat them as individual agreements we don't need to put out a RFP. I reached out to AMLJIA(our insurance company) and asked about their requirements or thoughts on outsourcing our snow removal. I have been in contact with 2 plumbers with some interest in coming over to do the repairs on our water lines to the kitchen. It was decided that we will see what they cost to come over and evaluate the situation so they can provide a firm cost for the repair and then as long as it doesn't exceed the costs that require us to put the job out for bid we hope to have someone here for spring break. Over spring break the sprinkler repairs required are scheduled to take place. Today I was instructed to prepare the radio room for the upcoming classes to take place in there. Repaired leak in hotwater line between Erickson building first and second floor. Serviced CAT skid steer.

I put updates in bold and crossed of a couple of completed tasks

List of Items that I am currently either repairing or waiting for available time to repair.

-organize this list by priority and financial likelihood

-Gym floor replacement

-Installing wall to divide k/1 classroom(

-Work in Radio Room(box up equipment, paint room, carpet room, sound abatement, make wood table?, convert lights to dimmable, chalkboard paint on outside wall in hallway, blinds for window)

-investigate cost for parking lot plowing.(Met with Mr. Watkins He is researching what other districts have done. My concerns are that the Request for proposals for snow removal that I have come across have insurance and liability coverage requirements. Also I would hope we would be specific as to where we want the snow to go and at what amount of snow they will be expected to be here removing it.)**Reached out to AMLJIA to make sure we are not going to get in trouble with them. Should be good to go after hearing back from them.**

-Form Emergency Response Committee and come up with and implement procedures for additional potential emergencies

-Tier 1 seismic activity inspection. Some of the foundation is fairly aged and an inspection to its durability would be beneficial.

-Furniture upgrade plan for furniture throughout school.**(I've been in contact with a KCDA representative that deals with the furniture and I was initially just**

looking to replace the current furniture with as close to the same as I could manage, she suggested that the teachers be involved and they have quite a variety of furniture) provided dimensions to classrooms and they are coming up with samples

-Updating custodial care program and ensuring it is up to today's standards for cleaning

-motor replacement on cabinet heater in Hot water room

Motor replacement on cabinet heater in maintenance garage area

Motor replacement cabinet heater in kitchen dry storage area.

-Tremco building envelope inspection(The are looking into coming during spring break)

-Researching price to switch to pacwest air filters for AHU's

Door adjustments throughout school(adjusted some exterior doors to decrease heat loss still have interior doors to adjust to prevent closing issues)

Hole in Elem boys bathroom.

-pressure wash exterior of building

-there should be a door between Erickson building and foyer.

Procurement of cost for preschool playground(Looking into organizing community build for summer)

Hook generator up to more than fire pump.

-sink in science room water disconnected.

Silicon exterior windows

-walk in freezer door repair

Repaint entrance to HS

-clear brush from boiler room fence area and utilize space provided

-replace glycol in boiler system

-boiler replacement

-fire pump repairs or replacement. **(Spring break)**

-Clean covered area by boiler room door.

-Boiler room fence repair.

All fence repairs

-siding damage highschool by baseball field

-Yard work and brush management

-

-adjust slope or install ramp near elementary hallway rear exit. For ada accessibility

-utilize level and maintain area on the opposite side of the elementary from the covered play area.

- repair concrete and regluing tiles to covered play area.

Resurface sidewalk where needed throughout premises as well concrete by dumpsters

-replace flooring in connector hallway between the cafeteria and elementary hall.

-elem exit signs component replacement. (replaced battery and transformer now need to get circuit board)

-curtain in elem 5 room

- elem sinks in k1,5 prek facet slow leak.

-broken tile outside classroom in elem

- roof damage above elem office area bathroom.

-paint remaining classrooms (sped pre k staff room)and hallway

-cafeteria drywall repair and paint where smart board was hung.

-a light is dim in cafeteria

Bathroom boys lib light out.

-remove loft from library.

-tiles in library server room

- put cover on old clock mounting hole in library.

-ballast out library.

-touch up paint and clean emergency exit stairs for library.

-

-bleacher repairs

-butler building garage door

-carpet transition strips.

-Hs girls bathroom tile repair and locker room

Hs light repairs 415 and science room

-Locker room shower head and handle replacement

-Leaks in kitchen piping. **May have plumber willing to come over and evaluate work needed to get a firm cost on project.**

-replace entry ramp to Erickson building.

Replace Erickson building residential interior doors with industrial.

-multiple window repairs in Erickson building

Carpet for art room

Erickson Bathroom exhaust fan.

-were changes made to Erickson building layout approved by state

-weatherization for Erickson building. Door and window upgrades

Concrete resurface maintenance garage

-Auto shop concrete resurfacing and painting

-Garage door repair

-Auto shop exterior parking lot resurfacing.

-Fuel tank upgrade.

Auto shop and woodshop deep cleaning

Woodshop fix Exhaust fan ductin

AGENDA ITEM New Business 1.0

 √ ACTION

 DISCUSSION

TOPIC: FY' 2020/2021 Tenured/Non-Teacher Contracts

Background

The Board of Education is required to issue contracts to tenured teachers annually by the 15th day of May.

Status

The following teachers have tenured teacher status in the Hoonah School District for the 2020/2021 school year: Adam Gretsinger, Christina Carrick and Eli Darenoff.

Non-Tenured Teachers: Renee Gray, Alex Tannehill, Rachel Priser, Ben Mettling, and Joan Martin

Recommendation

I move that the Board of Education offer 2020/2021 teaching contract to the following teachers: Adam Grestinger, Christina Carrick and Eli Darenoff, Renee Gray, Alex Tannehill, Rachel Priser, Ben Mettling, Joan Martin.

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HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Adam J. Gretsinger**, whose permanent address is P.O. Box 703, Hoonah, AK 99829, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 8, 2020 for a total of not more than 190 school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$78,158.29*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA36/BA66 + 13**. This placement reflects the holding of a **MA** degree and at least **36** semester hours earned after the issuance of the degree plus 13 years of teaching experience, which is applicable to the Hoonah District salary schedule.
7. The per diem rate is **\$411.36***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Adam J. Gretsinger

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

** Subject to adjustment as changed by the Negotiated Agreement*

HOONAH CITY SCHOOL DISTRICT

P. O. Box 157

Hoonah, AK 99829

(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Christina Carrick**, whose permanent address is **PO Box 336, Hoonah, Alaska 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than 190 school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$77,382.53*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA36/BA66 + 10**. This placement reflects the holding of a **BA** degree and at least **66** semester hours earned after the issuance of the degree plus **10** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$407.28***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Christina Carrick

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

** Subject to adjustment as changed by the Negotiated Agreement*

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Eli Derenoff**, whose permanent address is **PO Box 102, Hoonah, AK 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than 190 school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$72,947.38*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA18/BA48 + 16**. This placement reflects the holding of a **BA** degree and at least **48** semester hours earned after the issuance of the degree plus **16** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$383.93**.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Eli Derenoff

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Renee M. Gray**, whose permanent address is **PO Box 617, Hoonah, AK 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than **190** school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$78,158.29*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **BA71 +17**. This placement reflects the holding of a **BA** degree and at least **71** semester hours earned after the issuance of the degree plus **17** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$411.36***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Renee M. Gray

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

** Subject to adjustment as changed by the Negotiated Agreement*

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Alexandria E. Tannehill-Smith**, whose permanent address is **PO Box 254, Hoonah, AK 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than 190 school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$55,214.60*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **BA + 5**. This placement reflects the holding of a **BA** degree and at least **0** semester hours earned after the issuance of the degree plus **5** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$290.60***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Alexandria E. Tannehill-Smith

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

** Subject to adjustment as changed by the Negotiated Agreement*

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Rachel L Priser**, whose permanent address is **PO Box 153, Hoonah, AK 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than **190** school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$66,903.01*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA18/BA48 + 6**. This placement reflects the holding of a **BA** degree and at least **48** semester hours earned after the issuance of the degree plus **6** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$352.12***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Rachel L. Priser

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

HOONAH CITY SCHOOL DISTRICT
P. O. Box 157
Hoonah, AK 99829
(907) 945-3611

CERTIFICATED EMPLOYEE CONTRACT

This contract between Hoonah City School District Board of Education, hereinafter referred to as the **BOARD**, and **Joan M. Martin**, whose permanent address is **PO Box 636, Hoonah, AK 99829**, hereinafter referred to as **TEACHER**,

W I T N E S S E T H

It is mutually agreed between the **BOARD** and the **TEACHER**, in consideration of the promises and covenants herein contained,

THAT THE TEACHER WILL:

1. Perform the duties of **TEACHER** and such other duties as may be assigned in the Hoonah City School District during the 2020-2021 school year, beginning on or about August 7, 2020 for a total of not more than **190** school/work days, which shall include legal school holidays.
2. Be responsible for such extracurricular assignments as are made by the Board as of the date of the issuance of this contract or at a later date during the term of this agreement.
3. Abide by and be bound by the policies, rules, and regulations of the **BOARD** and the State Board of Education.
4. Authorize deductions for the Teachers Retirement System or FICA withholding, if eligible.

THAT THE BOARD WILL:

5. Pay the **TEACHER** an annual salary in the amount of **\$68,514.46*** to be paid for the number of days worked in August, with the remainder being paid in either of the following two choices:
 - A. Nine equal monthly installments, the first installment being paid on the last working day in September 2020, each succeeding installment being paid on the last working day of each month, and the balance to be paid on the final day of employment under this contract.
 - B. Nine (9) payments, eight (8) of which shall be paid on the basis of one-twelfth (1/12th) of the annual salary due on the last working day of the months of September through April and a final payment consisting of the remainder of the contract, due on the last working day of the year.

** Subject to adjustment as changed by the Negotiated Agreement*

AND THAT THE TEACHER AND THE BOARD AGREE TO BE BOUND BY THE FOLLOWING CONDITIONS:

6. Placement on the salary schedule at the time of employment is **MA/BA30 + 13**. This placement reflects the holding of a **BA** degree and at least **30** semester hours earned after the issuance of the degree plus **13** years of teaching experience, which is applicable to the Hoonah District salary schedule. ****Placement on the salary schedule may change after receipt of official transcripts.**
7. The per diem rate is **\$360.60***.
8. The above per diem rate will be paid for each and every day in session, as that term is defined by AS 14.03.040 and as accepted by the Alaska Department of Education, for every State school holiday and for every approved local holiday, provided that such payment shall be made only if the TEACHER was under contract at the time.
9. The term a TEACHER as employed herein is defined in relevant portions of the Alaska Statutes Title 14.
10. The TEACHER shall abide by the Code of Ethics and the Professional Teaching Standards adopted by the Professional Teaching Practices Commission.
11. This contract is not effective unless and until the TEACHER subscribes to the Oath of Allegiance required under 4 AAC 18.010(a)(5) and files a fully executed form of the oath with the BOARD for placement in the TEACHER's personnel file. Once the oath has been filed with the BOARD, the TEACHER need not re-subscribe to it for subsequent school years so long as the TEACHER's employment is continuous. However, by signing this contract, the TEACHER affirms his or her continued adherence to that oath.
12. The TEACHER, within 60 days of initial employment and periodically as required by State law or as required by the BOARD, must file a current medical certificate with the BOARD.
13. This contract is conditioned upon the Teacher having a valid teacher certificate. Teacher must maintain said certificate while employed by the District, and no salary shall be paid unless the TEACHER has such certificate. Failure to maintain a valid certificate constitutes grounds for immediate termination of this contract without penalty to the BOARD.
14. The BOARD reserves the right to transfer the TEACHER to another assignment either before or after beginning duties of the proposed assignment if enrollments decrease or other conditions warrant change

** Subject to adjustment as changed by the Negotiated Agreement*

15. This contract may be terminated without liability to the BOARD should the TEACHER fail to discharge the duties imposed either through incapacity or disability or for cause as defined in AS 14.20.170. Upon written notice of such intended termination, the TEACHER shall be entitled to exercise any and all rights set forth in AS 14.20, including but not limited to the right to hearing set forth in AS 14.20.180. The TEACHER may be suspended from duty during any period of investigation as set forth in AS 14.20.170, but such suspension shall be with full pay.
16. This contract may be terminated without liability to the BOARD should it become necessary to eliminate the position because of decreased enrollment, provided that at least thirty (30) days prior written notice is given. In case of hardship, the BOARD may, in its discretion, afford such compensation as it deems necessary, not to exceed payment for twenty (20) days of service at regular contract per diem rate.
17. This contract may be amended by mutual consent upon application of one party and the written consent of the other party.
18. This contract may be terminated by mutual consent upon thirty (30) days written notice by one party and the written consent of the other party.
19. The violation or breach by the TEACHER of any term, condition, or requirement of this contract is grounds for the revocation of the TEACHER's certificate by the Commissioner of Education or by the PTPC.
20. This contract is subject to the Negotiated Agreement between the BOARD and the Hoonah Education Association. If there are any conflicts or differences between the terms of said agreement and the terms of this contract, the terms of the Negotiated Agreement shall be controlling.
21. This contract supercedes and replaces any prior individual Employee's Contract which may have been issued for the school year covered by this contract.

ACCEPTANCE

I hereby accept this offer of employment and the conditions contained herein.

Acceptance Date

Signature: Joan M. Martin

Acceptance by the BOARD is necessary before this contract becomes binding on the BOARD.
The above contract is hereby validated on behalf of the BOARD.

Date

Harold Houston, President
Hoonah City School Board

Date

Board Member

** Subject to adjustment as changed by the Negotiated Agreement*

AGENDA ITEM New Business 1.1

ACTION

DISCUSSION

TOPIC: Part-Time Federal Grants Manager

Background

Norma Holmgaard has worked as Part-Time Federal Grants Manager for the FY 2019/2020.

Recommendation

I move that the Board of Education approve the contract for services with Norma J. Holmgaard for FY 2020/2021.

CONTRACT FOR SERVICES

Contractor: <u>Norma J. Holmgaard</u>	AK Bus. Lic. #: <u>1068210</u>
Address: <u>253 West Redoubt AV</u> City: <u>Soldotna</u> State <u>AK</u> Zip: <u>99669</u>	
Telephone <u>(907) 252-8577</u>	email: njholmgaard@gmail.com

Dates of Service: July 1, 2020 through June 30, 2021

Purpose/Work to be done: Part-time Grant Manager: develop and oversee the projects funded through state and federal grant programs. Monitor the budget and develop revisions as needed. Complete reports to granting agencies. Interface with the school and community to solicit input on school needs and seek recommendations for program supports. Other grant related responsibilities as directed by the superintendent.

Number of Days: 65 days est.	Rate per Day: 650.00	Total: <u>42,250.00</u>
Travel Day Fee: 2 travel days = 1 day of service		Total: <u>0.00</u>
Travel Expenses to be Reimbursed:	Air: <u>800.00 x 11</u>	Total: <u>7700.00</u>
This expense is only if overnight	Hotel: <u>200.00.00 x11</u>	Total: <u>2200.00</u>
Is needed due to travel delays		
	Per Diem/day: <u>60.00 x 65</u>	Total: <u>3900.00</u>
Other/Specify		
	<u>ESSA Training in ANC:</u>	Total: <u>1600.00</u>
	<u>Demo Gr Dir Mtg</u>	Total: <u>2500.00</u>

Maximum amount to be reimburse within 15 days of receipt of invoice and receipts:
59,490.00

Hoonah City Schools will provide for lodging during on-site visits

Travel reimbursement will be for actual costs with receipts submitted with invoices.

Hoonah City Schools will provide internet access for contractor while on site.

Nothing herein shall be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance, the above-named contractor shall pay all

federal, state, and local taxes that may be incurred by the contractor. In addition, the above-named contractor shall secure all required certifications, insurance's and licenses that may be required. Contractor must provide verification of liability insurance.

Contractor must submit detailed invoice monthly.

Hoonah City Schools will remit payment within 15 days after receipt of invoice. Payment will not be remitted before services invoiced have been completed.

Travel and lodging receipts must accompany invoice.

Per Diem will be remitted as stated above. Receipts are not needed.

The contractor and the Superintendent will mutually agree upon actual dates of service.

This contract may be terminated by either party with a 30-day advanced notice.

Date of School Board Approval: _____

Norma J. Holmgaard

Date

Hoonah City Schools Representative

Date

AGENDA ITEM New Business 1.2

 √ ACTION

 DISCUSSION

TOPIC: Approval of Gaming as a Supplement to the School Budget

Background

The Hoonah School Board asked Superintendent Ralph Watkins to research and inquire about how the gaming process and operators work up North. He reached out to other small school districts in Southeast Alaska. Although some schools have done this in the past, he could not find a school that is currently using Gaming as a source to fund school operations. He suggested that we get our community input before there are any decisions are made.

In April, Grace Villarreal, Ralph Watkins, Amy Stevenson, and Chris Hustman had a meeting to discuss the gaming and operator process.

During the Regular School Board Meeting on April 18, 2019, Gaming as a Supplement to the School Budget, was a Discussion Item. There was a lengthy discussion on the pros and cons of this issue between, Robert, Dillon, Harold and Grace. Heidi Jewell was absent excused from the meeting. Currently it is on the Regular Board Meeting Agenda for February 20, 2020 as an action item.

Recommendation

I move that we approve Gaming as a Supplement to our School Budget.

AGENDA ITEM New Business 1.3

 √ ACTION

 DISCUSSION

TOPIC: School Board Member Resignation

Background

Please see attached resignation letter from School Board Member, Grace Villereal.

Recommendation

I move that we accept Grace Villarreal's resignation.

TO: President: Harold Houston
TO: Hoonah School Board
Date: Jan 20, 2020
From: Grace Villarreal

I would like to step down
from the Hoonah School Board.
I need to take care of personal
issues.

It has been very stressful for me
dealing with the loss of my
husband Nino, my aunt, nephew
and my sister. It is so hard
dealing with grief here, being
home alone, it's like living two
lives (1) where I pretend every
thing is alright and the other is
where down deep in my heart
are those silent screams of pain
missing my loved ones.

I feel that this is the right
thing for me to do right now
Please accept my resignation
and keep me in your thoughts!

Thank you - Grace Villarreal