

HOOHAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT

To deliver a quality education that inspires and challenges all students to reach their full potential.

**Thursday, April 18, 2019
7:00 PM
REGULAR BOARD MEETING**

Located in the School Library

.....
MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

BOARD CALENDAR

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report - Ralph Watkins, Written**
- B. Business Office Report - Amy Stevenson, Written**
- C. Grant Director's Report - Norma Holmgard, Written**
- D. Maintenance Report - Jeremiah Byers, Written**
- E. SPED Report - Sheryl Ross, Written**
- F. Board & Committee Reports - Robert Hutton**

OLD BUSINESS

1.0 FY 2019/2020 School Operating Fund Budget 2nd and Final Reading

NEW BUSINESS

2.0 FY 2019/2020 School Calendar for 1st Reading

2.1 FY 2019/2020 MOAs SPEC Education and Itinerants

2.2 AASB Policy Updates for Articles 0, 1, and 3 for 1st Reading

DISCUSSION ITEMS:

- Gaming as a supplement to the school budget**
- Board Workshop and Board Retreat - Dates, topics for agendas**

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

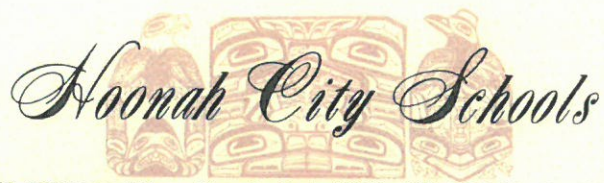
COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- Regular Board Meeting-May 16, 2019**



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

SIGN IN SHEET

Meeting: Regular Board Meeting Date: April 18, 2019

Public Comments

Name (please print)	Subject	Telephone Number
1.		
2.		
3.		
4.		
5.		
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11.		
12.		

Public Comment and Communications

Name (please print)	Subject	Telephone Number
13. <i>Britta Connesson</i>	<i>AWARE + STEPS</i>	<i>586-4902</i>
14.		
15.		
16.		
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22.		
23.		
24.		

Three minutes per speaker.

HCS Policy Adoption Process

(to be explained in advance to the board and to the audience at first readings)

First Meeting

Move/Second to accept policy or policies in first reading.

Statement to the public: The purpose of this first reading is to put the policies on the table, and does not imply an adoption by the board of these policies at this time. These policies will be available to the public in the district office until the next regular monthly meeting, at which time there will be a public hearing.

Statement to the Board: If there is no objection, I will dispense with reading each policy aloud. (If there is objection, clarify which policy or policies they wish to be read, and read them.)

Vote to accept policy or policies in first reading

Second Meeting

Move/Second to accept policies in second reading.

Close the public meeting and hold a public hearing.

After the public hearing, reconvene the meeting and ask board members whether there are any policies that individual board members wish to pull in order to revise the language and act on separately. (No motion required)

Hold a vote to accept those policies that have not been pulled.

Move/Second/Vote to accept in second reading individual policies that were pulled by board member request, with amended wording.

Third Meeting

Move/Second/Vote to accept in third reading those policies that were pulled and amended in the second meeting.

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

March 28, 2019

BOARD MEMBERS PRESENT: Harold Houston, Heidi Jewell, Dillon Styers, Grace Villarreal, and Robert Hutton. Ethan Gray (Student Representative) was absent excused.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Kelli Gretsinger, Recording Secretary, Amy Stevenson, Business Manager, Sheryl Ross, SPED Director, Jeremiah Byers, Maintenance Director, Marti Lee, Clark Brown, Veronica Dalton, David Hay, Andy Gray, Tesh Miller, Wilma Davis, Pearl Miller, Jenny Miller, Eli Derenoff and Christina Carrick.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:03pm.

ROLL CALL: Four (4) Board Members were present at roll call, a quorum was established. Harold Houston came to the meeting after roll call.

HONORING TESH MILLER-GRAY: Tesh Miller was honored for being the Paraprofessional for the Year for the State of Alaska. A slide show was shown and she was presented with an award from the School Board. Cake and juice was served.

CORRESPONDENCE TO THE BOARD: There were two letters sent out by the Board. Resolution #2 was sent out to the Legislators and AASB on March 8th. Harold Houston and Ralph's letter that explained the impact of the potential budgets to our school was also sent on March 8th.

AGENDA REVISIONS: No revisions.

ADOPTION OF AGENDA: Robert Hutton asked if there was any objection for adopting the Agenda. No objection. Approved by unanimous consent.

APPROVAL OF MINUTES: Robert Hutton asked if there was any objection to adopting the minutes. No objection. Approved by unanimous consent.

BOARD CALENDAR: There was an adjustment to the calendar that came out in the original packet. Ralph Watkins' travel to the Legislative Fly-In was in March not April. A corrected calendar was sent out in email to all board members and updated on the website.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

- Sally Dybdahl spoke about the playground. She thanked everyone that was ever involved with raising money for the playground.

ADMINISTRATIVE REPORT:

- **Administrator Report – Ralph Watkins** gave a written attached report. He added that the Job Fair that he and Grace attended was a sad event. There weren't many districts hiring: 178 teachers attended the job fair and only 9 left with jobs. Ralph also went to the Legislative Fly-In in late March.
- **Business Office Report – Amy Stevenson** gave a written attached report.
- **Maintenance Report – Jeremiah Byers** gave a written attached report. Jeremiah added that he recently watched a Security Camera webinar. They sent a free demo camera to our school. The outside cameras will cost \$700 and the inside cameras cost \$500.
- **SPED Report – Sheryl Ross** gave a written attached report. Harold Houston asked how many paraprofessionals the district currently has. Sheryl replied there are 10.
- **Board Reports - Grace Villarreal** reported that she went up to Anchorage with Ralph for the Job Fair. A few of the people at the Job Fair were very interested in Hoonah. **Ralph Watkins** spoke about the Borough meeting he had attended.

NEW BUSINESS:

1.0 First and Final Reading of BB9320: Changing meeting time to 7 pm.

M/S Grace Villarreal, Harold Houston moved that we approve BB 9320 for First and Final Reading. Discussion: None. Robert Hutton asked if there was any objection to changing the meeting time to 7:00 pm. There was none. Passed by unanimous consent.

1.1 Purchase Approval of Preschool Playground Equipment (Pre-School Grant)

M/S Heidi Jewell, Dillon Styers moved that we purchase the Preschool Playground Equipment using Preschool funds. Discussion: Grace Villarreal asked if all the playground equipment will be purchased at this time. Sheryl Ross explained that only the preschool equipment will be purchased with this preschool grant. Robert Hutton asked for all those in favor to say "Aye." All five board members said "Aye." Motion passes unanimously.

1.2 FY 2019/2020 School Operating Fund Budget 1st Reading

M/S Heidi Jewell, Dillon Styers moved that we approve the FY 20 School Operating Fund Budget in the amount of \$2,979,558 for first reading. Robert Hutton asked for all those in favor to say “Aye.” All five board members said “Aye.” Motion passes unanimously.

1.3 FY 2019/2020 New Teacher Contracts

M/S Dillon Styers, Heidi Jewell moved that the Board of Education offer the following teachers 2019/2020 teaching contracts:

- Carolyn Kramlich
- Rachel Priser
- Joan Martin
- Alexandria Tannehill-Smith
- Ben Mettling
- Natalia M. Bucher

Discussion: Harold Houston asked what the interview process for these teachers was like. Robert Hutton summed up what Ralph Watkins mentioned in his Admin Report. There were 37 applicants interviewed by a committee that included Ralph and four remaining teachers. Robert Hutton asked for all those in favor to say “Aye.” All five board members said “Aye.” Motion passes unanimously.

DISCUSSION ITEMS:

- **Playground Bids:** Jeremiah Byers gave the Board an update on the Playground Bids. Covus Design (the company we had contracted with to provide us with a playground design and the architectural work) had given us an estimate on the cost of the playground that was significantly less than the bids we received. We only had two bids. He would like direction on where to go from here. We are required to go with the lowest bidder. The bids were advertised through the Juneau Empire. Robert Hutton asked there is a deadline when we have to let the lowest bidder know we have accepted it. Don with SERRC advised that we do it quickly because the bidders may find other work. M/S Robert Hutton, Dillon Styers move that we authorize the committee to go ahead and contract with Island Construction for base bid with Alternate 1 and also 2 if we can somehow find the money to do so. Robert Hutton asked for all those in favor to say “Aye”. Four board members said “Aye”. Robert Hutton asked for all those opposed to say, “Nay.” No member said, “Nay.” Motion carried. (Later, Heidi Jewell asked Kelli to record that she did not vote on this motion because it wasn’t an action item.)
- **Suggested Revisions for Draft Master Calendar of Annual District Activities:** Robert Hutton asked if there were any comments or concerns on the Draft Master Calendar of Annual District Activities. Harold Houston would like to see more specific dates to help support the District further. It was decided at the beginning of the school year more specific dates will be provided. Heidi would like to have

quarterly meetings with the Board and Superintendent so they all can become more unified.

- **April Regular Board Meeting Date:** The Regular Board Meeting date will remain on April 18, 2019.

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER): No public comments.

COMMENTS FROM THE BOARD:

- **Heidi Jewell** struggled with making decisions on Discussion Items. She asked Kelli to record that she did not vote on the Playground Bid. Robert Hutton will discuss with her a resolution to this issue.

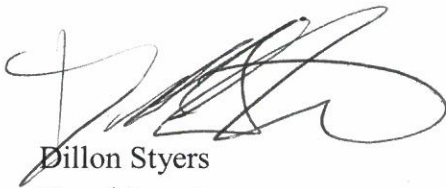
FUTURE AGENDA ITEMS:

- **MOA for SPED Itinerants**
- **Beginnings for AASB Policy Updates**
- **2nd and Final Reading of the Budget**
- **1st Reading of the School Calendar**

EXECUTIVE SESSION: Robert Hutton stated that no business will be acted upon after the Executive Session. Executive Session was entered at 8:18 pm. Gaveled out of executive session at 8:37 pm.

ADJOURNMENT: Meeting adjourned at 8:38 pm.

Respectfully submitted,


Dillon Styers
Board Secretary


Kelli D Gretzinger
School Board Secretary

*Please note that the audio recording of this meeting is available for listening in the District Office.

April

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Testing	2 Testing	3 Testing	4 Testing	5 Testing	6
7	8	9	10 Testing M/S	11 Parent/Teacher Conferences Testing M/S	12 Parent/Teacher Conferences M/S Volleyball (JNU)	13 M/S Volleyball (JNU)
14	15 AD/Superintendent Meeting (Petersburg) Testing Elementary	16 AD/Superintendent Meeting (Petersburg) Testing Elementary Public Meeting – Glacier Bay National Park Service	17 Testing Elementary	18 Regular Board Meeting 7:00 PM Testing Elementary	19 Testing Elementary	20
21	22	23	24	25 Inservice Day	26 Inservice Day	27
28	29	30 Activities Banquet				

May

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Annual 'Ku.éex' Alumni Gym 10:00 am	4 Jr/Sr Prom
5	6 Elementary Beach Day	7 Senior Last Day	8	9 MS/HS Academic Awards	10 Graduation Night Class of 2019	11
12	13	14 Field Day	15 8 th Grade Promotion	16 Last Day of School Regular Board Meeting	17 Teacher Work Day (Last Day for Teachers)	18
19	20	21	22	23	24	25
26	27 Memorial Day	28	29	30	31	

April 18th Regular School Board Meeting
Superintendent/Principal Board Report

Since our last board meeting in March here are a few things that have being taking place in support of our district's strategic plan

Legislative update

Public Input Shapes Legislature's Budget. The legislative fly in paid huge dividends with reshaping the conversation around school finance. During the fly in several Senators and House Representatives came and spoke and listened to what we had to say about the impact of the Governor's proposed budget on education. Collectively the superintendents came with a unified message that change the conversation away from mis-information to factual information about school funding. The impact of this messaging was evident in the legislator's actions. House Finance Committee Subcommittees wrapped up their public testimony on the proposed FY20 budget. The public comment period was the most transparent and inclusive seen in many years. Finance Committee members "took the show on the road" to hear from citizens in Juneau, Ketchikan, Mat-Su, Bethel, Kenai, Anchorage, and Sitka. Additionally, testimony was taken several days from the House Finance Committee room in Juneau both in person and through teleconference.

The Subcommittee recommendations have been forwarded to the Finance Committee. House Finance has incorporated the recommendations into a substitute for HB 39. Education changes include:

- Forward funding of the foundation formula and pupil transportation for FY21;
- Removing the governor's repeal language for the \$30 million in one-time education funding for FY20 (the \$30 million remains appropriated for FY20);
- Funding for school bond debt reimbursement at \$99.8 million;
- Funding for the REAA program at \$39.3 million;
- Accepting the governor's repeal of the \$19.5 million for the curriculum pilot project (SB 104 from the 30th legislature)

Goal 3: Employee Development

Goal 3: Student Learning

Objective: To make every employee feel valued and increase their capacity to make a difference

Objective: Meet every student's individual learning needs

Activity: Trauma informed Schools Training Report

We are continuing pursue the implementation of Trauma Informed Practices. This research driven approach to school practices, polices, and procedures we are looking to provide ample training for those that will lead this implementation. April 25th-26th we will be holding a staff in-service with AASB to look at what that implementation will look like and what our first steps should be. Board members are welcome to participate. This is still part of my report as I would like to know for planning purposes who of the board would like to attend.

Goal 2: Stakeholder satisfaction**Objective: Improve communication with all stakeholders**

Activity: First reading of the proposed 2019-2020 school academic and elective calendars. The calendar was developed in concert with remaining staff members. Each staff member and the opportunity to review and make recommendations for the calendar's content.

Goal 2: Stakeholder satisfaction

Objective: Improve communication with all stakeholders

Activity: Borough Formation Committee

As a member of the committee I am using that role to advocate for the school district when it comes to funding in the developing budget. Right now the budget includes funding the district to the cap \$800,000. The intent is to restore many of the programs that have been lost due to shrinking revenue. In this role I am able to share the research around the importance of programs and initiatives. The committee is excited about the opportunity to see many of these things return.

Activity: Meeting with Chris about gaming

At the direction of the Board I met with Chris who explained the workings of how gaming would work for our district. In the meeting were myself, Amy Stevenson, Robert Hutton, and Grace Villarreal. It's pretty strait forward. As a district we would seek out an operator which is a for profit entity. (In the state of Alaska only not for profits can conduct gaming) The operator when chosen would then draft a contract with the district and conduct gaming activities on its behalf. Activities include but are not limited to: pull tabs, raffles, and bingo. The district would receive a percentage of the operators adjusted net profits. The percentage varies depending on the gaming activity. Pull tabs net a 30% return. I asked if she knew of any school districts that participated in gaming through and operator and she did not. The data could not be queried that way. I have a call out to other superintendents to see if they do and the response from their communities. At the time of this report I had not had any replies.

Goal 1: Student Learning

Objective: Produce an increasing graduation rate.

Activity: Monitor student growth through data collection

PEAKS Testing is underway. We had a successful testing week for secondary. At the time of this report elementary students had not tested. Data from peaks will be available during our September board meeting.

Goal 3: Employee Development

Objective: Educate employees on local and tribal culture

Action 3: Scheduling an in-service for new teachers

Last year as part of teacher in-service we work with Huna Totem to provide information to for incoming staff on the history of our community and the Tlingit people. They shared stories, answered questions, and engaged the staff in an examination of their own culture. This was well received by the staff and Huna Totem. We want to continue this effort of acclimating our new teachers to our community. We have planed another in-service for next years staff. Board members are welcomed to participate.

Upcoming Travel:

April 14th-16th AD meeting in Petersburg. Adam Gretsinger will be attending as well. Superintendents were asked to attend as a discussion about revamping how athletics are done in SE is on the agenda.

June 18th-21st Trauma Informed School Conference. Attending: Renee Gray, Laura Jett, Natalia Bucher,

April 12, 2019

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: April Board Report

Current Information:

1. Extra-Curricular expenses sent to the City of Hoonah for March 2019.
2. Continued work on different budget scenarios for the City of Hoonah for the Borough formation committee when they are requested.
3. Deposits up to date.
4. Journal entries are up to date.
5. March bank statement is reconciled.
6. March breakfast/lunch and FFVP reimbursement is done and sent to DEED
7. All but one 3rd quarter grants reimbursements have been submitted.
8. 3rd quarter Form 941 and ESD have been submitted for payroll.
9. The 2020 Impact Aid Field review was submitted and we are awaiting the response from this.
10. Exempt contracts are completed but we are waiting until May to put them before the Board just in case we receive news from the State on cuts to our budget.

Next Steps:

1. Deposits done as received
2. Continued working on FY 20 school calendar
3. Filing
4. Continued audit prep for the last three quarters.
5. Work on destruction of old records per the State of Alaska's School District Model Records Retention and Disposition Schedule.
6. Beginning the process of closing out the FY 19 school year
7. Beginning setting up files for FY 20 school year.

Hoonah City Schools
Year to Date - 7/1/2018-3/31/2019

Monthly Revenue Report

Account number	Account Description	Current Approved Budget	YTD Encumb	YTD Revenue	Remaining Balance	Percentage Remaining
100-0000-10-40110	CITY APPROPRIATION	\$314,603.00	\$0.00	\$200,000.00	\$114,603.00	36.42%
100-0000-10-40120	CITY - IN-KIND SERVICES	29,391.00	0.00	0.00	29,391.00	100.00%
100-0000-10-40300	AVAILABLE FUND BALANCE	151,931.00	0.00	0.00	151,931.00	100.00%
100-0000-10-40300	EARNINGS ON INVESTMENTS	1,500.00	0.00	392.42	1,107.58	73.83%
100-0000-10-40400	OTHER LOCAL REVENUE	10,000.00	0.00	5,956.65	4,043.35	40.43%
100-0000-10-40470	E-RATE REVENUE	33,600.00	0.00	0.00	33,600.00	100.00%
100-0000-20-40510	STATE FOUNDATION	2,262,178.00	0.00	1,734,246.00	527,932.00	23.33%
100-0000-20-40556	TRS ON-BEHALF RELIEF	155,726.00	0.00	0.00	155,726.00	100.00%
100-0000-20-40557	PERS ON-BEHALF RELIEF	26,078.00	0.00	0.00	26,078.00	100.00%
100-0000-20-40940	QUALITY SCHOOLS	6,858.00	0.00	6,858.00	0.00	0.00%
100-0000-30-41090	PRIOR YR PL81-874	0.00	0.00	55,877.55	-55,847.55	
100-0000-30-41100	PUBLIC LAW 81-874	112,125.00	0.00	209,533.58	-97,408.58	-86.87%
Report Total:		\$3,103,990.00	\$0.00	\$2,212,864.20	\$891,155.80	

Monthly Expense Report

Accounts summarized by Function	Current Budget	YTD Encombrances	YTD Expenditures	Remaining Balance	Percent Remaining
1100 REGULAR INSTRUCTION	\$1,083,656.00	\$0.00	\$664,291.39	\$419,364.61	38.69%
2000 SPECIAL EDUCATION INSTRUCTION	\$631,471.00	\$239.94	\$459,654.57	\$171,576.49	27.17%
2200 SPEC ED SUPPORT SVCS - STUDENTS	\$153,441.00	\$353.10	\$72,705.33	\$80,382.57	52.38%
3500 SUPPORT SERVICES - INSTRUCTION	\$30,288.00	\$1,048.92	\$8,669.70	\$20,569.38	67.91%
3510 SUPPORTING SERVICES-TECHNOLOGY	\$153,225.00	\$7,009.65	\$90,774.99	\$55,440.36	36.18%
4000 SCHOOL ADMINISTRATION - PRINCIPAL	\$115,804.00	\$740.07	\$81,060.43	\$34,003.50	29.36%
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$107,892.00	\$0.00	\$81,753.64	\$26,138.36	24.22%
5100 DIST ADMIN - SUPERINTENDENT	\$134,354.00	\$359.96	\$88,094.80	\$45,899.24	34.16%
5110 SCHOOL BOARD	\$49,472.00	\$0.00	\$21,509.31	\$27,962.69	56.52%
5500 DISTRICT ADMINISTRATION SUPPORT SVCS	\$189,572.00	\$0.00	\$142,289.58	\$47,282.42	24.94%
6000 OPERATIONS AND MAINTENANCE OF PLANT	\$404,815.00	\$0.00	\$282,864.12	\$121,950.88	30.12%
9000 TRANSFER TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	100.00%
Report Total:	\$3,103,990.00	\$9,751.64	\$1,993,667.86	\$1,100,570.50	35.45%

Net YTD-Revenue Minus Expense Total: \$219,196.34

Hoonah City Schools
Grants Year to Date - 7/1/2018-3/31/2019
Monthly Revenue Report

Account number	Grants	Current Approved Budget	YTD Encumb	YTD Revenue	Remaining Balance	Percentage Remaining
202-0000-20-41810	Fund 202 SPED PART B, TITLE VIB	\$83,528.14	\$0.00	\$2,355.66	\$81,172.48	97.17%
203-0000-20-41810	Fund 203 PRESCHOOL DISABLED	3,116.56	0.00	0.00	3,116.56	100.00%
245-0000-20-40900	Fund 245 PRE-ELEMENTARY DEV	240,000.00	0.00	57,365.81	182,634.19	76.09%
263-0000-20-41810	Fund 263 TITLE I PART A	118,417.40	0.00	35,883.13	82,534.27	69.69%
278-0000-20-41810	Fund 278 TITLE II PART A	8,770.00	0.00	7,870.62	899.38	10.25%
280-0000-10-40400	Fund 280 Cult. Resp Schools - Local Revenue	1,000.00	0.00	0.00	1,000.00	100.00%
280-0000-31-41400	Fund 280 Culturally Responsive Schools	10,627.00	0.00	4,943.22	5,683.78	53.48%
282-0000-31-41400	Fund 282 Culturally Responsive Schools FY 18	42,669.00	0.00	0.00	42,669.00	100.00%
350-0000-30-41300	Fund 350 Johnson O'Malley Old Grant	115.08	0.00	115.08	0.00	0.00%
351-0000-30-40180	Fund 351 Title VI, Indian Education	42,176.00	0.00	19,280.84	23,159.16	54.56%
359-0000-30-41300	Fund 359 JOHNSON O'MALLEY FY 18	33,220.00	0.00	0.00	33,220.00	100.00%
367-0000-30-40180	Fund 367 LINGIT TUNDATA'AN	1,127,499.00	0.00	203,975.72	923,523.28	81.90%
369-0000-10-40400	Fund 369 STEPS Partnership w/ AASB	295,391.00	0.00	0.00	295,391.00	100.00%
393-0000-10-40400	Fund 393 ANEP Cultural Approach Local Revenue	13,426.00	0.00	13,426.00	0.00	0.00%
393-0000-30-40180	Fund 393 ANEP CULTURAL APPROACH TO LEARNING	196,921.00	0.00	175,201.91	21,719.09	11.02%
Report Total:		\$2,216,876.18	\$0.00	\$520,417.99	\$1,368,066.19	

Monthly Expense Report

Expenditures summarized by Grants		Current Budget	YTD Expenditu	YTD Encumb	Remaining Balance	Percent Remaining
Fund 202 SPED PART B, TITLE VIB		\$83,528.14	\$22,049.65	\$0.00	\$61,478.49	73.60%
Fund 203 PRESCHOOL DISABLED		3,116.56	0.00	0.00	3,116.56	100.00%
Fund 245 PRE-ELEMENTARY DEV		240,000.00	93,677.57	68,844.73	77,477.70	32.28%
Fund 263 TITLE I PART A		118,417.40	46,508.49	0.00	71,908.91	60.72%
Fund 278 TITLE II PART A		8,770.00	7,870.62	0.00	899.38	10.25%
Fund 280 Culturally Responsive Schools		11,627.00	4,943.22	0.00	6,683.78	57.48%
Fund 282 Culturally Responsive Schools FY 18		42,669.00	0.00	0.00	42,669.00	100.00%
Fund 350 Johnson O'Malley Old Grant		115.08	115.08	0.00	115.08	0.00%
Fund 351 Title VI, Indian Education		42,440.00	41,451.49	0.00	988.51	2.32%
Fund 359 JOHNSON O'MALLEY		36,366.00	14,376.05	0.00	21,989.95	60.46%
Fund 367 LINGIT TUNDATA'AN		1,127,499.00	312,856.16	1,806.44	812,836.40	72.09%
Fund 369 STEPS		295,391.00	12,560.21	0.00	282,833.79	96.00%
Fund 393 ANEP CULTURAL APPROACH TO LEARNING		210,347.00	195,356.28	0.00	14,990.72	7.12%
Report Total:		\$2,220,286.18	\$751,764.82	\$70,651.17	\$1,397,988.27	

Net YTD-Rev Minus Expense Total:

-\$231,346.83

Hoonah City School District
 State and Federal Grant Report
 Hoonah Board of Education
 April 11, 2019

Prepared by Norma Holmgaard

State Grant Programs

Early Learning 240,000.00

Department of Education Approved.

This program continues to support the Pre-K program. At this time there is no indication if the Legislature will open this program again for applications. I will continue to advocate for it as I hope you will communicate with your elected officials as well.

Consolidated Grant Programs 109,061.00

On Tuesday and Wednesday, April 9th and 10th I attended the Consolidated Grant training sponsored by the Alaska Department of Education on behalf of Hoonah City School District. It appears that grant funds will remain stable for the FY'320 school year.

ESSA, the Every Student Succeeds Act did add a couple of new components for grant applicants such as evidence of Tribal Consultation and an MOA with the Office of Children's Services on behalf of foster children.

An area gaining very close scrutiny is the concept of "supplement vs. supplant." This means that activities and programs previously funded through general education funds cannot be included in Consolidated Grant Program funds. We will be vigilant not to cross this line.

Federal Programs Advisory Committee

The Federal Programs Advisory Committee will hold its last meeting in early May. At this meeting the Advisory Committee will make recommendations for programs and activities to be funded from the Consolidated Grants. These recommendations will include professional development priorities.

Lingit Tundata'ani – Demonstration Grant

Hoonah City School District has been notified that the Federal Grant Manager for this program has been changed for the third time. We continue to be in communication with the US Education Department to ensure full compliance.

ON Friday, April 12, Claudia Dybdahl will be at Hoonah City School. Claudia is the contracted grant evaluator. A performance report is due on June 12 which will arrive quickly. Claudia will be meeting grant staff and collect data showing the effectiveness of our programs.

The Aunties and Uncles program has made progress but continues to struggle with full implementation. This will be a priority focus for FY'20.

April Maintenance Report

Received a quote from a distributor for the security cameras. I will include that with report

The compressor for the smaller walk in freezer went out I am in the process of procuring costs that include shipping as that will be a big part of the cost.

Ordered the replacement parts for the existing playground.

We have awarded the playground construction to Island contractors. The protest period past without any protests. We set the work to be done over the summer so they cannot start until after school gets out.

I feel it would be worth looking into putting a door back between the Erickson building and the foyer.

The deck heading into the Erickson building needs some repairs due to water damage.

I have been doing my PM's and have them written down but now need to enter them into the data system.

We have what was deemed by the clinic as a "massive influenza outbreak" and the other custodian has fallen ill.

I have started looking into how much gravel we will need to do some landscaping behind the school. Just enough to eliminate some of the differences in elevation between the covered area and the gravel and the sidewalks and the gravel.



Macker Tek Ltd.
 501 Silverside Rd. Ste. 105
 Wilmington, DE, 19809-1376
 Ph: 866-646-3131

Bill To: Jeremiah Byers
 Hoonah City School District
 PO Box 157
 Hoonah, AK, 99829

Ship To:
 Hoonah City School District
 366 Garteeni Highway
 Hoonah, AK, 99829

Quote

Date: April 1, 2019
 Quote # 2019-1933

Salesperson	Shipping	Shipping Terms	Payment	Due Date
Gary Woitzik ext 1010	TBD		TBD	

Qty	Item #	Description	MSRP	Discount	Unit Price	Line Total
14.00	D30-HW	Verkada D30 Indoor Camera with 30 Day Retention	\$ 699.00	30.00%	\$ 489.30	\$ 6,850.20
10.00	D50-HW	Verkada D50 Outdoor Camera with 30 Day Retention	\$ 899.00	30.00%	\$ 629.30	\$ 6,293.00
24.00	LIC-3Y	Verkada 3 Year Camera License	\$ 399.00	30.00%	\$ 279.30	\$ 6,703.20
1.00	Shipping	Shipping to End User			\$ 206.54	\$ 206.54

Pricing Valid Unti April 30, 2019

Quotation prepared by: _____
 This is a quotation on the goods named, subject to the conditions noted below:
 (Describe any conditions pertaining to this price and any additional terms of the agreement.
 You may want to include contingencies that will affect the quotation.)
 To accept this quotation, sign here and return: _____

Subtotal \$ 20,052.94
 Sales Tax
 Total USD \$ 20,052.94

Thank you for your business!
 501 Silverside Rd. Ste. 105, Wilmington, DE, 19809-1376 Ph: 866-646-3131 Fax: 866-646-3171 www.mackertek.com



Hoonah City Schools

P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

April 2019

Special Education Report to the Hoonah School District Board

Dear Hoonah City School Board and Superintendent Ralph Watkins,

Action Items:

Requesting board to approve the MOAs for the special service providers:

- a. Kaye Lawson, OTR, M. ED.
- b. Doug Wesson, ED. School Psychologist
- c. Shannon Robels, M.A. CCC-SLP with Alaska's Midnight Sun Therapy Services, owner Chelsea Wilburn-McCarthy, M.A. CCC-SLP Speech-Language Pathologist.
- d. Working out contracts here still for a PT with Alaska's Midnight Sun Therapy Services (to be submitted).

In Process: End of Year

- Ongoing direct services in reading, mathematics, and speech, and pre-k social language groups.
- OT and Speech Path are coming in for Qtr. 4 reports next week.
- Special Education DO Filing to be completed in April and May.
- Excel worksheets for the new sped teachers about students' needs, schedules, student artifacts, functional behavior assessments, behavior plans, 504s, and related services.
- The PEAKS Alternate Assessment/DLM will be given to students next week.
- We are down to four more IEPs! Next jobs: organizing student equipment and resource rooms.
- The special services team is developing sped staff schedules to help facilitate our new sped teacher's transition.
- We are setting up ESY, Extended School Year for six-weeks this summer for special education students who may regress if not provided services. Thirteen students will benefit from our summer program with Tesh Miller-Gray and one other staff member.
- We were gifted iPads, a docking station, keyboards, headphones, iPad protector covers, and coding equipment for special education from Donorschoose.org. TechOps will be here this month to set up the iPads for Fall:

["STEAM AHEAD for SPED"](#)

THE BULK OF THIS DONATION CAME FROM:

[Daina Holmberg](#) from Austin, TX gave to [STEAM for AHEAD for SpEd!](#).

"Good luck, Hoonah students in Ms. Ross' class! When I lived in Alaska I learn so much from my trips to Hoonah and the many loggers I met from Hoonah! And Governor Frank (and his wife Nancy) Murkowski also loved Hoonah and Hoonah has a special place in my heart. Good luck and study hard! The future of Alaska needs you!"

My last day is May 22. On behalf of the sped team, thank you for the privilege to serve our students and families in this public service arena. Warmest Regards, Sheryl Ross for the Team

AGENDA ITEM Old Business 1.0

 ✓ ACTION

 DISCUSSION

TOPIC: FY 20 School Operating Fund Budget for 2nd and Final Reading

Background

The attached budget cover memo describes this board agenda item. There were no changes made.

Recommendation

I move that we approve the FY 20 School Operating Fund Budget in the amount of \$2,979,558 for first reading.

April 12, 2019

MEMORANDUM

TO: Hoonah Board of Education
THRU: Ralph Watkins, Superintendent/Principal
FROM: Amy Stevenson, Business Manager
RE: FY20 Preliminary Budget – School Operating Fund

PURPOSE

Per AS 14.14.060, the Hoonah City School District (HCS D) Board of Education is required to approve a balanced budget that is then transmitted to the City of Hoonah by May 1st. This budget must then be submitted to the Department of Education and Early Development by July 15th annually.

The preliminary draft budget has been developed for recommendations from the Board of Education, staff, and community members on ways to reduce projected expenditures to match projected revenue. The revenue budget total is: \$2,879,558 minus the expenditure budget total of \$2,947,561 = a deficit of \$68,003.

Just a reminder for everyone, at the beginning of FY 19, we had a fund balance of \$172,293. In January, due to a decrease in revenue and an increase in expenditures, a revision to the FY 19 budget was approved by the Board of Education using \$151,931 of the fund balance leaving \$20,363 remaining in fund balance. Therefore, using fund balance to balance the FY 20 budget is not an option.

The attached budget recaps are an integral part of this budget memo.

PERTINENT INFORMATION - OPERATING FUND

The budget work session tonight is to solicit suggestions to address the HCS D budget challenges. The public and staff are encouraged to continue providing input to the administration and to the Board of Education throughout this budget season.

Revenue Budget

The FY 20 enrollment projections is based on 115 students generating \$2,307,550 which is \$45,372 more than FY 19 foundation revenue.

The FY 20 required minimum local effort in the funding formula is \$215,990; whereas the maximum amount the City of Hoonah may contribute is \$809,260.

The FY 20 budget goal is to operate within the available revenue; therefore, the hope is to not use any fund balance or to transfer from other funds to balance operational costs.

Expenditure Budget

Staffing: The FY 20 draft budget decreases teachers to 8 regular instructional teachers, 1.5 special education teachers, a half time sped director, a half-time principal, a half-time superintendent, a full time business manager, a 10-month accounting clerk/administrative assistant, a new school secretary, 1.5 custodians, and a half-time maintenance director (the other half of this person's day will include custodial duties.)

Classified staff are status quo with their number of days budgeted as follows based on a teacher's contract year of 190 days.

Para-professionals	179 days per year
School Secretary	220 days per year
Custodian	244 days per year
Maintenance Director	260 days per year
Accounting Clerk	205 days per year
Business Manager	260 days per year

Administration will remain status quo: Superintendent/principal

Benefits: Health care has been budgeted with a projected 8 % increase.

Other Expenditure Budget Categories: All other budgets have been included in the FY 20 draft budget on a status quo basis from the FY 19 revised budget except water/sewer/garbage. This category was increased to reflect the new rates as of January 2019.

FY 20 Draft Budget Expenditure Function Changes Relative to the FY 19 Budget Revision are:

<u>Function Description</u>	<u>Budget Change</u>	<u>Amount</u>
100 Regular Instruction	Salary Schedule and step increases for returning staff. Reduction of 2 teachers.	(\$114,867)
200 Special Education	1.5 special education and projected salary & benefits	\$ 8,109
220 Special Education Support	.5 special education director and projected salary and benefits	(\$ 24,505)
400 School Administration	Increased benefits to reflect 8% projected increase to health benefits	\$ 1,453
450 School Adm. Support Staff	Salary and benefits for secretary as a classified employee.	(\$ 41,703)
510 District Administration	Increased benefits to reflect 8% projected increase to health benefits	\$ 1,453
550 District Adm. Support Staff	Step and projected benefit increases	\$ 7,160
600 Operations & Maintenance	Step and projected benefit increases, water, sewer, and garbage rate increase	\$ 6,471
	Total Expenditure Changes	<u>(\$156,429)</u>

LEGISLATIVE SESSION

As you know, the Alaska Legislature is in session wrestling with the Governor's budget along with the State of Alaska's financial challenges. At this time, it appears there will be a reduction to the funding formula. The Governor's budget reflects a 22 % cut to the funding formula. The projected cut to our funding if the Governor's budget is approved will be -\$506,224.00. If that occurs, then the situation facing the Board of Education will be impossible.

FOOD SERVICE AND PUPIL ACTIVITY FUNDS

These funds have been budgeted status quo based on the FY 19 budget revision.

RECOMMENDATION

The administration recommends efforts be taken to increase student enrollment as a measure to close the budget deficit.

Hoonah City School District
 FY20 Budget Draft

	Student Enrollment	112.95 Act ADM	115 EST ADM							
	OPERATING FUND									
	<u>REVENUE</u>									
1	City Contribution	314,603	315,990							
2	City Contribution - In Kind	29,391	29,391							Additional \$100,000 over minimum
3	City Contribution - Pupil Activities									
4	Earnings on Investments	1,500	1,500							
5	Other	10,000	10,000							
6	Rentals									
7	Leases									
8	E Rate Revenues	33,600	33,600							
9	State Revenue: Foundation Program	2,262,178	2,307,550							
10	State Revenue: Quality Schools Grant	6,858	6,941							
11	State Contribution: On Behalf TRS	155,726	136,403							
12	State Contribution: On Behalf PERS	26,078	26,058							
13	State Broadband Assistance									
14	Federal Revenue: Impact Aid	112,125	112,125							
15	Use of Fund Balance	151,931								
16	Total Revenue	3,103,990	2,979,558							

		Adopted	Draft						
		FY 19	FY 20						
		Budget	Budget				Difference		
EXPENDITURES									
	100 Regular Instruction								
17	310 Certified Salaries	637,833	570,253				(67,580)		
18	320 Non-Certified Salaries	21,227	5,000				(16,227)		
19	350 Employee Benefits	376,896	345,836				(31,060)		
20	420 Travel								
21	440 Other Purchased Services	13,950	13,950				-		
22	441 Online Classes	10,000	10,000				-		
23	443 Music Equipment Repair								
24	450 Teaching Supplies	23,750	33,750				10,000		Increased Instructional supply budget
25	451 Music Supplies								
26	471 Textbooks								
27	Total Regular Instruction	1,083,656	978,789				(104,867)		
	200 Special Education Instruction								
28	310 Certified Salaries	125,452	104,586				(20,866)		.5 SPED Director, 1.5 special education teachers
29	320 Non-Certified Salaries	217,037	245,656				28,619		8 paras and 1 speech para, also para subs for the year
30	350 Employee Benefits	282,282	282,638				356		
31	420 Staff Travel	1,200	1,200				-		
32	440 Other Purchased Services	500	500				-		
33	450 Teaching Supplies	5,000	5,000				-		
34	Total Special Education Instruction	631,471	639,580				8,109		
	220 Special Ed Supporting Services								
35	310 Certified Salaries	47,255	37,683				(9,572)		.5 SPED Director
36	350 Employee Benefits	39,486	24,553				(14,933)		
37	410 Professional & Technical	64,700	64,700				-		
38	420 Staff Travel	2,000	2,000				-		
39	Total Special Ed Supporting Services	153,441	128,936				(24,505)		

		Adopted		Draft			
		FY 19		FY 20			
		Budget		Budget		Difference	
400 School Administration							
58	310 Certified Salaries	68,607	68,607				
59	350 Employee Benefits	38,047	39,500				1/2 Principal
60	410 Professional and Technical Services					1,453	
61	420 Staff Travel	7,000	7,000			-	
62	450 Supplies	1,500	1,500			-	
63	491 Dues and Fees	650	650			-	
64	Total School Administration	115,804	117,257			1,453	
450 School Administration Support Serv							
65	320 Non-Certified Support Staff	61,000	31,548			(29,452)	New School Secretary as classified position
66	350 Employee Benefits	34,451	24,200			(10,251)	
67	420 Staff Travel	3,500	1,500			(2,000)	
68	440 Other Purchases Services	7,441	7,441			-	
69	450 Supplies	1,500	1,500			-	
70	Total School Administration Support Services	107,892	66,189			(41,703)	
510 District Administration							
71	310 Certified Salaries	68,607	68,607			-	1/2 superintendent
72	320 Non-Certified Support Staff						
73	350 Employee Benefits	38,047	39,500			1,453	
74	380 Housing Allowance						
75	410 Professional & Technical	5,000	5,000			-	
76	420 Staff Travel	12,500	12,500			-	
77	440 Other Purchases Services	3,700	3,700			-	
78	450 Supplies	1,500	1,500			-	
79	490 Other Expenses					-	
80	490 Dues & Fees	5,000	5,000			-	
81	Total District Administration	134,354	135,807			1,453	

		Adopted	Draft								
		FY 19	FY 20								
		Budget	Budget				Difference				
	600 Operation & Maintenance of Plant Cont.										
106	430 Utility Services	6,928	10,368				3,440				
107	In-Kind Services (water, sewer, garbage)	29,391	29,391				-				
108	435 Electricity	99,382	99,500				118				
109	436 Heating Fuel	40,000	50,000				10,000				
110	440 Other Purchased Services	8,000	12,000				4,000				At the request of the board, increase fuel costs
111	443 Repair & Maintenance	22,000	22,000				-				Snow removal
112	445 Property Insurance	22,000	22,000				-				
113	452 Maintenance Supplies	5,000	5,000				-				
114	453 Janitorial Supplies	5,000	5,000				-				
115	458 Gas & Oil	1,000	1,000				-				
116	491 Dues and Fees										
117	Total Operation & Maintenance of Plant	404,815	427,286				22,471				
	900 Transfer of Funds										
118	Transfer to Technology Replacement Fund										
119	Transfer to Student Activity Fund										
120	Transfer to Food Service Fund	50,000	50,000				-				
121	Transfer of Funds	50,000	50,000				-				
122	Total Expenditures and Transfer of Funds	3,103,990	\$ 2,979,558				(124,432)				
123	Excess of Revenues over Expenditures		0				(0)				
124	Beginning Unrestricted/Unassigned Fund Balance	20,362									
125	Fund Balance, Beginning of Year & End of Year	20,362									