

P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

**HOONAH CITY SCHOOLS BOARD OF EDUCATION  
(REVISED)**

**April 29, 2021  
Special Board Meeting  
5:00PM  
Esther Greenwald Library**

**Join Zoom Meeting**

**<https://zoom.us/j/93128140189?pwd=ZmFsSUZyVVJ3NEl0dmR5cU1vbmNOQT09>**

**Meeting ID: 931 2814 0189**

**Passcode: 123456**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ADOPTION OF AGENDA**

**EXECUTIVE SESSION TO CONDUCT INTERVIEWS FOR SUPERINTENDENT POSITION  
1.0 Approval of Superintendent**

**NEW BUSINESS  
2.0 Approval of FY '22 Indian Education Program**

**OLD BUSINESS  
3.0 FY 2021/2022 School Operating Fund Budget for Final Reading**

**DISCUSSION  
ADJOURNMENT**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure

AGENDA ITEM New Business 1.0

ACTION

DISCUSSION

Topic: Executive Session to Conduct Interviews for Superintendent Position

Background: The School Board is conducting interviews for the half time superintendent position for Hoonah City School District.

Recommendation:

I move that we hire \_\_\_\_\_ for the half-time superintendent position for Hoonah City School District.

AGENDA ITEM New Business 2.0

  √   ACTION

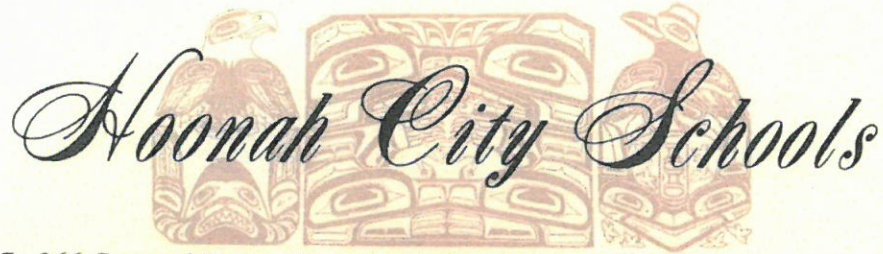
     DISCUSSION

Topic 2021-2022 Indian Education/Title VI Program

Background The Hoonah City School District's Indian Education parent Committee met to review the 2020-2021 Indian Education Program.

Recommendation

I move that we approve the continuance of the elementary language and culture program for the 2021-2022 school year.



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April 17, 2021

**MEMORANDUM**

To: Hoonah City School Board  
From: Norma Holmgaard, Grant Manager  
Re: 2021-2022 Indian Education/Title VI Program

On April 2, 2021 the Hoonah City School District's Indian Education Parent Committee met to review the 2020-2021 Indian Education Program and to make recommendations for the 2021-2022 Program.

The minutes from the April 2 meeting are attached. It is recommended that Hoonah City School District continue the elementary language and culture program for the 2021-2022 school year. In addition, it is recommended that the School District begin searching for an intern to learn the program in the advent of the current instructor's retirement.

The United States Office of Indian Education requires that this program be approved at a public meeting by a governing board. We respectfully request approval of the continuation of the elementary language and culture program for the 2021-2022 Indian Education Grant.

Mary Beth Moss

Mary Beth Moss, Chairperson

Indian Education Parent Committee Meeting  
April 2, 2021  
1:45 p.m. (Teleconference)

Minutes

- I. Introductions  
Committee members present (Amelia Wilson, Mary Beth Moss, and Carrie Lindoff) introduced themselves as did Norma Holmgaard Indian Ed Grant Manager.
- II. Purpose of the Meeting  
Norma Holmgaard explained that the purpose of the meeting was to review the HCSD Indian Education Program and to make recommendations for the FY'22 program.
- III. Review of current Indian Education Program  
Then FY'21 Indian Education Program consists of elementary language and culture programs lead by contractor Daphne Wright. There is also funding for supplies and materials and minimal travel.
- IV. Indian Student Count
- V. It was also shared that HCSD is missing many of the documentation forms verifying tribal affiliation and. This has decreased the number of students that can be counted for funding. This will be addressed this spring.
- VI. 2021-2022 Indian Education Program priorities
  1. Continue with current program
  2. Work on identifying an intern who would continue the program upon the advent of the current instructor's retirement.
- VII. Questions – The Committee would like to know how this fits with other grant programs. Norma Holmgaard will provide this information at next year's meeting.
- VIII. Adjournment – 2:10 p.m.

AGENDA ITEM Old Business 3.0

ACTION

DISCUSSION

TOPIC: FY 22 School Operating Fund Budget for Final Reading

Background

The Board has held two budget work session to assist in the development of the draft proposed budget for FY 2022.

Status

Assuming an ADM of 127 with 8 intensive need students and using the Governor's proposal of flat funding, a budget was built with a deficit of \$361,698. By proposing a use of \$361,698 in fund balance, the budget is balanced. Once new employee costs are known and the ADM is determined after the count period is finished, there may or may not be a need to use that amount of fund balance

Recommendation

I move that we approve the FY 2022 School Operating Fund Budget in the amount of \$3,596,572 for Final Reading.





		FY 21	FY 22	FY 22	FY 22				
		Budget	Draft	Revised Draft					
		Revision	Budget	Budget	Budget	Difference			
<b>EXPENDITURES</b>									
<b>17</b>	<b>100 Regular Instruction</b>								
18	310 Certified Salaries	778,232	806,044	731,834	(74,210)				
19	320 Non-Certified Salaries	5,000	5,000	5,000	-				
20	350 Employee Benefits	480,253	555,195	511,143	(44,052)				10 teachers, 3 Elem, 7 secondary teacher subs for year
21	420 Travel								
22	440 Other Purchased Services	25,000	25,000	25,000	-				
23	441 Online Classes	10,000	10,000	10,000	-				
24	443 Music Equipment Repair								
25	450 Teaching Supplies	15,000	15,000	15,000	-				
26	451 Music Supplies								
27	471 Textbooks	10,000	10,000	10,000	-				Purchasing of Textbooks
<b>28</b>	<b>Total Regular Instruction</b>	<b>1,323,485</b>	<b>1,426,239</b>	<b>1,307,977</b>	<b>(118,262)</b>				
<b>29</b>	<b>200 Special Education Instruction</b>								
30	310 Certified Salaries	147,845	147,997	147,997	-				2 SPED teachers with Additional Year, 8 paras
31	320 Non-Certified Salaries	279,211	251,905	248,710	(3,195)				\$20,000 for subs + Est 15 days Leave Cash out, 8 Paras
32	350 Employee Benefits	302,819	262,583	262,583	-				Both SPED Teachers employee only Health
33	420 Staff Travel	1,200	1,200	1,200	-				
34	440 Other Purchased Services	500	500	500	-				
35	450 Teaching Supplies	5,000	5,000	5,000	-				
<b>36</b>	<b>Total Special Education Instruction</b>	<b>736,575</b>	<b>669,185</b>	<b>665,990</b>	<b>(3,195)</b>				
<b>37</b>	<b>220 Special Ed Supporting Services</b>								
38	310 Certified Salaries	-	-	-	-				
39	350 Employee Benefits	-	-	-	-				
40	410 Professional & Technical	120,000	120,000	120,000	-				Contracted SPED Director, Speech, OT, psychologist
41	420 Staff Travel	2,000	2,000	2,000	-				
<b>42</b>	<b>Total Special Ed Supporting Services</b>	<b>122,000</b>	<b>122,000</b>	<b>122,000</b>	<b>-</b>				



		FY 21		FY 22		FY 22		Difference
		Budget	Revised	Draft	Budget	Revised		
		Revision	Draft	Budget	Draft	Budget		
<b>43</b>	<b>300 Supporting Services - Students</b>							
<b>44</b>	310 Certified Salaries							
<b>45</b>	410 Professional & Technical							
<b>46</b>	Total Supporting Services - Students							
<b>47</b>	<b>350 Supporting Services - Instruction</b>							
<b>48</b>	310 Certified Salaries	15,000		15,000		15,000		-
<b>49</b>	320 Non-Certified Salaries							-
<b>50</b>	350 Employee Benefits	4,914		4,914		4,914		-
<b>51</b>	410 Professional & Technical	5,000		5,000		5,000		-
<b>52</b>	420 Staff Travel							-
<b>53</b>	425 Student Travel							-
<b>54</b>	421 Teacher Enrichment	5,705		5,705		5,705		-
<b>55</b>	433 Communications							-
<b>56</b>	440 Other Purchased Services							-
<b>57</b>	450 Supplies	10,000		10,000		10,000		-
<b>58</b>	Total Supporting Services - Instruction	40,619		40,619		40,619		-
<b>59</b>	<b>351 Supporting Services - Technology</b>							
<b>60</b>	410 Professional & Technical	70,000		70,000		70,000		-
<b>61</b>	433 Communications	45,000		45,000		45,000		-
<b>62</b>	475 Technology Purchases	13,500		13,500		13,500		-
<b>63</b>	Total Supporting Services - Instruction	128,500		128,500		128,500		-

		FY 21	FY 22	FY 22					
		Budget	Draft	Revised Draft					
		Revision	Budget	Budget	Difference				
<b>64</b>	<b>400 School Administration</b>								
65	310 Certified Salaries	68,607	119,007	143,400	24,393				
66	350 Employee Benefits	39,689	46,607	75,603	28,996				
67	410 Professional and Technical Services				-				1 FTE Principal, .48 FTE Grant Director
68	420 Staff Travel	5,000	5,000	5,000	-				\$93,000 est contract for full time principal
69	450 Supplies	1,000	1,000	1,000	-				\$70,250.00 Benefits, full-time principal
70	491 Dues and Fees	650	650	650	-				\$50,400 Salary, grant director
									\$5,352.00 Benefits, Grant Director
<b>71</b>	<b>Total School Administration</b>	<b>114,946</b>	<b>172,264</b>	<b>225,653</b>	<b>53,389</b>				
<b>72</b>	<b>450 School Administration Support Serv</b>								
73	320 Non-Certified Support Staff	39,287	42,045	42,045	-				Step & 15 days est leave cash out
74	350 Employee Benefits	27,549	28,541	28,097	(444)				
75	420 Staff Travel	1,500	1,500	1,500	-				
76	440 Other Purchases Services	9,000	9,000	9,000	-				
77	450 Supplies	1,000	1,000	1,000	-				
<b>78</b>	<b>Total School Administration Support Serv</b>	<b>78,336</b>	<b>82,086</b>	<b>81,642</b>	<b>(444)</b>				
<b>79</b>	<b>510 District Administration</b>								
80	310 Certified Salaries	68,607	68,607	68,607	-				Left as is. This is a \$571.73 per diem for 120 days
81	320 Non-Certified Support Staff				-				
82	350 Employee Benefits	39,689	40,909	48,109	7,200				Per Diem if leave outside of Hoonah
83	380 Housing Allowance				-				
84	410 Professional & Technical	2,500	2,500	2,500	-				
85	420 Staff Travel	9,000	9,000	26,500	17,500				Add 12 trips 1500 est
86	440 Other Purchases Services	3,700	3,700	3,700	-				
87	450 Supplies	1,536	1,500	1,500	-				
88	490 Other Expenses			15,000	15,000				Add lodging expense
89	490 Dues & Fees	2,500	2,500	2,500	-				
<b>90</b>	<b>Total District Administration</b>	<b>127,532</b>	<b>128,716</b>	<b>168,416</b>	<b>39,700</b>				

	FY 21	FY 22		FY 22		Difference
		Budget	Draft	Revised Draft	Budget	
		Revision	Budget	Budget	Budget	
<b>91 511 Board of Education</b>						
92 410 Professional & Technical	20,000	20,000	20,000	20,000	-	
93 420 Staff Travel	12,000	12,000	12,000	12,000	-	
94 440 Other Purchases Services	2,900	2,900	2,900	2,900	-	
95 450 Supplies	1,000	1,000	1,000	1,000	-	
96 490 Other Expenses	5,000	5,000	5,000	5,000	-	
97 490 Dues & Fees	8,072	8,072	8,072	8,072	-	
<b>98 Total District Administration</b>	<b>48,972</b>	<b>48,972</b>	<b>48,972</b>	<b>48,972</b>	<b>-</b>	
<b>99 550 District Admin Support Services</b>						
100 320 Non-Certified Support Staff	95,366	104,015	104,015	104,015	-	2 FTE District Office employees, Business Manager
101 350 Employee Benefits	71,153	79,035	77,701	77,701	(1,334)	District/Board Secretary Plus annual Step
102 410 Professional & Technical	30,000	30,000	30,000	30,000	-	
103 420 Staff Travel	3,000	3,000	3,000	3,000	-	
104 433 Communications	4,500	4,500	4,500	4,500	-	
105 440 Other Purchased Services	18,500	18,500	18,500	18,500	-	
106 445 Liability Insurance	14,984	20,000	20,000	20,000	-	Increased due to increased liability insurance
107 450 Supplies	5,000	2,500	2,500	2,500	-	
108 490 Other Expenses	180	180	180	180	-	
109 491 Dues & Fees	0				-	
110 495 Indirect Cost Reimbursement	(72,000)	(72,000)	(72,000)	(72,000)	-	
111 510 Equipment						
<b>112 Total District Admin Support Services</b>	<b>170,683</b>	<b>189,730</b>	<b>188,396</b>	<b>188,396</b>	<b>(1,334)</b>	





	<u>FY 21</u> <u>Budget</u> <u>Revision</u>	<u>FY 22</u> <u>Draft</u> <u>Budget</u>	<u>FY 22</u> <u>Revised Draft</u> <u>Budget</u>	<u>Difference</u>	
<b>141 900 Tranfer of Funds</b>					
<b>142</b> Transfer to Technology Replacement Fund					
<b>143</b> Transfer to Student Activity Fund					
<b>144</b> Transfer to Food Service Fund	50,000	50,000	50,000	-	
<b>145</b> Transfer of Funds	50,000	50,000	50,000	-	
<b>146</b> Total Expenditures and Transfer of Funds	3,495,415	3,657,170	3,596,572	(60,598)	More then original draft budget expenditures
<b>147</b> Excess of Revenues over Expenditures	(0)	(468,145)	-	468,145	
<b>148</b> Beginning Unrestricted/Unassigned Fund E	1,059,524	981,116	981,116		**10% of FY 21 fund balance is 323,487
Fund Balance, End of Year	981,116	981,116	619,418		
<b>149</b> <b>FOOD SERVICES FUND</b>					
<b>150</b> <b>Revenue</b>	90,000	90,000	90,000	-	
<b>151</b> <b>Expenditures</b>					
<b>152</b> Non-certificated salaries	50,109	51,115	51,115	-	
<b>153</b> Employee Benefits	31,627	32,382	32,382	-	
<b>154</b> Staff Travel	1,072	1,000	1,000	-	
<b>155</b> Other Purchased Services	3,110	3,500	3,500	-	
<b>156</b> Supplies	54,082	52,003	52,003	-	
<b>157</b> Total Expenditures	140,000	140,000	140,000	-	
<b>158</b> Funds needed from operating fund	(50,000)	(50,000)	(50,000)	-	