

HOONAH CITY SCHOOLS BOARD OF EDUCATION

MISSION STATEMENT

To deliver a quality education that inspires and challenges all students to reach their full potential.

May 20, 2021

7:00 PM - REGULAR BOARD MEETING

Library & Zoom

<https://zoom.us/j/96864456504?pwd=RkY3aG5mdkl5SUZZMHZXUXZHbkkwQT09>

Meeting ID 968 6445 6504

Passcode 123456

MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INTERVIEW CANDIDATES FOR NEW BOARD MEMBER

OATH OF OFFICE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

BOARD CALENDAR

May 2021

June 2021

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report – Ralph Watkins, Written**
- B. Business Office Report – Amy Stevenson, Written**
- C. Grant Report – Norma Holmgaard, Written**
- D. Maintenance Report – Jeremiah Byers, Written**
- E. Board & Committee Reports –**

NEW BUSINESS:

- 1.0 Contract for Barbara McNinch, OTR/L, Developmental Occupational Therapy Services (DOTS) FY 2021-2022**
- 1.1 Approval of the 2021-2022 School Calendar for First Reading**
- 1.2 Hoonah City School District Board of Education Meetings Calendar for First Reading**
- 1.3 MOA – Heather Wheeler**
- 1.4 MOA – Daphne Wright**
- 1.5 Certified Employee Contract – Heather Powell**
- 1.6 Acceptance of Grant Director Resignation**
- 1.7 Retire/Rehire Resolution**

DISCUSSION ITEMS

Update on Fine Arts Grant

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- Regular Board Meeting June 17, 2021 7PM**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

Posted: May 13, 2021

4-29-21

To: Hoonah City Schools Board members
P.O. Box 157
Hoonah AK. 99829

Hello Board members,

I Jamie Erickson am interested in filling the available board seat. Any interviewing process will need to be planned in advance as I am a federal worker and need to inform the necessary people of time needed to do so. I look forward to hearing from you.

Jamie Erickson (Former board member)
jamie.erickson30@gmail.com
907-723-4576

HOONAH SCHOOL DISTRICT
SPECIAL BOARD MEETING

April 8, 2021
Library & Zoom
7:00PM

BOARD MEMBERS PRESENT:

Karen Hinchman, Harold Houston, Esther Heath Mills (zoom), Dillon Styers
Amy Courtney, ABSENT Excused

PRINCIPAL/SUPERINTENDENT: Ralph Watkins

OTHERS PRESENT: Elana Cranston

OTHERS PRESENT VIA ZOOM: Jamie Erickson, Stan Savland, Teresa Lewis, Travis Lewis, Shawn McConnell, Heather Powell, Deborah Badertscher, Veronica Dalton, Valerie Gamble Houston, Stan Savland, Nicolle Egan, Mark Smith, Jeremiah Byers, Elizabeth Mair, Amy Stevenson, Anne Sharclane, Billie Jack, Brittney Tyler, Elleanna Elliott, iPhone, iPhone, Jeff Josephson, Joan Martin, Jolene Watkins, Kristi Styers

CALL TO ORDER: Dillon Styers, School Board President called the meeting to order at 7:13PM.

PLEDGE OF ALLEGIANCE: Dillon Styers

ROLL CALL: Four (4) Board Members were present at roll call, a quorum was established.

NEW BUSINESS:

1.0 Superintendent Letter of Resignation

M/S HH/KH to accept superintendent letter of resignation.

Roll Call Vote: K.H yes; H.H yes; EH-M no; D.S no

Split vote – Motion Dies

Discussion: 2021/2022 School year resignation. HH commented.

1.1 Superintendent Options for FY 2021/2022

Resignation for School Year 2021/2022

D.S. corresponded with Lon Garrison. Applicant Search cost.

Meeting adjourned at 8:12 P.M.

Respectfully submitted,

Esther Heath-Mills
School Board Secretary

Elana M. Cranston
District Office Secretary

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
APRIL 22, 2021
ZOOM & ESTHER GREENWALD LIBRARY
7:00pm**

BOARD MEMBERS PRESENT:

Dillon Styers, Amy Courtney (via Zoom), Harold Houston, Karen Hinchman
Esther Heath-Mills, Absent Excused

SUPERINTENDENT/PRINCIPAL PRESENT:

Ralph Watkins

OTHERS PRESENT:

Honorary Teresa Lewis (Student Government President) Renee Gray, Amelia Wilson, Jazlene Cranston-Sheakley, Giana Quick, Shawn McConnell, Elana Cranston

OTHERS PRESENT VIA ZOOM:

Elleanna Elliott, Anne Sharclane, Billie Jack, iPhone, Jamie Erickson, Joan Martin, Norma Holmgaard, Valerie Gamble-Houston, Sascha Smith, Stan Saavland, Veronica Dalton, Heather Powell, Timi Tullis, Mary Beth Moss, Nicolle Egan, Luna

CALL TO ORDER:

Dillon Styers, Board President called the meeting to order at 7:15pm.

PLEDGE OF ALLEGIANCE:

Harold Houston led the Pledge of Allegiance

ROLL CALL:

Four (4) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD:

Dillon Styers announced Esther Heath-Mills submitting a resignation to the HCSD Board of Education.

April 22nd, 2021 AGENDA REVISIONS:

- ✓ Add new business item 2.3 to accept resignation from Esther Heath-Mills
- ✓ Strike Out "Parent Letters to the Board" as one of the Discussion items
- ✓ Add: Executive Session to discuss personnel

ADOPT OF AGENDA: M/S Harold Houston and Dillon Styers move to approve the revised agenda as presented.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

APPROVAL OF MINUTES: M/S Harold Houston and Dillon Styers move to approve the minutes of Regular Board Meeting on March 18, 2021 as presented.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

Renee Gray: Hiring teachers should be the focus of the hiring process rather than focusing on superintendent and principal. Pleading to the School Board to allow Watkins to remain for the hiring process.

ADMINISTRATIVE REPORT:

A. *Chief Administrator's Report – Ralph Watkins*

Written Report – Amelia Wilson (Huna Heritage Foundation) and Timi Tullis (Alaska Association of School Boards) also added input from the Strategic Planning Workshop.

B. *Business Office Report – Amy Stevenson*

Written Report

C. *Grant Report – Norma Holmgaard*

Written Report

D. *Maintenance Report – Jeremiah Byers*

Written Report

E. *Board & Committee Reports –*

Teresa Lewis reported that Student Government will have another meeting next week to further discuss a survey to send out to students in regards to “Do you like your classes?” “What would you like to see added for classes?”

OLD BUSINESS:

1.0 **FY 2021/2022 Budget 2nd Reading**

M/S HH & DS move that the Board of Education approve FY 2021/2022 Budget 2nd Reading

DISCUSSION: This is the 2nd reading, final reading on the 28th of April.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

NEW BUSINESS:

2.0 **Memorandum of Agreement for Doug Wesson, Rainforest Mediation & Consultation**

M/S Amy Courtney, Harold Houston move that the Board of Education approve Memorandum of Agreement for Doug Wesson, Rainforest Mediation and Consultation

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

2.1 **Chelsea Wilburn, Alaska's Midnight Sun Therapy Services, LLC.**

M/S Amy Courtney, Karen Hinchman move that the Board of Education approve Memorandum of Agreement for Chelsea Wilburn, Alaska's Midnight Sun Therapy Services, LLC.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

2.2 **Requisition for Purchase Order of Heavy Equipment**

M/S Harold Houston, Karen Hinchman move that the Board of Education approve the Requisition for Purchase Order of Heavy Equipment

DISCUSSION: Amy Courtney asked Mr. Watkins to explain what this Heavy Equipment is. Mr. Watkins provided a response that it is for the Heavy Equipment Programming class specific to mining. Part of the CTE Program. Dillon Styers Where is the money coming from to pay for this? Tlingit Tundataani Grant.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

2.3 **Resignation from Esther Heath-Mills**

M/S Dillon Styers and Amy Courtney move that the Board of Education approve the Resignation from Esther Heath-Mills.

DISCUSSION: Harold Houston publically thanked Esther Heath-Mills for her service to the HCSD School Board.

VOICE VOTE: KH yes; HH yes; AC yes; DS yes; TL yes

The motion passes.

EXECUTIVE SESSION TO DISCUSS PERSONNEL

7:56pm Start Time
8:18pm Ralph Watkins called in
8:30pm Out of Executive Session
8:31pm Dillon Styers made a motion to go back on record

DISCUSSION ITEMS:

- **TESTING UPDATE TO SMART START PLAN**
Ralph Watkins updated the board as to how it works with the city mandate. Still require monthly test. Using the PCR test as the testing measure. Have updated Smart Start Plan; website as well as social media. The last test date was April 15, 2021 with a result of no positive COVID-19 cases. The cost is \$7,500 every month. May 15, 2021 is the last date to commence with PCR testing. Harold Houston asked if it was mandatory monthly testing. Ralph Watkins responded yes.

- **UPDATE ON STAFFING**
Ralph Watkins gave an update on number of open positions as thirteen (13). Late in the hiring season. The apartment housing that Hoonah Indian Association developed has seven (7) open available units specifically set aside for teacher who need housing. Difficult hiring climate right now. Two or more that have not decided to sign contracts to come back for the FY 2021/2022. Teachers as well as Paraeducators are on the hiring committee.

- **2021/2022 ACADEMIC SCHOOL YEAR CALENDAR:**
Ralph Watkins made a recommendation to start in September.

PUBLIC COMMENTS:

Jamie Erickson- Does not agree with the September start date. Jobs have already started by June because jobs start in April for the tour season. Her son has missed out on summer camps in June due to the end date of school. Really against starting in September.

Amelia Wilson – Against the September start date. Her son could not participate in Raw-Hi, a camp in Fairbanks, that could have given him vital skills, due to the late start/late release.

COMMENTS FROM BOARD:

NONE

FUTURE AGENDA ITEMS:

Final Budget Reading
Calendar 2nd Reading
Fine Arts Grant Update
Indian Education on (SBM)

ADJOURNMENT:

Meeting adjourned at 8:51pm.

Respectfully submitted,

Esther Heath-Mills
School Board Secretary

Elana M. Cranston
District Office Secretary

HOONAH SCHOOL DISTRICT
SPECIAL BOARD MEETING

April 29, 2021
Esther Greenwald Library
5:00pm

BOARD MEMBERS PRESENT

Dillon Styers, Amy Courtney, Harold Houston, Karen Hinchman

SUPERINTENDENT not present

OTHERS PRESENT IN PERSON

Amy Stevenson, Joan Martin, Elana Cranston

OTHERS PRESENT VIA ZOOM

Internet was down region wide

CALL TO ORDER

Dillon Styers, School Board President, called the meeting to order at 5:13pm

PLEDGE OF ALLEGIANCE

Dillon Styers, School Board President, led the Pledge of Allegiance

ROLL CALL

Four (4) Board Members were present at roll call, a quorum was established.

ADOPTION OF AGENDA

No objections to adopting the agenda. The agenda was approved by unanimous consent

NEW BUSINESS

1.0 Interviews for Superintendent

M/S Harold Houston, Karen Hinchman made a motion to go into executive session to discuss the choice of superintendent.

Voice Vote: KH; yes, AC yes; DS; yes HH; yes.

The motion carries.

EXECUTIVE SESSION

TIME IN 7:22PM

TIME OUT 8:05PM

TIME BACK IN SPECIAL SESSION 8:06PM

M/S Harold Houston, Karen Hinchman made a motion to table the decision of the choice of superintendent until the next available meeting on April 30, 2021.

Voice Vote: KH; yes, AC yes; DS; yes HH; yes.

The motion carries.

NEW BUSINESS

2.0 Approval of FY '22 Indian Education Program

M/S Harold Houston, Amy Courtney made a motion to approve the FY '22 Indian Education Program

Voice Vote: KH; yes, AC yes; DS; yes HH; yes.

The motion carries.

OLD BUSINESS

3.0 FY 2021/2022 School Operating Budget for Final Reading

M/S Amy Courtney, Harold Houston made a motion to approve the FY 2021/2022 School Operating Budget for Final Reading.

Voice Vote: KH; yes, AC yes; DS; yes HH; yes.

The motion carries.

DISCUSSION

Emergency Special Board Meeting on April 30, 2021 in the afternoon.

ADJOURNMENT

School Board Meeting adjourned at 8:14pm

Respectfully submitted,

School Board Secretary

Elana M. Cranston
District Office Secretary

**HOONAH CITY SCHOOLS BOARD OF EDUCATION
SPECIAL BOARD MEETING
APRIL 30, 2021
4:15PM
ESTHER GREENWALD LIBRARY**

BOARD MEMBERS PRESENT

Dillon Styers, Harold Houston, Karen Hinchman, Amy Courtney

PRINCIPAL/SUPERINTENDENT

Not Present

OTHERS PRESENT IN PERSON

Amy Stevenson, Elana Cranston

CALL TO ORDER

Dillon Styers, School Board President, called the meeting to order at 4:15pm

PLEDGE OF ALLEGIANCE

Dillon Styers led the Pledge of Allegiance

ROLL CALL

Four (4) were present at roll call, a quorum was established.

ADOPTION OF AGENDA

M/S Harold Houston and Karen Hinchman. The agenda was approved by unanimous consent.

EXECUTIVE SESSION TO CONTINUE SUPERINTENDENT INTERVIEW(S)

1.0 Candidate Interviews for Superintendent

M/S Amy Courtney and Karen Hinchman made a motion to go into executive session to conduct superintendent interviews.

Voice Vote: KH; yes, AC yes; DS; yes, HH; yes.

The motion carries.

TIME IN 4:16PM

TIME OUT 4:43PM

TIME BACK IN SPECIAL SESSION 4:43PM

M/S Harold Houston and Karen Hinchman made a motion to offer Norma Holmgaard the job title of Superintendent for Hoonah City School District.

Voice Vote: KH; yes, AC yes; DS; yes, HH; yes.

DISCUSSION

Harold Houston thanked the board for their time and effort for hiring this key position.

ADJOURNMENT

School Board Meeting adjourned at 4:46pm

Respectfully submitted,

School Board Secretary

Elana M. Cranston
District Office Secretary

May

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	-Elective Phase 3	-Elective Phase 4	-Elective Phase 5	-Elective Phase 6	-Elective Phase 7	8
9	10	11	12	13	-In School COVID Testing 14	15
16	17	18	19	-Regular Board Meeting 7pm 20	21	22
23	24	25	26	27	28	29
30	Memorial Day 31					

June

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 -Elective Phase	2 - Elective Phase	3 -Elective Phase	4 -Elective Phase -Last Day for Seniors	5
6	7 -Elective Phase -High School Graduation 7pm in the Old Gym	8 -Elective Phase	9 -Elective Phase -8 th Grade Graduation 1pm in the Old Gym	10 -Elective Phase -Last Day of School for PreK through 11 th grade	11 -Teacher Work Day	12
13	14	15	16	17 -School Board Meeting 7pm Library	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 20th Regular School Board Meeting
Superintendent/Principal Board Report

As we are winding down the school year I would like to take this time to thank the board for the opportunity I have had these past 5 years to serve as the district's administrator. We have done much over this period and I am grateful to have been a part of it. As the board and district move forward I wish for you all good things. There is so much uncertainty in education and the world right now it is important to have strong leadership. Leadership that has the singular focus of doing what is best for our students. It has been my privilege to serve.

Goal 2: Stakeholder satisfaction

Objective: Improve communication with all stakeholders

COVID Response Update This is the communication that went out to staff and families in response to the Covid cases in Hoonah. We are endeavoring to be responsive with our communication as well as transparent.

Message to staff:

On May 4th we were informed that 1 person in Hoonah had tested positive for Covid. At the time of the announcement we had little information. A short time after that we were informed that a second person had tested positive. Based on our plan and the information we received it did not trigger a schoolwide shut down. Within 20 minutes of the second announcement I received a call from the clinic recommending a shutdown. I called the team together in the gym and shared what I knew which at the time was not much. I shared with the team that we would be meeting with the city administrators, HIA, and the clinic. During this meeting the clinic representation was not present. The city administration suggested a business as usual approach since the people involved were not students. During the meeting it was revealed that our kinders had been in direct contact with the infected individual. Because we had a conflicting approach with the city and what the district felt we needed to do (Shut down) We contacted Dr. Liz Ohlson. Dr. Ohlson is the state's medical contact for all things Covid relating to schools. We gave her all the information, who, what, when, where, and how. We had the city administration share their thoughts and responses. Following the recommendation of Dr. Ohlson, we quarantined the kinder class and aide that went on the trip. They are out of school until Friday, will test, and with a negative result be allowed to return to school on Monday May 17th. According to Dr. Ohlson persons in who are the contact of a contact do not have to quarantine. What this means is the students and staff who came into contact with the kinders, unless they themselves were in contact with the infected person, do not have to quarantine.

Message to families:

Today we received information that there were positive cases of Covid in Hoonah. Students in one of our classes was in contact with one of the persons who tested positive. Following the district's Smart Start Plan we have quarantined that class and are requiring a negative

PCR test to be taken at the 7th day after exposure which is Friday May 15th. Presenting a negative result will allow students in that class to return to school on Monday May 17th. All students will be out of school on Tuesday May 11th for cleaning purposes. School will resume on Wednesday May 12th. Please monitor our district website for further updates.

Goal 1: Support Systems

Objective: Produce an increasing graduation rate

Activity: Distance & Virtual Learning

Graduation for our 5 seniors is scheduled for June 7th. We are planning an in-person graduation with Covid mitigations in place. We are vetting our plans with the state's team put together to support districts in planning graduation.

GOAL 3: Employee Development

OBJECTIVE 2 To make every employee feel valued and increase their capacity to make a difference.

As we continue the hiring process I will defer this section to Norma Homgaard.

May 14, 2021

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: May Report

Current Information:

1. Payroll is up-to-Date
2. Summer Food Service Program reimbursements are done through April
3. Accounts payables are up-to-date.
4. Orders up-to-date
5. Picking up school mail daily
6. FY 22 Operating Fund Budget approve by the City Council
7. 3 daily lunch counts for food service
8. All contract and MOA's are drafted and to the Board
9. School Calendar for FY 22 is done and before the Board for approval
10. Prepping for end of year payrolls and Payroll Action Forms for all classified staff for next year.

Next Steps:

1. The April bank reconciliation need to be done.
2. Quality Schools FY 2021 grant application needs to be completed
3. April breakfast and lunch reimbursement needs to be completed.
4. Submit FY 2021/2022 Operating Fund Budget to the State of Alaska.
5. Deposits done as received
6. Filing
7. Payrolls as scheduled
8. Journal entries as needed
9. Budgets for grants put into our accounting software-Started but not finished
10. Accounts payables as needed
11. Process end of year order that were turned in to the district office.
12. Travel for staff as needed.
13. Close out the school year and set up for next school year.
14. Prep for FY 2020/2021 school financial audit scheduled the week of July 26, 2021.

HOONAH CITY SCHOOLS

Checkbook Register

Report # 49952

Cash Account: 100-0000-00-10612
Transaction Dates: 05/01/2021 - 06/30/2021

Reference #	Type	Date	Description	Cleared	Withdrawal Amount	Deposit Amount	Balance
		05/01/2021	Beginning Balance				614,415.65
56514	AP Check	05/06/2021	ACS		(925.70)	0.00	613,489.95
56515	AP Check	05/06/2021	ALASKA DEPT. OF LA		(164.04)	0.00	613,325.91
56516	AP Check	05/06/2021	Alaska Industrial Hardwar		(317.81)	0.00	613,008.10
56517	AP Check	05/06/2021	Alaska's Midnight Sun Th		(2,250.00)	0.00	610,758.10
56518	AP Check	05/06/2021	American Fast Freight, I		(164.50)	0.00	610,593.60
56519	AP Check	05/06/2021	CITY OF HOONAH		(542.16)	0.00	610,051.44
56520	AP Check	05/06/2021	CITY OF HOONAH		(20,000.00)	0.00	590,051.44
56521	AP Check	05/06/2021	Kaye M. Lawson		(5,666.90)	0.00	584,384.54
56522	AP Check	05/06/2021	Dybdahl, Jim		(100.00)	0.00	584,284.54
56523	AP Check	05/06/2021	Heather A . Wheeler		(9,758.00)	0.00	574,526.54
56524	AP Check	05/06/2021	ICY STRAIT LODGE		(215.19)	0.00	574,311.35
56525	AP Check	05/06/2021	INTERNAL REVENUE S		(8,941.30)	0.00	565,370.05
56526	AP Check	05/06/2021	Intrado Enterprise Collabc		(11.19)	0.00	565,358.86
56527	AP Check	05/06/2021	North Wind Inn, LLC		(810.00)	0.00	564,548.86
56528	AP Check	05/06/2021	Shawn McConnell		(1,500.00)	0.00	563,048.86
56529	AP Check	05/06/2021	Snow Cloud Services		(300.00)	0.00	562,748.86
56530	AP Check	05/06/2021	TBG Office Solutions		(467.41)	0.00	562,281.45
56531	AP Check	05/06/2021	TIDELAND TACKLE & I		(76.35)	0.00	562,205.10
56532	AP Check	05/06/2021	US FOODS		(602.48)	0.00	561,602.62
56533	AP Check	05/13/2021	Andrew Jack		(120.00)	0.00	561,482.62
56534	AP Check	05/13/2021	Ceceila George		(120.00)	0.00	561,362.62
56535	AP Check	05/13/2021	Gretsinger, Adam		(120.00)	0.00	561,242.62
56536	AP Check	05/13/2021	Gretsinger, Adam		(126.35)	0.00	561,116.27
56537	AP Check	05/13/2021	Karoline Henry-Cook		(200.00)	0.00	560,916.27
56538 VOID	AP Check	05/13/2021	Kristi Styers		0.00	0.00	560,916.27
56539	AP Check	05/13/2021	Miguel Contreras		(120.00)	0.00	560,796.27
56540	AP Check	05/13/2021	Kristi Styers		(276.51)	0.00	560,519.76
	Payroll Check	05/14/2021	Direct Deposits for Payrol		(18,300.40)	0.00	542,219.36
26018	Payroll Check	05/14/2021	Robert C. Barton		0.00	0.00	542,219.36
26019	Payroll Check	05/14/2021	JUDY K. BITZ		(1,301.74)	0.00	540,917.62
26020	Payroll Check	05/14/2021	Jeremiah C. Byers		0.00	0.00	540,917.62
26021	Payroll Check	05/14/2021	Miguel J. Contreras		0.00	0.00	540,917.62
26022	Payroll Check	05/14/2021	Elana M. Cranston		0.00	0.00	540,917.62
26023	Payroll Check	05/14/2021	VERONICA M. DALTO		0.00	0.00	540,917.62
26024	Payroll Check	05/14/2021	David A. Fagan		(124.95)	0.00	540,792.67
26025	Payroll Check	05/14/2021	Cecelia M. George		0.00	0.00	540,792.67
26026	Payroll Check	05/14/2021	Truman S. Gray		0.00	0.00	540,792.67
26027	Payroll Check	05/14/2021	Corbin F. Harris		0.00	0.00	540,792.67
26028	Payroll Check	05/14/2021	Kathy A. Harris		0.00	0.00	540,792.67
26029	Payroll Check	05/14/2021	Karoline L. Henry-Cook		(660.97)	0.00	540,131.70
26030	Payroll Check	05/14/2021	MARTHA A. LEE		0.00	0.00	540,131.70
26031	Payroll Check	05/14/2021	JENNY ELAINE MILLE		0.00	0.00	540,131.70
26032	Payroll Check	05/14/2021	PEARL MILLER		0.00	0.00	540,131.70
26033	Payroll Check	05/14/2021	TESH MILLER		0.00	0.00	540,131.70
26034	Payroll Check	05/14/2021	Ronie T. Roberts		0.00	0.00	540,131.70
26035	Payroll Check	05/14/2021	Justin C. Samuels		0.00	0.00	540,131.70
26036	Payroll Check	05/14/2021	ANNE MARIE SHARCL		0.00	0.00	540,131.70
26037	Payroll Check	05/14/2021	Amy B. Stevenson		0.00	0.00	540,131.70
26038	Payroll Check	05/14/2021	NEA-Alaska		(299.22)	0.00	539,832.48

HOONAH CITY SCHOOLS

Checkbook Register

Report # 49952

Reference #	Type	Date	Description	Cleared	Withdrawal Amount	Deposit Amount	Balance
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49 Transactions Listed.

Hoonah City School District
State and Federal Grant Report
Hoonah Board of Education
May 12, 2021
Prepared by Norma Holmgaard

Consolidated Grant Programs

The Federal Programs Advisory Committee will meet on Thursday, May 13, The Committee will make recommendations for the FY'22 Consolidated Plan, Professional Development activities, Priorities for Lingit Tundat'ani, and identify barriers to learning caused by the pandemic. These barriers will be the basis of the new CARES Act Grant.

Minutes from this meeting will be included in the June report as will the final grant activities for these programs.

Lingit Tundata'ani – Demonstration Grant

Current Award: 403,212.00

Because this is the final year of this program, final activities are winding down. A budget revision was completed, submitted and approved in early April adding a heavy equipment program to HCSD.

Indian Education

The FY'22 Indian Education grant has been submitted and approved. It supports the elementary Tlingit Language and Culture Program as in the past.

Federal Programs Advisory Committee

Partnership Grants (There are no changes to this information at this time.)

Library/SAIL Grant with Hydaburg

Partner Schools are: Kake, Craig, and Klawock. Hydaburg holds the grant. The SAIL grant, Supporting Alaska, Improving Literacy program *will develop and improve the literacy skills of all five districts' students and their families. It will promote early literacy for young children, motivate older children, and increase student achievement by using libraries as partners, distributing books to children and families through school programs and in partnership with the Southeast Alaska Regional Health Consortium (SEARHC), and offer high quality literacy programming.*

HCSD receives funding for the addition of library materials and a half time Library Aide. In addition, HCSD will purchase book packs for distribution. Packs should include reading materials and manipulatives.

HCSD is to host “Nap-Ins” twice each semester for elementary children and families to come together to read together.

HCSD will also receive up-to-date library technology such as E-books and readers.

HCSD will acquire and utilize *Read Naturally* to provide support for struggling readers.

HCSD teachers will have the opportunity to participate in book studies each semester to increase their skillsets in working with struggling learners and children in poverty.

Successful implementation is to result in at least an 8% increase in PEAKS Language Arts Scores.

The SCANS Project (Safe Climate for Alaska Native Schools)

Hydaburg is the holder of the grant. Partners include: HCSD and Kake.

Schools in this project will begin by improving school climate by implementing a Positive Behavior Intervention System (PBIS). This will be developed by a leadership team and the staff at each school will be trained. The system will include rewards for improved behavior. All schools are to collect behavioral data to measure growth and improvement in school climate.

Schools will also implement a *Positive Action* program which is a national effective program. The Project Director is to set up a professional development program for all school staff. All schools will receive the curriculum materials for this program with monthly professional development.

All schools will acquire and keep an online reporting system to collect student behavioral data. This data will be used to track school climate improvement.

Hoonah City School will employ a half-time counselor through this program to facilitate the implementation of PBIS and Positive Action. Also, to assist this project each school will hire a full time PBIS Aide.

Art and Music consultant funding for each school is available. This is for contracted services rather than FTE employees.

Drug education curriculum will be purchased with training for each school. Also, a kit to teach students about the dangers of prescription drugs is available to schools.

STEPS Partnership Grant

This grant is held by the Association of Alaska School Boards (AASB). Currently HCSD is in Year of this program. Activities in this program include Trauma-Informed Practices training for all staff, Culturally Responsive Practices, Summer Culture Camp, Youth, Family and Community Engagement, Post-Secondary College visits, STEM (Science, Math, and Technology) programs. This grant also funds a school social worker.

BOARD REPORT FROM MAINTENANCE DIRECTOR

This month I have had to spend a considerably increased amount of time on custodial duties.

I submitted the energy data sheet that I had previously thought to be due on June 1st. The data includes; heating degree days, electricity use, fuel use, and heat recovery data by year since 2014 and is designed to help the district and state identify when it would be cost effective to make major mechanical or envelope upgrades. It's hard to find time to keep up with the maintenance record keeping and the actual maintenance work with the amount of custodial duties I am having to complete, which is why this was put off until the last minute.

We had our fire panel and range hood inspections. The range hood required a cleaning, which was performed by southeast fire protection. There was an issue with the breaker not having proper signage and lockout abilities that were corrected. We purchased new emergency exit signs for the elementary.

There was a miscommunication in regards to the transitioning of our part time custodial position to full time; I was originally informed that we were going to be opening the position in March so I spent time developing schedules for that position and adjusting the night position to best utilize those positions, I have since been informed that the increase in custodial staff will take place in July. I want to bring up the fact that I was requesting additional custodial staff prior to the increased custodial demands related to the pandemic due to the issue of not having enough time to accomplish the necessary maintenance task. Although we increased custodial staff during this last school year it wasn't enough to offset the increased work load. The custodians are on such a tight schedule that on top of the twice daily cleanings of the bathrooms that I am scheduled for any unexpected cleaning, freight, supply moving, laminator refilling, or like tasks that come up also take priority over my PM's and office work.

There is a hole under some of the fencing behind the elementary building. I diverted the river so it wouldn't continue to erode the dirt under the fence. At this time I am waiting for dump truck loads of rock and dirt so I can use the skid steer and fill it in.

Retro-Commissioning (RCx) Need & Effectiveness Worksheet

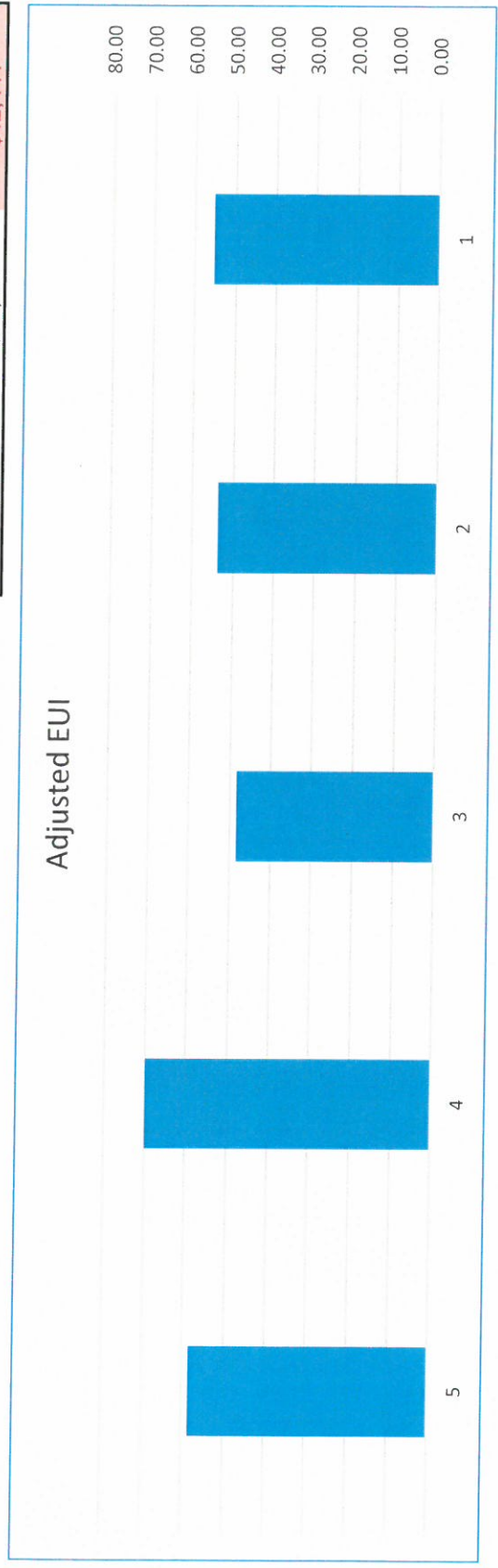
Hoonah City School

Analysis Year: 2020 **DEED Facility Number:** 190010-01/190020-01/190000-01 **District Facility Number:** 01&02&03 **Gross Square Footage:** 56,330
Degree Days: Minimum: 7,183 Average: 7,916 Maximum: 8,642 10350

School Year	Total (BTU)	EUI (kBtu/SqFt)	Degree Days	Adjusted EUI	Baseline EUI:	% Over/Under
2019	2372806017	42.12330937	7,876	55.36	150	-63.10%
2018	2227106401	39.53677261	7,618	53.72	150	-64.19%
2017	2273349734	40.35770875	8,642	48.33	150	-67.78%
2016	3145199619	55.83524977	8,261	69.95	150	-53.36%
2015	2285691386	40.5768043	7,183	58.47	150	-61.02%

RCx Effectiveness Calculation

Travel/Per-diem	\$2,000	Geographic Cost Factor	124.4	Percent Savings	7%	Estimated Payback:	7.208076365
School Year	Annual Fuel \$	Annual Electrical \$	Annual Other Util \$	Total Energy \$	Est Planning \$	Est Implement \$	Est Annual Savings
2019	\$ 37,196.61	\$ 92,028.00	\$	\$ 129,225	\$30,165	\$35,037	\$9,046
2018	\$ 25,835.00	\$ 86,256.00	\$ 8,438.00	\$ 120,529	\$30,165	\$35,037	\$8,437
2017	\$ 44,888.00	\$ 88,129.20	\$ 945.00	\$ 133,962	\$30,165	\$35,037	\$9,377
2016	\$ 23,809.00	\$ 76,644.00	\$ 5,947.00	\$ 106,400	\$30,165	\$35,037	\$7,448
2015	\$ 31,726.00	\$ 132,337.44	\$ 13,670.00	\$ 177,733	\$30,165	\$35,037	\$12,441



ACTION ITEM

New Business 1.0

Action

Discussion

TOPIC: Contract for Barbara McNinch, OTR/L, Developmental Occupational Therapy Services (DOTS) for the 2021/2022 School Year.

Background

The Hoonah School District contract out services to access expertise in specialty areas, and provide contracts on a project basis.

Status

Administration has identified Barbara McNinch, OTR/L, Developmental Occupational Therapy Services (DOTS) for the 2021/2022 School Year.

Recommendation

I move that we approve the contract for Barbara McNinch, OTR/L, Developmental Occupational Therapy Services (DOTS) for the 2021/2022 School Year.

ACTION ITEM New Business 1.1

ACTION

DISCUSSION

TOPIC: APPROVAL of the 2021-2022 SCHOOL CALENDAR for 1st Reading

Background

The Superintendent or designee shall prepare for the Board's approval of a School Calendar.

Recommendation

I move that we approve the proposed 2021-2022 SCHOOL CALENDAR for 1st Reading.

Hoonah City School District Board of Education Meetings

<u>Meeting Date</u>	<u>Packet Information Due</u>	<u>Packet Distributed*</u>
Aug 20, 2020	Aug 12, 2020	Aug 14, 2020
Sept 17, 2020	Sept 9, 2020	Sept 11, 2020
Oct 15, 2020	Oct 7, 2020	Oct 9, 2020
Nov 19, 20120	Nov 11, 2020	Nov 13, 2020



Jan 21, 2021	Jan 13, 2021	Jan 15, 2021
Feb 18, 2021	Feb 10, 2021	Feb 12, 2021
Mar 18, 2021	Mar 10, 2021	Mar 12, 2021
Apr 15, 2021	Apr 7, 2021	Apr 9, 2021
May 20, 2021	May 12, 2021	May 14, 2021
Jun 17, 2021	Jun 9, 2021	Jun 11, 2021

BB 9320 Regular Meetings

The School Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular School Board meetings and shall be notified of any changes to the calendar.

The School Board shall schedule one regular meeting each month***. Unless changed by the School Board, regular meeting shall be held at 7:00 PM at the school. Notice of regular meeting shall be posted at least five (5) days prior to the meeting.

*Packets are posted at www.hoonahschools.org when distributed to the Board of Education.

**The Board of Education may opt to hold a budget work session in lieu of a board meeting in December.

***The Hoonah City School District Board of Education established the third Thursday of each month as the designated board meeting date.

School Year Calendar 2021-2022

District Approved Calendar

District Name: Hoonah City School District

School: Hoonah City School

Approved By:

Title: Superintendent

Jul-21							Aug-21							Sep-21							Oct-21							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7				1	2	3	4							1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	
																	H	W	W	S								
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	
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AGENDA ITEM New Business 1.2

 √ ACTION

 DISCUSSION

TOPIC: HCSD Board of Education Meetings Calendar for FY 2021/2022

Recommendation

I move that we approve the HCSD Board of Education Meetings Calendar for FY 2021/2022.

AGENDA ITEM New Business 1.3

 ✓ ACTION

 DISCUSSION

TOPIC: Memorandum of Agreement for Heather Wheeler, Independent Contractor for the FY 2021/2022

Background: To provide the duties and responsibilities of a Special Education Director.

Recommendation

I move that we approve the Memorandum of Agreement for Heather Wheeler, Independent Contractor, for the FY 2021/2022.

AGENDA ITEM New Business 1.4

ACTION

DISCUSSION

TOPIC: Memorandum of Agreement for Daphne B. Wright for FY 2021/2022

Background: To provide Tlingit language instruction to all Hoonah City Schools' students in grades K-6 and write the quarterly HCS Newsletter.

Recommendation

I move that we approve the Memorandum of Agreement for Daphne B. Wright for FY 2021/2022.

AGENDA ITEM New Business 1.5

ACTION

DISCUSSION

TOPIC: Certified Employee Contract for Heather Powell for FY 2021/2022.

Background: Perform the duties of Teacher and such other duties as may be assigned in the Hoonah City School District during the 2021/2022 school year.

Recommendation

Contract

I move that we approve the ~~Memorandum of Agreement~~ for Heather Powell for FY 2021/2022.

AGENDA ITEM New Business 1.6

 ✓ ACTION

 DISCUSSION

TOPIC: Acceptance of Grant Director Resignation from Norma Holmgaard

Recommendation

I move that we approve and accept the resignation from Norma Holmgaard as Grant Director for Hoonah City School District.

AGENDA ITEM New Business 1.7

 √ ACTION

 DISCUSSION

TOPIC: Retire/Rehire Resolution for FY 2021/2022

Background: A resolution authorizing Hoonah City School District's participation in Senate Bill 185, a bill enacted to allow reemployment of individuals who are currently receiving retirement benefits from the Public Employee Retirement System and Teacher Retirement System.

Recommendation

I move that we approve the Retire/Rehire Resolution for the FY 2021/2022.

HOONAH CITY SCHOOL BOARD

Resolution 21-0?

A RESOLUTION AUTHORIZING HOONAH CITY SCHOOL DISTRICT'S PARTICIPATION IN SENATE BILL 185, A BILL ENACTED TO ALLOW REEMPLOYMENT OF INDIVIDUALS WHO ARE CURRENTLY RECEIVING A RETIREMENT BENEFIT FROM THE PERS (PUBLIC EMPLOYEE RETIREMENT SYSTEM) AND TRS (TEACHER RETIREMENT SYSTEM)

WHEREAS, the State of Alaska Twenty-fourth Legislature approved and the Governor signed Senate Bill (SB) 185, an act allowing for the reemployment of individuals who are currently retired from the PERS/TRS systems;

WHEREAS SB 185 codified in Alaska Statute 14.20.136; and,

WHEREAS, the act requires approval from the governing body prior to allowing participation in this program; and,

WHEREAS, the Hoonah City School District has experienced difficulties in recruiting qualified applicant pools for many of its more technical and professional positions; and,

WHEREAS, the number of qualified applicants for such positions has dramatically decreased in recent years; and,

WHEREAS, the Hoonah City School District has posted an open position for a Principal position for 3 weeks without qualified applicants; (Other positions listed as long or longer include: Secondary Science, Secondary Math, Secondary Language Arts, Counselor, Intermediate Teacher, Secondary Generalist, Primary Teacher)

and,

WHEREAS, the Hoonah City School District would benefit from participation in SB185, if other qualified applicants cannot be recruited to fill the open position and other future positions.

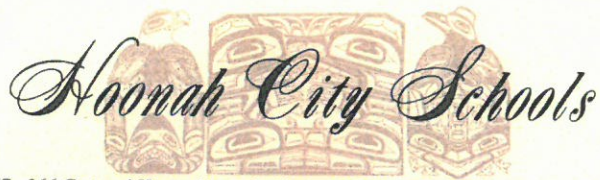
THEREFORE BE IT RESOLVED, that the School Board of the Hoonah City School District approves participation in

SB185 as defined in the legislation.

BE IT THEREFORE FURTHER RESOLVED, that the Hoonah City School District agrees to provide health care to individuals hired into full-time positions under this program and to pay the established contribution rate as determined by the Division of Retirement and Benefits.

PASSED, APPROVED AND ADOPTED BY THE SCHOOL BOARD OF THE HOONAH CITY SCHOOL DISTRICT

THIS 20th day of May, 2021



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

SIGN IN SHEET

Meeting: Regular Board Meeting Date: May 20th, 2021

Public Comments

Name (please print)	Subject	Telephone Number
1. <i>Travis Lusk</i>	<i>New Hire & Funding</i>	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
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11.		
12.		

Public Comment and Communications

Name (please print)	Subject	Telephone Number
13. <i>Travis Lusk</i>	<i>Funding</i>	
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		

Three minutes per speaker.