

**HOONAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT**

To deliver a quality education that inspires and challenges all students to reach their full potential.

June 17, 2021

7:00 PM - REGULAR BOARD MEETING

Library & Zoom

<https://zoom.us/j/96620540199?pwd=TTZnK0wrT292Tnd2V0d6WThEN2tMZz09>

Meeting ID: 966 2054 0199

Passcode: 123456

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MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

-May 20th, 2021

BOARD CALENDAR

-June 2021

-July 2021

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

A. ~~Administrator's Report – Ralph Watkins, Written~~

B. Business Office Report – Amy Stevenson, Written

C. Grant Report – Norma Holmgaard, Written

D. Maintenance Report – Jeremiah Byers, Written

E. Board & Committee Reports –

OLD BUSINESS:

1.0 FY 2021/2022 School Calendar, 2nd and Final Reading

NEW BUSINESS:

2.0 2021/2022 Principal Hire

2.1 2021/2022 Four (4) Teacher Hires

2.2 2021/2022 Special Education Teacher Hire

2.3 2021/2022 Middle School Teacher Hire

2.4 Northrim Bank Account Signature Sheets

DISCUSSION ITEMS

- Generators

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES: August 19, 2021

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

Posted: June 11, 2021

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

May 20th, 2021

BOARD MEMBERS PRESENT:

Amy Courtney, Harold Houston, Karen Hinchman, (Absent Excused)-Dillon Styers, Teresa Lewis, Jamie Erickson (Zoom)

SUPERINTENDENT/PRINCIPAL PRESENT:

Ralph Watkins

OTHERS PRESENT:

Travis Lewis, Anne Sharclane, Amy Stevenson

OTHERS PRESENT VIA ZOOM:

Jeremiah Byers, Joan Martin, Norma Holmgaard, Tom, Valarie Gambel-Houston, Veronica Dalton

CALL TO ORDER: 7:04pm, Amy Courtney, called the meeting to order.

PLEDGE OF ALLEGIANCE: Amy Courtney

OATH OF OFFICE FOR Jamie Erickson: Anne read Jamie Erickson the Oath of Office

ROLL CALL: Four (4) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD:

-None-

May 20, 2021 AGENDA REVISIONS:

+ 1.8 Nominations for Sec/Tres

Edit 1.2 "First & Final Reading" School Board Meeting Calendar"

ADOPTION OF AGENDA:

Passed with Unanimous Consent

APPROVAL OF MINUTES APRIL 8, 2021: M/S Harold Houston/Karen Hinchman move to approve the minutes of Regular board meeting on as presented.

Discussion: HH NB 1.0 Clarify Super Resign 2 motions

Voice Vote: KH; Yes, JE; Yes, AC; Yes, DS; AB HH; Yes.

The motion passes.

APPROVAL OF MINUTES APRIL 22, 2021 :M/S Harold Houston/Karen Hinchman move to approve the minutes of Regular board meeting on as presented.

Discussion: AC/ Does Esther still sign minutes? Amy S New Secretary can sign.

Voice Vote: KH; Yes, JE; Yes, AC; Yes, DS; AB HH; Yes.

APPROVAL OF MINUTES APRIL 29, 2021 :M/S Harold Houston/Amy Courtney move to approve the minutes of Regular board meeting on as presented.

Discussion:

Voice Vote: KH; Yes, JE; Yes, AC; Yes, DS; AB HH; Yes.

The motion passes.

APPROVAL OF MINUTES APRIL 30, 2021: M/S Amy Courtney and Harold Houston move to approve the minutes of Regular board meeting on as presented.

Discussion:

Voice Vote: KH; Yes, JE; Yes, AC; Yes, DS; AB HH; Yes.

The motion passes.

BOARD CALENDAR

MAY 2021

-No Discussion

JUNE 2021

-No Discussion

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

Travis Lewis, ask school board to consider the parents. They always got to put in their input prior.

Winter- No Access-

ADMINISTRATIVE REPORT:

A. Chief Administrator's Report - Ralph Watkins

- Written report-
 - Ralph asks Amy to explain EBT due to Social media post accusing the school of being negligent.
 - Harold asked about generators
 - Jamie asks question – Amy answers – schools send app about school calendar for 2021-2022 start date – families fill out and send back.

B. Business Office Report - Amy Stevenson

- Written report-
 - AC- CBook register Questions names w/ no amount. They are direct deposits
 - HH Audit July 26?
 - A.S – Out of town week before audit

C. Grant Report-Norma Holmgaard

- Written Report –
 - Consolidated & submitted – Indian Education
 - Hiring update 7 openings ATP posted, 2 openings now. 2/3 principal, math, 1st, science

D. Maintenance Report-Jeremiah Byers

- Written Report – Generators – Don @ SERRC. The ones we have weren't designed to power the whole school & to CIP project plan. Jeremiah asks for direction or next steps. Ralph Recommends to include in CIP plan. Amy would like to discuss more.

E. Board & Committee Reports –

- Verbal Reports
 - NONE

New Business

1.0 Contract for Barbara McNinch, OTR/L, DOTS FY 2021-2022

M/S Harold Houston, Amy Courtney move that the Board of Education approve **Contract for Barbara McNinch, OTR/L, DOTS FY 2021-2022.**

Discussion:

Kay is retiring & Kay recommended Barbara.

Voice Vote: KH; Yes, JE; Yes, AC; Yes, DS; AB HH; Yes.

The motion passes.

1.1 Approval of the 2021-2022 School Calendar for First Reading

M/S Amy Courtney, Harold Houston move that the Board of Education approve the 2021-2022 School Calendar for First Reading.

Discussion: HH- 1 or 2 readings? AS- Our School does 2

Jamie – not in favor of dates – survey to parents- August proposal? Forward to Jamie.

Housing/COVID. AS replied that the school calendar is due to the state at the end of June 2021.

Voice Vote: KH, Yes; JE, NO; AC, Yes; DS AB; HH, Yes.

Motion passes.

1.2 Hoonah City School District Board of Education Meetings Calendar for First Reading

M/S Harold Houston, Amy Courtney move that the Board of Education approve **Hoonah City School District Board of Education Meetings Calendar for First Reading.**

Discussion: July

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.
Motion passes.

1.3 MOA – Heather Wheeler

M/S Harold Houston, Karen Hinchman move that the Board of Education approve the **MOA – Heather Wheeler**

Discussion:

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.
Motion passes.

1.4 MOA – Daphne Wright

M/S Amy Courtney, Harold Houston move that the Board of Education approve the **MOA – Daphne Wright**

Discussion:

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.
Motion passes.

1.5 Certified Employee Contract – Heather Powell

M/S Amy Courtney, Harold Houston move that the Board of Education approve the Certified Employee Contract for Heather Powell

Discussion: Amy Courtney – Edit Harold Houston – Signature
Harold Houston – Different MOA – Teaching Contract not MOA
Amy Stevenson – Explains why its later & she qualifies

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.
Motion passes

1.6 Acceptance of Grant Director Resignation

M/S Amy Courtney, Karen Hinchman move that the Board of Education approve Grant Director Resignation from Norma Holmgaard.

Discussion: AC – Norma is now ½ time Superintendent w/ Grant Duties include

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.
Motion passes.

1.7 Retire/Rehire Resolution

M/S **Harold Houston, Amy Courtney** move that the Board of Education approve the Retire/Rehire Resolution

Discussion: AC asks AS to explain resolution. Can draw retirement & teach for one year.

Voice Vote: KH, Yes; JE, Yes; AC, Yes; DS AB; HH, Yes.

Motion passes.

1.8 Nominations for Secretary/Treasurer

I, Harold Houston, move to nominate and close nominations, to appoint Karen Hinchman as Board Secretary/Treasurer

Voice Vote: KH, Abstains; JE, Yes; AC, Yes; DS AB; HH, Yes

DISCUSSION ITEMS

- **Update on Fine Arts Grant**
 - Music position – completed & submitted

PUBLIC COMMENTS (THREE-MINUTES)

-NONE-

COMMENTS FROM BOARD

TL – Mr. Bob requesting the Flag be raised by the fifth graders. Teresa Lewis also thanks Ralph Watkins. Amy reads the letter for her.

FUTURE AGENDA ITEMS

- Generators as a Discussion
- 2nd & Final Reading for school calendar

ADJOURNMENT: Meeting adjourned at 8:39 pm.

Respectfully Submitted,

Karen Hinchman
School Board Secretary

Elana M. Cranston
District Office Secretary

June

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 -Elective Phase	2 -Elective Phase	3 -Elective Phase	4 -Elective Phase -Last Day for Seniors	5
6	7 -Elective Phase -High School Graduation 7pm in the Old Gym	8 -Elective Phase	9 -Elective Phase -8 th Grade Graduation 1pm in the Old Gym	10 -Elective Phase -Last Day of School for PreK through 11 th grade	11 -Teacher Work Day	12
13	14	15	16	17 -School Board Meeting 7pm Library	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15 <i>Army John</i>	16	17
18	19 <i>Army pack</i>	20	21	22	23	24
25	26 <i>Auditors to be in building</i>	27	28	29	30	31
<i>Army</i>						

June 6, 2021

MEMORANDUM

TO: HCS D Board of Education

FROM: Amy Stevenson, Business Manager

RE: June Report

Current Information:

1. Payroll is up-to-Date
2. Summer Food Service Program reimbursements are done through April
3. Accounts payables are up-to-date.
4. Orders up-to-date
5. Picking up school mail daily
6. Assisting Kathy Harris in kitchen and 3 daily lunch counts for food service as her part time help resigned
7. All contracts for new positions drafted and before the board for approval
8. School Calendar for FY 22 is done and before the Board for approval 2nd reading
9. Payroll Action Forms for all classified staff for next year completed
10. End of year payrolls in process, and making sure everything is processed per our two negotiated agreements is followed.
11. Time and Effort forms done for all grant employees
12. Summer school work in progress: extra duty contract and orders
13. Submitted FY 2021/2022 Operating Fund Budget to the State of Alaska before the deadline.
14. Processed end of year orders that were turned in to the district office

Next Steps:

1. The May bank reconciliation need to be done. Waiting for the bank statements.
2. Quality Schools FY 2021 grant application needs to be completed
3. May and June breakfast and lunch reimbursement needs to be completed.
4. Deposits done as received
5. Filing
6. Payrolls as scheduled
7. Journal entries as needed
8. 4th quarter grant reimbursements for all grants and close them out
9. Budgets for grants put into our accounting software-started but not finished
10. Accounts payables as needed
11. Travel for Close Up trip at the end of July.
12. Close out the school year and set up for next school year.
13. Prep for FY 2020/2021 school financial audit scheduled the week of July 26, 2021.

Hoonah City Schools

Year to Date - 7/1/2020-5/31/21

Monthly Revenue Report

Account number	Account Description	Current Approved				YTD Revenue	Remaining Balance	Percentage Remaining
		Budget	YTD Encumb	YTD Revenue	Remaining Balance			
100-0000-10-40110	CITY APPROPRIATION	\$450,000.00	\$0.00	\$450,000.00	\$0.00	0.00%		
100-0000-10-40120	CITY - IN-KIND SERVICES	33,014.00	0.00	0.00	33,014.00	100.00%		
100-0000-10-40300	AVAILABLE FUND BALANCE	1,059,524.00	78,408.00	0.00	981,116.00	93.00%		
100-0000-10-40300	EARNINGS ON INVESTMENTS	1,500.00	0.00	\$1,297.48	\$202.52	13.50%		
100-0000-10-40400	OTHER LOCAL REVENUE	5,000.00	0.00	\$10,390.00	(\$5,390.00)	(7.80%)		
100-0000-10-40470	E-RATE REVENUE	33,600.00	0.00	0.00	33,600.00	100.00%		
100-0000-20-40510	STATE FOUNDATION	2,645,040.00	0.00	\$2,368,314.00	\$276,726.00	10.46%		
100-0000-20-40556	TRS ON-BEHALF RELIEF	194,486.00	0.00	0.00	194,486.00	100.00%		
100-0000-20-40557	PERS ON-BEHALF RELIEF	46,700.00	0.00	0.00	46,700.00	100.00%		
100-0000-20-40910	ADJUSTMENT PRIOR YRS FOUND		0.00	-532.00	-532.00			
100-0000-20-40920	OTHER STATE REVENUE		0.00	892.00	0.00			
100-0000-20-40940	QUALITY SCHOOLS	7,667.00	0.00	7,697.00	-30.00	(0.39%)		
100-0000-30-41090	PRIOR YR PL81-874	0.00	0.00	0.00	0.00			
100-0000-30-41100	PUBLIC LAW 81-874	0.00	0.00	0.00	0.00			
Report Total:		\$4,476,531.00	\$78,408.00	\$2,838,058.48	\$1,559,892.52			

Monthly Expense Report

Accounts summarized by Function	Current Budget			YTD Expenditures	Remaining Balance	Percent Remaining
	Current Budget	YTD Encumbrances	YTD Expenditures			
1100 REGULAR INSTRUCTION	\$1,328,485.00	\$0.00	\$843,333.33	\$485,151.67	36.51%	
2000 SPECIAL EDUCATION INSTRUCTION	\$736,575.00	\$0.00	\$418,778.96	\$317,796.04	43.14%	
2200 SPEC ED SUPPORT SVCS - STUDENTS	\$122,000.00	\$0.00	\$116,285.10	\$5,714.90	4.68%	
3500 SUPPORT SERVICES - INSTRUCTION	\$40,619.00	\$0.00	\$15,324.52	\$25,294.48	62.27%	
3510 SUPPORTING SERVICES-TECHNOLOGY	\$128,500.00	\$209.78	\$68,746.60	\$59,543.62	46.33%	
4000 SCHOOL ADMINISTRATION - PRINCIPAL	\$114,946.00	\$622.83	\$86,849.93	\$27,473.24	23.90%	
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$78,336.00	\$0.00	\$65,705.78	\$12,630.22	16.12%	
5100 DIST ADMIN - SUPERINTENDENT	\$127,532.00	\$0.00	\$96,634.19	\$30,897.81	24.22%	
5110 SCHOOL BOARD	\$48,972.00	\$0.00	\$29,754.51	\$19,217.49	39.24%	
5500 DISTRICT ADMINISTRATION SUPPORT SVCS	\$170,683.00	\$0.00	\$164,771.43	\$5,911.57	3.46%	
6000 OPERATIONS AND MAINTENANCE OF PLANT	\$467,767.00	\$2,747.70	\$343,655.56	\$121,363.74	25.94%	
7000 STUDENT ACTIVITIES	\$467,767.00	\$2,747.70	\$343,655.56	\$121,363.74	25.94%	
9000 TRANSFER TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	100.00%	
Report Total:	\$3,882,182.00	\$6,328.01	\$2,593,495.47	\$1,282,358.52	66.99%	

Net YTD-Revenue Minus Expense Total: **\$244,563.01**

Hoonah City School District
 State and Federal Grant Report
 Hoonah Board of Education
 June 4, 2021
 Prepared by Norma Holmgaard

Consolidated Grant Programs

The Federal Programs Advisory Committee met on Thursday, May 13. (Minutes attached) The Committee made recommendations for the FY'22 Consolidated Plan, Priorities for Lingit Tundat'ani, and identified barriers to learning caused by the pandemic. These barriers will be the basis of the new CARES Act Grant.

Lingit Tundata'ani – Demonstration Grant

Current Award: 403,212.00

Because this is the final year of this program, final activities are winding down. A budget revision was completed, submitted and approved in early April adding a heavy equipment program to HCSD. The final performance report will be completed in late August.

HCSD has been advertising for a counselor in the event the District is granted an extension to the program. There have been no qualified applicants at this time.

Indian Education

The FY'22 Indian Education grant has been submitted. It supports the elementary Tlingit Language and Culture Program as in the past.

Partnership Grants (There are no changes to this information at this time.)

Library/SAIL Grant with Hydaburg

Partner Schools are: Kake, Craig, and Klawock. Hydaburg holds the grant. The SAIL grant, Supporting Alaska, Improving Literacy program *will develop and improve the literacy skills of all five districts' students and their families. It will promote early literacy for young children, motivate older children, and increase student achievement by using libraries as partners, distributing books to children and families through school programs and in partnership with the Southeast Alaska Regional Health Consortium (SEARHC), and offer high quality literacy programming.* (Language taken from the grant application.)

The SAIL grant ends September 30, 2021. The library program will continue through Covid Relief Funds.

The SCANS Project (Safe Climate for Alaska Native Schools)

Hydaburg is the holder of the grant. Partners include: HCSD and Kake. This project continues until June 30, 202.

Schools in this project will begin by improving school climate by implementing a Positive Behavior Intervention System (PBIS). This will be developed by a leadership team and the staff at each school will be trained. The system will include rewards for improved behavior. All schools are to collect behavioral data to measure growth and improvement in school climate.

Schools will also implement a *Positive Action* program which is a national effective program. The Project Director is to set up a professional development program for all school staff. All schools will receive the curriculum materials for this program with monthly professional development.

All schools will acquire and keep an online reporting system to collect student behavioral data. This data will be used to track school climate improvement.

Hoonah City School will employ a half-time counselor through this program to facilitate the implementation of PBIS and Positive Action. Also, to assist this project each school will hire a full time PBIS Aide.

Art and Music consultant funding for each school is available. This is for contracted services rather than FTE employees.

Drug education curriculum will be purchased with training for each school. Also, a kit to teach students about the dangers of prescription drugs is available to schools.

STEPS Partnership Grant

This grant is held by the Association of Alaska School Boards (AASB). Activities in this program include Trauma-Informed Practices training for all staff, Culturally Responsive Practices, Summer Culture Camp, Youth, Family and Community Engagement, Post-Secondary College visits, STEM (Science, Math, and Technology) programs. This grant also funds a school social worker.

Opening Doors Grant

This grant is held by Sea Alaska and focuses on improving the cultural understanding of the school community. A meeting with Nicole Anderson of Sea Alaska is scheduled for June 18 to discuss the grant and the opportunities it holds for Hoonah School.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Federal Programs Parent Advisory Committee

May 13, 2021

1:30 pm in the Hoonah School Library

Minutes

I. Members Present

Anne Sharclane: parent, secretary

Frank Wright: Pre: Parent, US Forest Service, President Hoonah Indian Association, Community Member

Marlene Duvall: Parent, US Forestry Service, Volunteer

Teresa Lewis: Student, Student Body President

Ralph Watkins: Superintendent, Parent

Any Courtney and Elleane Elliott were not able to attend as they were quarantined at this time.

II. Norma Holmgaard reviewed the agenda and the purpose of the meeting.

III. Demonstration Grant/New Activities

Norma Holmgaard explained that HCSD is in the final year of this grant program. She explained that if funds were left in the fall the District could request an extension and needed to know what the priorities were for grant activities in the event an extension was granted. The members' priorities are as follows:

- a. Counseling
- b. Construction/Welding
- c. College Visits

d. Auntie/Uncle Tutoring

IV. Parent Involvement Activities for FY'22 was discussed with the following suggestions made regarding current activities that are effective and ideas for new activities to connect parents with the school:

- Principal Round Table with parents
- Asking parents to help their children prepare for projects and presentations
- Assemblies and performances
- Parent/Teacher conferences
- Theme days
- School/District Website
- Facebook Page
- Powerschool access for students and parents
- Powerschool will expand to allow parents to update their information online
- Carnival
- Opportunities for parents to socialize with each other

V. Academic Needs/Mr. Watkins

Mr. Watkins discussed how the pandemic has impacted student achievement. Because there have been some transitions from in-person to virtual learning, some students have struggled with the transitions. Thanks to HIA and the City of Hoonah, students and families have had great internet and access. Assessments aren't available at this time to determine academic impact.

VI. Priorities for the Consolidated Plan

Norma Holmgaard explained the purpose of the Consolidated Grant and how it is currently being used. She reported that the FY'22 allocation was approximately 100,000.00.

Members of the Committee determined the following priorities for the FY'22 Consolidated Grant Activities:

- a. Reading Specialist
- b. Pre-K Program
- c. After School Program

VII. CARES Act If Planning

Norma Holmgaard explained that this was a new Federal Program designed to help schools address barriers to learning caused by the pandemic. She reported that 20% of these funds were required to be used for summer programs to address achievement issues.

Discussion included the following:

- a. What barriers to learning have been caused by the Pandemic?
- b. What can the school do to address these barriers so that school can return to normal
- c. What can the school do to be sure school is safe for all?

Ideas for use of funds included the following:

- Technology Replacement
- Continued support for home internet access
- Social/emotional support
- After school academic support
- Help to re-open community services such as the pool
- Open up college visits and career travel

VIII. Professional Development -What does the staff need?

The only suggesting was to improve teachers, especially new-to-the-district teachers' understanding of local culture.

IX. The meeting adjourned at 3:20 p.m.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Superintendent Schedule 2021-2022

June 17, 2021 – June 23, 2021

July 7, 2021 – July 19, 2021
(July 25-26, 2021 - Superintendents' Meeting in Juneau)

August 8, 2021 – August 21, 2021

August 30, 2021 – September 17, 2021
(September 19 – October 3, 2021 *out-of-state/personal*)

October 10, 2021 – October 23, 2021

November 7, 2021 – November 20, 2021

December 5, 2021 – December 18, 2021

January 9, 2022 – January 22, 2022

February 6, 2022 – February 19, 2022

March 1, 2022 – March 19, 2022

April 10, 2022 – April 23, 2022

May 8, 2022 – May 21, 2022

June 5, 2022 – June 18, 2022

June 2021 Maintenance Report

Concerns:

- Potential for inadequate staff time to complete summer deep cleaning and repairs over summer break especially considering the summer school being discussed.
- The communication regarding the use of the facilities outside normal school hours has been nearly nonexistent, as I have been finding out about most events via social media. I'm not asking for say in whether things happen or not only notification so me and the custodial staff can make the necessary adjustments.

Things that need to be gotten too but have been put off due to the lack of adequate custodial staff:

- Setting up install of the pre k playground that we have been storing for nearly two years
- Roof repairs that I temporarily patched that need to be permanently repaired.
- Many lower priority PM work orders that are related to longevity of facility equipment
- Gym floor
- Brush removal around facilities.
- Training for maintenance and custodial staff.
- Entire elementary fluorescent light bulb replacement.(might be better to upgrade to LED)

Tasks to complete this summer

- Resurface autoshop parking lot
- Ensure proper drainage behind school facilities.
- Touch up painting around school interior and exterior.
- Re caulk windows and door frames
- AHU and duct cleaning and servicing
- Clean inside of boilers and exhaust piping.
- Deep cleaning school
- Resurface hard flooring
- Re paint parking lot
- Order supplies for next year
- Other needed repairs discovered during deep cleaning.

ACTION ITEM OLD Business 1.0

ACTION

DISCUSSION

TOPIC: APPROVAL of the 2021-2022 SCHOOL CALENDAR for 2nd and Final Reading

Background

The Superintendent or designee shall prepare for the Board's approval of a School Calendar. This calendar must be submitted and approved by the Department of Education by July 1st.

Recommendation

I move that we approve the FY 2021-2022 SCHOOL CALENDAR for 2nd and Final Reading.

School Year Calendar 2021-2022

District Approved Calendar

District Name: Hoonah City School District

School: Hoonah City School

Approved By: School Board

Title: Superintendent

Jul-21							Aug-21							Sep-21							Oct-21															
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S									
				1	2	3												1	2	3	4														1	2
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16									
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23									
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30									

# of Inservice Days:	# of Inservice Days:	# of Inservice Days: 3	# of Inservice Days:
# of Student Days:	# of Student Days:	# of Student Days: 16	# of Student Days: 21
# of Teacher Days:	# of Teacher Days:	# of Teacher Days: 22	# of Teacher Days: 21

Nov-21							Dec-21							Jan-22							Feb-22							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	Th	F	S	S	M	T	W	T	F	S	
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28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	27	28							
												H					E	W										

# of Inservice Days:	# of Inservice Days:	# of Inservice Days: 1	# of Inservice Days:
# of Student Days: 19	# of Student Days: 13	# of Student Days: 19	# of Student Days: 20
# of Teacher Days: 22	# of Teacher Days: 16	# of Teacher Days: 21	# of Teacher Days: 20

Mar-22							Apr-22							May-22							Jun-22								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	Th	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5						1	2	1	2	3	4	5	6	7					1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
												E	W												G	C	W		
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
	V	V	V	V	V																								
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30					

# of Inservice Days:	# of Inservice Days:	# of Inservice Days: 1	# of Inservice Days:
# of Student Days: 18	# of Student Days: 20	# of Student Days: 20	# of Student Days:
# of Teacher Days: 18	# of Teacher Days: 21	# of Teacher Days: 22	# of Teacher Days:

total of 170 student days total of 5 inservice days snow days will come out of inservice
 total of 190 teacher days total of 5 work days total of 7 legal holidays

NT	New Teacher Inservice
H	Legal Holiday
W	Work Day
O	School Opens
E	End of Quarter
I	Inservice
C	School Closes
G	Graduation
P	Parent Teacher Conf
S	Last day Seniors
E	Elective Phase
V	Vacation

	Teach	Stud
Sept	22	16
Oct	21	21
Nov	22	19
Dec	16	13
Jan	21	19
Feb	20	20
March	18	18
April	21	20
May	22	20
June	7	6
TOTAL:	190	172
Q1 Q2 Q3 Q4		
42 45 44 41		172

AGENDA ITEM New Business 2.0

 √ ACTION

 DISCUSSION

TOPIC: FY 2021/2022 Principal Contract Edward Snow

Status

A team met with candidates via Zoom/Telephone. After review of the candidates, Edward Snow has been selected as the choice for FY 2021/2022 HCSD Principal.

Recommendation

I move that we approve the hire of Edward Snow as Principal and offer him a 2021/2022 contract.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

June 7, 2021

MEMORANDUM

To: Hoonah School Board
From: Norma Holmgaard
Re: Recommendations for Hire

The Interview Committee consisting of Renee Gray, Ben Metling, Adam Gretsinger, Nicole Egan and Norma Holmgaard recommends the following new teachers for the 2021-2022 school year:

Edward Snow	Principal
Erik Hanson	Mathematics
Reagan Dasher	Language Arts
Brent Dasher	Middle School Generalist
Barbara Baysinger	Elementary; 2/3

Attached to this memo are the resumes of these candidates.

Approval for the hiring of these candidates is requested.

EDWARD L. SNOW

3850 N Vista Cir Palmer, AK 99645 · esnow75@yahoo.com
Cell 907-841-8585 or 907-639-1032

SEEKING ADMINISTRATIVE POSITION

Self-directed, enthusiastic educator with passionate commitment to student development and the learning experience. Skilled in the design of challenging, enriching and innovative activities that addresses the diverse interests and needs of students. Possess positive communication skills, presents information in appropriate ways, emphasizing relevant educational material for student success. Committed to parent and community involvement in the educational process. Active team leader who effectively collaborates with all staff members and establishes quality relationships with students, teachers, and community members.

EXPERIENCED IN:

- Curriculum design and development • Classroom Management •Differentiated Instruction
- Professional Development Design •Best Teaching Strategies •Multicultural Awareness
- Student and Teacher Motivation •Whole-Group Learning •Professional Development Implementation •Standards-Based Assessment •Working with and understanding students that are considered high risk

EDUCATION & CERTIFICATION

Completed Masters in Educational Leadership- University of the Southwest, NM October 2013
Masters of Science (Biology), University of Nebraska-Lincoln, Lincoln, NE (2009)
Bachelor of Science, Major: Biology/Zoology-Southern Utah University, Cedar City, UT (2006)
Educational Leadership, University of Alaska-Anchorage, AK (12 credit hours)
Computer Skills: MS Word, Excel, PowerPoint, Apple Programs, Adobe Products;
Digital Photography/Video production and editing

TEACHING EXPERIENCE

Bering Strait School District, Principal Shishmaref School, Aug 2018 - Present
Anchorage School District, Anchorage, AK Jan 2015 - May 2018 (Science, Photography)
Ashley Valley High School, Vernal, UT August 2012 - Dec 2014 (Social Science, Biology)
Larsen Bay School, Larsen Bay, AK Aug 2010 – May 2012 Head Teacher
Fort Yukon School, Fort Yukon, AK 2009-2010 (Science, Dean of Students, Asst. Principal)
Todd/Christian County Schools, KY 2007-2009 (AP Biology, Human Anatomy and Physiology)
Whitehorse Junior High/High School, Montezuma Creek, UT 2006-2007 (Science)
Student Teacher, Canyon View High School, Cedar City, UT 01/06-04/06

MILITARY EXPERIENCE

United States Army, 2 January 1979- 28 October 1999

Served as a Senior Non-commissioned Military Police Officer

Performed duties as a Criminal Investigator, Desk Sergeant, Patrol Supervisor, Traffic Accident Investigator, S.W.A.T team leader (SRT), Quick Reaction Force Supervisor for Quick Reaction Force in Saudi Arabia during Desert Storm/Desert Shield, Physical Security Site Administrator for a Hawk Missile Battalion in German, and Physical Security Inspector for a Vulcan/Chaparral Battalion in Germany where I inspected five different batteries to prepare those units against possible terrorist infiltration and sabotage. In South Korea, I served as the Physical Security NCO transporting munitions and weapons to different locals from Pusan to the Demilitarized Zone between North and South Korea. I supervised port security in Pusan when the Pershing Missile System was deployed to South Korea. I have worked in and coordinated with different agencies to control access to sensitive United States Army sites and buildings in both the continental United States and overseas in Europe, the Middle East and Asia. With those duties, I was responsible for implementing operating procedures that addressed response to terrorists threats, proper security protocol, up-grading physical security plans down to the individual sites, and how to implement and respond to different emergency situations. I also had the requirement to train support personnel and to coordinate with other outside agencies.

AGENDA ITEM New Business 2.1

 √ ACTION

 DISCUSSION

TOPIC: FY 2021/2022 New Teacher Contracts

Status

With the amount of Certified Teachers from school year 2020/2021 resigning, the need for Certified Teachers for 2021/2022 is a great necessity.

Recommendation

I move that the Board of Education approve the hires of the following Certified Teachers and their 2021/2022 teaching contracts:

- Barbara A. Baysinger ✓
- ~~Brenton T. Dasher~~
- Erik N. Hanson ✓
- ~~Reagan Dasher~~



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June 7, 2021

MEMORANDUM

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Re: Recommendations for Hire

The Interview Committee consisting of Renee Gray, Ben Metling, Adam Gretsinger, Nicole Egan and Norma Holmgaard recommends the following new teachers for the 2021-2022 school year:

Edward Snow	Principal
Erik Hanson	Mathematics
Reagan Dasher	Language Arts
Brent Dasher	Middle School Generalist
Barbara Baysinger	Elementary; 2/3

Attached to this memo are the resumes of these candidates.

Approval for the hiring of these candidates is requested.

Erik Hanson

6145 N. Douglas Highway | Juneau, AK, 99801

907-723-1570 | erik.hanson@matsu.k12.us

PROFESSIONAL PROFILE

I can teach college level math courses, as well as math classes to sophomores and freshman. I have also independently designed rigorous assessments that challenge students to achieve higher and make them more engaged in math.

CERTIFICATIONS

Alaska Department of Education – Math and Secondary Education, 5-12 Anticipated Date: May 2021

EDUCATION

Mathematics Education (Secondary) Anticipated Date: May 2021

Western Governors University | Salt Lake City, Utah

TEACHING EXPERIENCE

12/01/2014-3/01/2015

Math Tutor | Flathead Valley Community College, Kalispell MT

- Tutored adults in college algebra, as well as pre-calculus
- Was responsible for keeping the students in line and making sure that they understood the material.

Snowboard Instructor | Eagle Crest Ski Area Juneau AK

12/27/2017-02/27/2018

- Taught children, as well as adults how to snowboard at Eagle Crest Ski Area.
- Responsible for children's safety
- Progressively became a better snowboard instructor with supervision from superiors.

Substitute Teacher | Skagway High School

- Responsible for the education of high school students
- Dealt with classroom management, with students aged from 5-12
- Taught Pre-Calculus, Statistics, Algebra 1 and 2, as well as Geometry.
- Administered formative and summative assessments.

Substitute Teacher | Juneau School District

9/01/19-3/01/20

- Taught at multiple schools in the Juneau area.
- Managed students in a professional manner
- Worked at Middle Schools as well as High Schools.
- Administered formative and summative assessments.

Student Teacher: Matanuska Valley School District

1/04/21-present

- Created lesson plans that incorporated differentiated instruction for Geometry, Algebra one and two, and Calculus.
- Created lesson plans that integrated more creative thinking and hands-on real-world application towards math class.
- Worked with a master teacher and learned how to become a better classroom teacher.

Refrain from using first or third person (I, me, my, myself)

Do not repeat the same accomplishments anywhere on your resume

Do not use periods at the end of your accomplishments

Created differentiated lesson plans to support the common core curriculum and 2nd grade state standards

School District name | City, ST Employment dates

Student Teacher (Example)

Follow the same guidelines above under Substitute Teacher

Try to use different verbs than you previously listed

Incorporate teacher buzz words in your descriptions such as: differentiated instruction, data driven instruction, project based learning, common core curriculum, state standards, district benchmarks, IEP & ESOL experience, varying assessment strategies, vertical alignment, standards based instruction and assessment, STEM based activities, and technology integration

If you have no direct teaching experience other than your student teaching experience, consider including experiences such as volunteer work, camp counselor, private tutor, home school instructor, classroom volunteer, room mom, private music teacher, etc. and include two bullets highlighting accomplishments for these roles.

OTHER EXPERIENCE

Your title - Organization name | City, ST Employment dates

Include transferrable skills from this job that you would need in teaching

Learned conflict resolution strategies to assist displeased customers

If you are unemployed, consider classifying your job as Full-time Student and include your education-based projects and research in your classes as bullets. If you are a Stay-at-home Parent, include education-based experiences in how you help your children learn in your home.

Barbara Baysinger

barbarabaysinger@aol.com | 907-438-6170 | P.O. Box 127 McGrath, AK 99677

PROFESSIONAL TEACHING EXPERIENCE

Elementary School Teacher - *Iditarod School District* – McGrath, AK: 2018-2019

- Teaching K-2nd
- Leading the Battle of the Books Reading Program
- Volunteer as librarian and broadcaster for radio station

Elementary School Teacher - *St. Mary's School District* – St. Mary's School, St. Mary's, AK: 2016-2018

- Taught 6th grade all inclusive
- Pearson Realize Math and Science, Pearson Success Reading, DRA, MAP Testing
- Coached cross country team for 2 years
- Started Turkey Trot Run 11/2017
- Led Ski Club for 2 years

Elementary School Teacher - *Alaska Gateway School District- Tetlin School*, Tetlin, AK: January 2013- June 2015

- Taught 3rd through 5th grade
- Started a Ski Club and Cross-Country Running Club

Title ONE Teacher - *Kenai Peninsula Borough School District*- Port Graham, AK: 2010-2011

- Taught 5th through 8th grade- S.F.A., Math, Social Studies, Writing, Science
- Ran a fundraising campaign for ... with pizza business.

Elementary School Teacher - *Northwest Artic Borough School District*- Kotzebue, AK:2008-2010

- **Ambler**-Taught a combined 5th-6th grade class using Harcourt Math and Treasures Language Arts Programs
- All students met proficiency in their SBA tests. Attendance was 90%
- Reading: students improved 25 wpm (each student)
- Led the Homework Club and Science Fair
- **Noatak, Alaska**- Taught a combined 5th-6th grade class using Open-Court Language Arts and Harcourt Math Programs
- Coached Middle School Basketball and won Regional Championships

Part-Time and Substitute Teacher - *Kenai Peninsula Borough School District*- Homer, AK: 2006-2008

- Taught Social Studies and Physical Education
- Girls Varsity Basketball Coach for Homer High School

Second Grade Teacher- *Naco School*, Naco AZ: 2003-2004

- Taught Language Arts using Open-Court, and Everyday Math to Mexican American Students: all ESL students.

Resource Teacher, *Bisbee Middle School*, Bisbee, AZ: 2002-2003

- Taught small groups creating multi-sensory lessons to parallel head teacher
- Used the Orton Gillingham Approach for teaching reading
- Created fundraiser to benefit a student's baseball scholarship

Fifth Grade Teacher, *Little Singer Community School*, Navajo Rez: 2000-2001

- Developed curriculum modeling Howard Gardner's Seven Intelligences
- Led extra-curricular activities: jogging, watercolors, swimming, and cross-country skiing

Second Grade Teacher, *Black Mesa Community School*, Navajo Rez: 1999-2000

- Organized fieldtrip to FOUR SACRED MTS.
- Developed multi-sensory curriculum utilizing "author's chair" and Howard Gardner's philosophy
- Tutored using the Orton Gillingham 2001-2003

EDUCATION

University of Alaska Anchorage, AK, ESL Certification expected 2020

Northern Arizona University, Flagstaff, AZ Special Ed. 2001-2002

Fort Lewis College, Durango, CO, Teacher Certification 1997-1999

Lynchburg College, Lynchburg, VA 1986-1990; BA Health Promotion. Lacrosse Captain/Varsity

Agnes Irwin School , Bryn Mawr, PA, High School 1980-1986

AGENDA ITEM New Business 2.1



ACTION

DISCUSSION

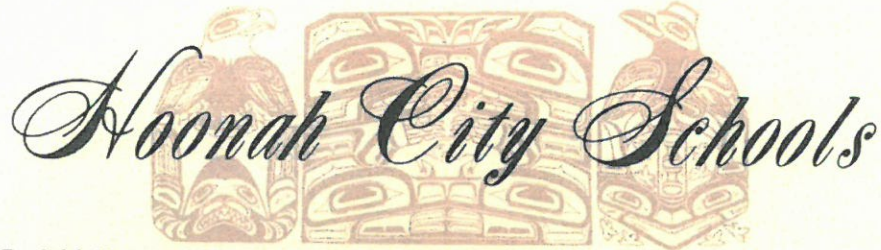
TOPIC: FY 2021/2022 New SPED Teacher Contract

Status

Due to a transfer request for a current certified employee into 1st grade, the District needed an elementary SPED teacher.

Recommendation

I move that the Board of Education approve the hire of Kathleen Van Dusen and offer her a 2021/2022 teaching contract



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

June 9, 2021

MEMORANDUM

To: Hoonah School Board
From: Norma Holmgaard
Re: Recommendation for Special Education Position

During the hiring process, a transfer request was made from a current employee. The transfer was to the First Grade teaching position thereby vacating the Elementary Special Education position.

The Interview Team recommends the hiring of Kathleen Van Dusen to fill this Special Education position.

Kathleen Van Dusen

PO Box 217, Port Alsworth, AK 99653

907-781-3058, vandusenkathleen@gmail.com

Objective

To obtain a position as an Elementary Special Education Teacher

Skills

Experience with PowerSchool, Educate, ALEKS, IXL, MAPS, Aimsweb, and PEAKs, Trauma informed training, computer literate, CPI training, certified in both Elementary and Special Education

Experience

- 8/2011-Present **Special Education Teacher** Lake and Peninsula School District
Work with Pre-K-12th grade SPED King Salmon, AK
students in rural bush communities; Test for qualification with WIAT-III; Write ESER's, IEP's, and Progress Reports; Teach in inclusive setting and in resource room; Train and supervise SPED aides; Work with related services by providing SPL, OT, PT, and Vision Therapy as directed; Coordinate and administer state (PEAKS) and local (MAPS) testing; Assist with implementation of accommodations and modifications in regular education classrooms
- 8/2008-6/2011 **Special Education Teaching Assistant** North Hills School District
and **ISS/Direct Instruction Resource Coordinator** Pittsburgh, PA
Helped deescalate students placed in In School Suspension, coordinated instruction and care with administrators and teachers; Worked with 7th-8th grade students in inclusive classrooms and resource room; Assisted with monitoring homework completion, reviewing for tests, reteaching, and testing.
- 8/2007-8/2008 **Supports Assistant** Citizen Care/Partners for Quality
Worked with adults with cognitive Moon Township, PA
and developmental disabilities; Helped with personal hygiene, bathing, toileting, cooking, meal preparation and feeding; Did household chores, laundry, dusting, vacuuming, and gardening; Community integration-shopping, leisurely activities, and medical appointments; Passed medication and gave injections, assured safety and welfare of clients; Helped them to engage in everyday life
- 10/2006-6/2007 **Special Education Teacher** Holy Family Learning
Taught all subject areas to students Pittsburgh, PA
with severe emotional/behavioral disabilities for junior and senior high school; Earned Best Practice awards for Teamwork and Giving Concise Directions

- 8/2005-6/2006 **Special Education Teacher** West Clayton Elementary School
 Taught inclusive K-1st grade; Clayton, NC
 Worked with K-5th grade students with ESL/LD, giving direct instruction
 in resource room; Administered end of term, end of grade, district, and
 state tests; All SPED students attained or surpassed minimum standards
 for regular education students to pass end of level tests; Established
 rapport with parents, teachers, and students; Maintained state paperwork
- 9/1995-6/2005 **Special Education Teacher** Rhema Christian School
 Responsible for entire Learning Moon Township, PA
 Support Program, pre-K to 8th grade; Did regular education remediation
 and SPED; Wrote policy and procedures for program, Administered and
 scored reading, math, and IQ entrance tests for prospective students;
 Provided ongoing training in SPED and inclusion for faculty,
 administrators, parents, and other educators in the area
- 8/1993-8/1994 **Instructor** Aliquippa Alliance for Unity and Development
 Worked with at-risk youth, ages 18 Aliquippa, PA
 to 21, to develop basic academic skills, job training, and computer literacy
- 8/1993-8/1994 **English as a Second Language Tutor** Duquesne University
 Assisted graduate and undergraduate ESL Pittsburgh, PA
 students with academics, including reading, writing, and making oral
 presentations; Rewrote manual for voice recognition/pronunciation
 machine to make it more user-friendly

Education

- 6/2012-5/2020 **UAA, UAF, and APU** Anchorage, AK
 Professional Development Credits, 4.0 QPA
- 12/2002 **Duquesne University** Pittsburgh, PA
 M.S. in Ed. Special Education, CBP/HD, GPA 3.95
 Julia Ann Hartzog, S.C. Memorial Award, honoring her intense
 commitment to the profession and her incredible sense of compassion for
 all people-given to the graduate student working with students with
 disabilities who reflects their role as an advocate that consequently
 improved the quality of life for those students
- Practicums:
- PACE school, 1st grade, serious emotional or neurological
 disturbances, autism/PDD
 - Moon Area Middle School, 6th-8th grade, Life Skills/CI class
 - K.D. Tillotson School, 5th grade, moderate to severe SLD

- The Woodlands Foundation, adults with spina bifida or cerebral palsy
- Burchfield Elementary, Shaler, 3rd-4th grade, elementary SPED classes
- Pine Richland High School, student teacher, 9th-12th grade inclusion

5/1993

Duquesne University Pittsburgh, PA

B.S. in Ed. Elementary Education, K-8, GPA 4.0

Trained in K-8th grade, Presidential Scholarship, Dean's List

5/1991

Community College of Allegheny County Pittsburgh, PA

A.S. in General Studies, Child Care and Development, 3.95 QPA

Member of Phi Theta Kappa, Student Representative for Retention Committee, President's Scholarship, Editor for *Allegheny View* campus newspaper, Academic Scholarship, Student Activities Award, National Dean's List and Dean's List

References available upon request

AGENDA ITEM New Business 2.3

ACTION

DISCUSSION

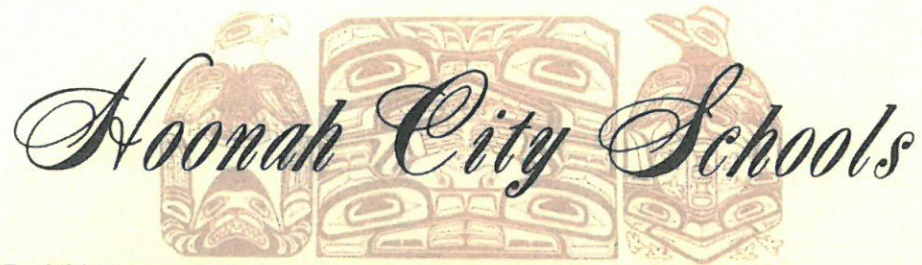
TOPIC: FY 2021/2022 New Teacher Contracts

Status

With the Dashers deciding not to accept the offered position, the interview team selected another teacher to fill the middle school position.

Recommendation

I move that the Board of Education approve the hire of Kimberly S. Hunt and offer her FY 21/22 teaching contract.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

June 11, 2021

MEMORANDUM

To: Hoonah School Board
From: Norma Holmgaard
Re: Recommendation for Special Education Position

Due to the Dashers withdrawing their intent to accept their positions at the school, there are two vacancies. An interview was held on Saturday with Kimberly S. Hunt for the middle school position.

The Interview Team recommends the hiring of Kimberly S. Hunt to fill the middle school position.

Kimberly S. Hunt

4800 Spenard Road | Anchorage, Alaska 99517

Khmedi8s@gmail.com | (907)855-9374

PROFESSIONAL PROFILE:

Hardworking, compassionate educator who connects well with students and consistently goes the extra mile to ensure student success. Combines a positive, encouraging teaching style with high standards. Frequently elicits honors-level achievement from students of all skill levels. Includes academic vocabulary, study skills, and elements of a classical education in presentations. Encourages college preparation and career investigation.

CERTIFICATIONS:

Professional Teaching Credentials:

Alaska	Language Arts, History, Spanish, gr. 6-12 Special Education, Students With Cognitive Impairments. K-12
Indiana	Language Arts, History, Spanish, gr 5-12

EDUCATION:

MLA Candidate	Johns Hopkins University, Baltimore, Maryland	2018-2019
MS Special Populations	Western Governors University, Salt Lake City, Utah	2020
BA English	Indiana University, Bloomington, Indiana	2012
BA Journalism	Indiana University, Bloomington, Indiana	

TEACHING EXPERIENCE:

Secondary Generalist and All-School Special Education Alaska Gateway School District, Tok, Alaska	Fall 2019
Secondary Generalist Yukon Flats School District, Fort Yukon, Alaska	2018-2019
Secondary Humanities Fairbanks North Star Borough Schools, Fairbanks, Alaska	2016-2017
7th Grade Generalist Bering Strait School District, Unalakleet, Alaska	2015-2016
6 th Grade Language Arts Teacher North Slope Borough School District, Utqiagvik, Alaska	2014-2015
Substitute Teacher /Para-Pro	2008-2014

CONTRIBUTIONS:

- Wrote, differentiated and presented course material in Alaska Studies, Alaska Wildlife, Alaska Botany, HS English, Consumer Math, Economics, World History/World Literature
- Worked closely with school counselor to facilitate 8 H.S. Graduations for at-risk youth.
- Differentiated HS English so students of all abilities essentially completed Honors English 9
- Coached at-risk high school students to 31 course completions using self-paced curricula.
- Developed counseling material administrators later shared throughout the district
- Tutored elementary-age students with learning disabilities to regain grade level in reading and math.
- Americorps Reading tutor: elementary level, one semester
- Substitute teaching experience in a wide range of Special Education classrooms

ADDITIONAL EXPERIENCE:

- Registered Representative, Charles Schwab & Co.
Team won Best in Facility for asset retention and customer service
- Internships: Office of the Mayor, City of Indianapolis: Advance work and ceremonial writing
United States Olympic Committee: Wrote for National Newsletter

AGENDA ITEM New Business 2.4

 √ ACTION

 DISCUSSION

TOPIC: Northrim Bank-Account Signature Sheets

Status

Due to the resignation of Esther Heath-Mills, a new board secretary was appointed on May 20, 2021. Also, Mr. Watkins is resigning effective June 30th and have a new part-time secretary. We need to change the signer on all the bank accounts at Northrim Bank, as Esther was the board secretary and the superintendent is also a signer

Recommendation

I move that we approve the change in signers on the school's bank accounts by removing Esther Heath-Mills and Ralph Watkins as signers and add Karen Hinchman, board secretary and Norma Holmgaard superintendent, as signers.