

**HOONAH CITY SCHOOL BOARD OF EDUCATION
MISSION STATEMENT**

To deliver a quality education that inspires and challenges all students to reach their full potential.

April 21, 2022

7:00 PM

In the Library

<https://us06web.zoom.us/j/82785842107?pwd=YStGZkpySEFYVUhU9GZkNDMVI1dz09>

Meeting ID: 827 8584 2107

Passcode: 9PrVXw

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 827 8584 2107

Passcode: 400061

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MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

- Letter from the Debate Club

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

- SBM 3.21.22 Minutes
- SBM 3.24.22 Minutes

BOARD CALENDAR

- April
- May

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report – Heather Wheeler, Written
- B. Principal's Report – Edward Snow, Written
- D. Finance Report – Amy Stevenson, Written
- E. Maintenance Report – Jeremiah Byers
- F. Board & Committee Reports

EXECUTIVE SESSION: Personnel

NEW BUSINESS:

- 1.0 Director of Arts Hire
- 1.1 FY 22 Interim Superintendent Contract
- 1.2 FY 23 Business Manager Contract
- 1.3 FY 23 MOA - AK Midnight Sun Therapy Services
- 1.4 FY 23 MOA – TechOps
- 1.5 Board/Staff Workshops
- 1.6 Student Body Representative

OLD BUSINESS:

- 2.0 FY 22 Revised School Operating Fund Budget, Final Reading

DISCUSSION ITEMS

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- **Regular Board Meeting-May 19, 2022**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

April 11, 2022

Dear School Board Members:

The debate club was started so that the members, Kali, Abigail, and Rosanna, could have an opportunity to critically discuss and question topics that are relevant to today's young people. We wanted to debate a topic that was relevant to our school, so we chose the dress code. Through this discussion, we realized that our current dress code is very out of date!

We would like to suggest that a committee is formed to have an open dialogue about changes to the dress code policy. If the school board would like to reach out to us to ask any questions, we would be willing to address them during a school board meeting.

Sincerely,

Kali A. Harris-Membreno

Rosanna Lackey

Abigail Stevenson

Kali Harris-Membreno

Rosanna Lackey

Abigail Stevenson

Hoonah City School District
BOARD OF EDUCATION MEETING
Special Board Meeting Minutes – March 21, 2022

5:31 PM

Board		
Status	Name	Role/Title
P	Harold Houston	President
P	Jamie Erickson	Vice-President
P	Karen Hinchman	Board Secretary
P	Geri Cheslock	Board Member
E	Dillion Styers	Board Member

Staff		
Status	Name	Role/Title
P	Amy Stevenson	Business Manager
P	Shawna Howland	District Adm/Board Clerk
Status	Name	Title/Organization

P=Present E=Excused A=Absent Without Notice *Mark who is participating via Phone*

Item	Action/Follow-up
Convene	5:30 pm
Approve Agenda	M/S Jamie Erickson, Karen Hinchman to adopt the agenda. Voice Vote Taken. Motion passes with 4 Yes votes

New Business		
1.0 Appointment of new Interim Superintendent	M/S Harold Houston, Karen Hinchman move to designate Heather Wheeler as Interim Superintendent and Grant writer for the remainder of the 21/22 school year.	Roll Call Vote: Jamie Erickson-Yes, Jeri Cheslock-Yes, Karen Hinchman-Yes, Harold Houston-Yes. Motion passes with 4 yes
ADJOURNMENT		
	Meeting adjourned – 5:33 PM	

Hoonah City School District BOARD OF EDUCATION MEETING

Meeting Minutes – March 24, 2022

7:00 PM

Board		
Status	Name	Role/Title
P	Harold Houston	President
P	Jamie Erickson	Vice-President
P	Geri Cheslock	Board Member
P	Dillion Styers	Board Member
P	Karen Hinchman	Board Secretary

Staff		
Status	Name	Role/Title
P	Shawna Howland	Board Secretary
Zm	Edward Snow	Principal
Zm	Amy Stevenson	Business Manager
Zm	Heather Wheeler	Interim Superintendent

Staff/Guests via Zoom		
Status	Name	Title/Organization
ZM	Brittney Tyler	Parent
P	Miguel Contreras	
ZM	Veronica Dalton	

P=Present E=Excused A=Absent Without Notice *Phn for those participating via Phone*
Zm for those participating via Zoom

Item		Action/Follow-up
Convene	7:04 pm	
Agenda Revisions	Jamie E Discussion Item A Closed Board Meetings	
Consent Agenda		
Approval of Agenda	M/S Dillion Styers, Jamie Erickson Move to approve the agenda as presented.	Roll call vote taken. Motion passes unanimously.
Item		
Approval of Minutes	M/S Dillion Styers, Karen Hinchman Move to approve the minutes of Regular Board Meeting February 17, 2022, Special Board meeting March 8, 2022, and Special Board meeting March 17, 2022 minutes.	Roll call vote taken. Motion passes unanimously.

Reports		
Administrator's Report	Interim Heather Wheeler – Verbal Report Given with Written	X

Principal Report	Edward Snow – Verbal Report Given with Written	X
Business Manager Report	Amy Stevenson – Verbal report given with Written	X
Maintenance Supervisor Report	None	
Board/Committee Reports		
New Business		
1.0 Principal Hire	M/S Dillion Styers, Karen Hinchman Move to approve the hire of Vivian Bosworth for the position of Principal of Hoonah City Schools for the 2022-2023 School Year.	Roll call vote taken. Motion passes unanimously.
1.1 Language Arts Teacher Hire	M/S Dillon Styers, Jamie Erickson Move to approve the hire of Charles Bosworth as secondary Language Arts Teacher for the 2022-2023 school year	Roll call vote taken. Motion passes unanimously.
1.2 Counselor Hire	M/S Dillion Styers, Jamie Erickson Move to approve the counselor contract for Wanda Wright for the 22-23 school year.	Roll call vote taken. Motion passes unanimously.
1.3 Elementary Teacher Hire	M/S Dillion Styers, Karen Hinchman Move to approve the hire of Cassia Coutlee for Elementary Teacher.	Roll call vote taken. Motion passes unanimously.
1.4 Secondary Generalist Hire	M/S Dillion Styers, Jamie Erickson Move to approve the hire of Halie Mahoney as Secondary Generalist for the 2022-2023 School year.	Roll call vote taken. Motion passes unanimously.
1.5 Egan Resignation	M/S Dillion Styers, Karen Hinchman Move to approve the resignation of Nicole Egan effective on the final day of the FY'22 contract year.	Roll call vote taken. Motion passes unanimously.
1.6 Mettling Resignation	M/S Dilliiion Styers, Karen Hinchman Move to approve the resignation of Ben Mettling effective on the final day of the FY'22 contract year.	Roll call vote taken. Motion passes unanimously.
1.7 Mair Resignation	M/S Dillion Styers, Jamie Erickson Move to approve the resignation of Elizabeth Mair effective on April 30, 2022.	Roll call vote taken. Motion passes unanimously.
1.8 FY 2022/2023 School Calendar	M/S Dillion Styers, Jamie Erickson Move to approve the 2022-2023 calendar as presented.	Roll call vote taken. Motion passes unanimously.

1.9 FY 22 School Operating Fund Budget Revision, 1st Reading	Chair commented this was first reading and the revision will be on the April meeting for Final reading.	
1.10 FY 23 Maintenance Supervisor Contract	M/S Jamie Erickson, Karen Hinchman Move to approve the contract of Jeremiah Byers as Maintenance Supervisor for the 2022-2023 School Year.	Roll call vote taken. Motion passes unanimously.
1.11 District Office Accounting Software Upgrade	M/S Jamie Erickson, Dillion Styers Move to purchase Black Mountain software in the amount of \$32,730.00 to replace the current accounting software used by the District.	Roll call vote taken. Motion passes unanimously.
Old Business		
2.0 FY 23 School Operating Fund Budget, 2nd Reading	M/S Dillion Styers, Jamie Erickson Move to approve the FY 23 School Operating Fund Budget in the amount of \$3,834,030 for second reading.	Roll call vote taken. Motion passes unanimously.
Discussion Items		
•	Board/ Staff Meetings	Discussion to begin Board/Staff meetings.
Next Meeting Date		
	Regular Board Meeting – April 21, 2022	7:00 PM
Public Comments		
•	None	
Comments from Board Members		
•	Harold thanks Miguel Contreras for coming to the board meeting and bringing his letter	
Future Agenda Items		
•	Board/Staff Workshop	
•	2 nd Reading for the revised 2021-2022 Budget	
Adjournment		
	Harold Houston called the Regular Board Meeting's adjournment at 8:00 PM	

April

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 End of 3 rd Qtr	8 No School Teacher Work Day	9
10	11	12	13	14	15	16
17	18	19	20	21 Regular School Board Meeting	22	23
24	25	26	27	28	29	30

May

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 No School – Teacher In-Service	7
8	9 Amy on Vacation	10 Amy on Vacation	11 Amy on Vacation	12 Amy on Vacation	13 Amy on Vacation	14 Prom Night
15	16 Amy on Vacation	17 Amy on Vacation	18 Amy on Vacation	19 Regular School Board Meeting Amy on Vacation	20	21
22	23	24	25	26	27	28
29	30 No School – Memorial Day	31				

Date: April 15, 2022

To: HCS School Board

From: Heather Wheeler, Interim Superintendent

Re: Administrator's Report for April

This week the elementary students starting swimming lessons with Kathy Deitering. Parents and students are very excited to have this be happening. As we know, Hoonah is situated by the water so it is important that students know how to swim.

I have worked closely these past two weeks with Claudia Dybdahl to ensure that the Arts in Education annual report was submitted on time. I have also worked closely with Lisa Worl and Lauren Havens at AASB to ensure that our STEPS grant will be submitted on time.

A Director of Arts was hired. Thank you to Jamie Erickson and Joan Martin for participating in the interview. Dianne has worked in small towns before so living in Hoonah she will feel right at home. I am still in the process of pursuing the music teacher and a couple of other positions that have yet to be filled.

The first week of April we started Science testing in grades 5, 8 and 10. The elementary students tested last week ELA and Math. This week has been grades 6 through 9 in ELA and Math and they will be doing electives in the afternoon. Make-up testing is the week of the 25th.

A Parent Advisory Committee meeting was held on April 13th. This committee addresses activities that can be done with Johnson O'Malley funding and the Indian Education Grant. Several of the committee members have offered to volunteer for afterschool activities for different grades from 3:30 to 4:00 pm in the school gym or outside.

The 2nd annual Herring Derby will be held April 30th. Last year was the first year for this and everyone had a great time with lots of herring being caught. Thank you to Mark Browning and friends who has made this happen in Hoonah.

Negotiations with the certified staff will begin on May 12th. Classified negotiations have yet to be scheduled.

April 21, 2022 Regular School Board Meeting
Principal Board Report

1. April 11 – 29, AK Star, State of Alaska school Testing.
2. Conducting teacher evaluations that will be completed before 15 May 2022.
3. Started classified staff evaluations that will be completed before 15 May 2022.
4. K-5 Swim lessons started 18 April 2022.
5. Scheduling 3rd Qtr Parent/Teacher Conference.
6. Starting the master schedule for High School Classes for next year.

April 14, 2022

MEMORANDUM

TO: HCS D Board of Education

FROM: Amy Stevenson, Business Manager

RE: April 2022 Board Report

Current Information:

1. Payroll is up to date.
2. Accounts payables are up-to-date
3. Deposits done as needed.
4. All journal entries are update.
5. NSLP reimbursement done through February
6. Order are up to date.
7. All staff travel completed.
8. Final draft of FY 22/23 budget was put in the Dept. of Ed's budget form and handed to Mayor Byers
9. Budget Revision on FY 21/22 budget is done and on the agenda for final reading
10. Civil Rights data complete
11. All new Chromebooks have been inventoried and tagged with asset tags and handed out.
Thank you, Shawna, Nicole Egan and Truman for helping with this project
12. Almost all grant budgets are entered in the accounting system
13. All 3rd Qtr. grants have been submitted.
14. ESD and F941 was completed for 3rd quarter and submitted.
15. AML/JIA insurance survey for FY 2023 was completed and submitted.
16. Annual Survey of Public Employment and Payroll due every year is started and due April 26.

Next Steps:

1. February bank reconciliation needs to be done.
2. March NSLP reimbursements
3. Working on required annual State mandated training.
4. Any updates needed to negotiated agreements after negotiations are finished.
5. Finish drafting next school years' new staff contracts and MOA's for support staff and contractors as needed.
6. Setting a date for the state of the implementation of the new accounting software and work on cleaning up all of the old data in the current accounting system.
7. April 29, 2022 Classified and Certified payrolls
8. Accounts payables as needed
9. Orders as needed
10. Work on destruction of old records per the State of Alaska's School District Model Records Retention and Disposition Schedule.
11. Many other things that have not come to mind right at this moment

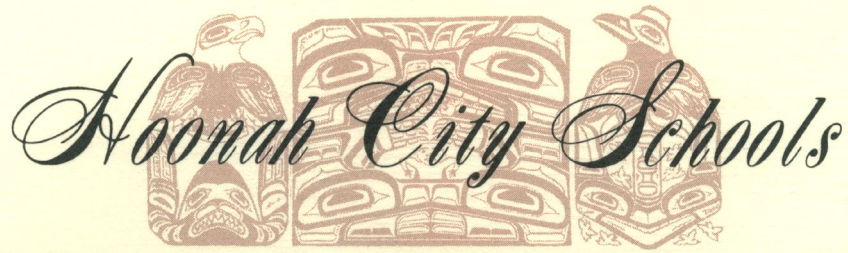
Hoonah City Schools
Year to Date - 7/1/21-4/14/22

3girls						
Account number	Account Description	Current Approved Budget	YTD Encumb	YTD Revenue	Remaining Balance	Percentage Remaining
100-0000-10-40110	CITY APPROPRIATION	\$322,560.00	\$0.00	\$0.00	\$322,560.00	100.00%
100-0000-10-40120	CITY - IN-KIND SERVICES	\$33,014.00	\$0.00	\$0.00	\$33,014.00	100.00%
100-0000-10-40300	AVAILABLE FUND BALANCE	\$361,698.00	\$0.00	\$0.00	\$361,698.00	100.00%
100-0000-10-40300	EARNINGS ON INVESTMENTS	\$1,500.00	\$0.00	\$443.92	\$1,056.08	70.40%
100-0000-10-40400	OTHER LOCAL REVENUE	\$5,000.00	\$0.00	\$4,478.80	\$521.20	10.42%
100-0000-10-40470	E-RATE REVENUE	\$32,400.00	\$0.00	\$0.00	\$32,400.00	100.00%
100-0000-20-40510	STATE FOUNDATION	\$2,458,032.00	\$0.00	\$1,638,688.00	\$819,344.00	33.00%
100-0000-20-40556	TRS ON-BEHALF RELIEF	\$240,670.00	\$0.00	\$0.00	\$240,670.00	100.00%
100-0000-20-40557	PERS ON-BEHALF RELIEF	\$53,741.00	\$0.00	\$0.00	\$53,741.00	100.00%
100-0000-20-40910	ADJUSTMENT PRIOR YRS FOUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-0000-20-40920	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-0000-20-40940	QUALITY SCHOOLS	\$7,428.00	\$0.00	\$0.00	\$7,428.00	100.00%
100-0000-30-41090	PRIOR YR PL81-874	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-0000-30-41100	PUBLIC LAW 81-874	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Report Total:		\$3,516,043.00	\$0.00	\$1,643,610.72	\$1,872,432.28	

Montly Expense Report

Accounts summarized by Function	Current Budget	YTD Encombrances	YTD Expenditures	Remaing Balance	Percent Remaining
1100 REGULAR INSTRUCTION	\$1,307,977.00	\$0.00	\$623,992.24	\$683,984.76	52.29%
2000 SPECIAL EDUCATION INSTRUCTION	\$665,990.00	\$0.00	\$263,555.70	\$402,434.30	60.42%
2200 SPEC ED SUPPORT SVCS - STUDENTS	\$122,000.00	\$0.00	\$83,117.29	\$38,882.71	31.87%
3500 SUPPORT SERVICES - INSTRUCTION	\$40,619.00	\$0.00	\$24,262.83	\$16,356.17	40.26%
3510 SUPPORTING SERVICES-TECHNOLOGY	\$128,500.00	\$468.28	\$81,928.64	\$46,103.08	35.87%
4000 SCHOOL ADMINISTRATION - PRINCIPAL	\$225,653.00	\$0.00	\$102,592.04	\$123,060.96	54.53%
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$81,642.00	\$0.00	\$65,000.13	\$16,641.87	20.38%
5100 DIST ADMIN - SUPERINTENDENT	\$168,416.00	\$433.44	\$91,839.15	\$76,143.41	45.21%
5110 SCHOOL BOARD	\$48,972.00	\$632.44	\$21,379.18	\$26,960.38	55.05%
5500 DISTRICT ADMINISTRATION SUPPORT SVCS	\$188,396.00	\$433.44	\$183,268.09	\$4,694.47	2.49%
6000 OPERATIONS AND MAINTENANCE OF PLANT	\$460,407.00	\$398.00	\$346,451.67	\$113,557.33	24.66%
7000 STUDENT ACTIVITIES	\$108,000.00	\$9,274.32	\$107,599.24	(\$8,873.56)	108.00%
9000 TRANSFER TO OTHER FUNDS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%
Report Total:	\$3,596,572.00	\$11,639.92	\$1,994,986.20	\$1,589,945.88	66.99%

Net YTD-Revenue Minus Expense Total: -\$351,375.48

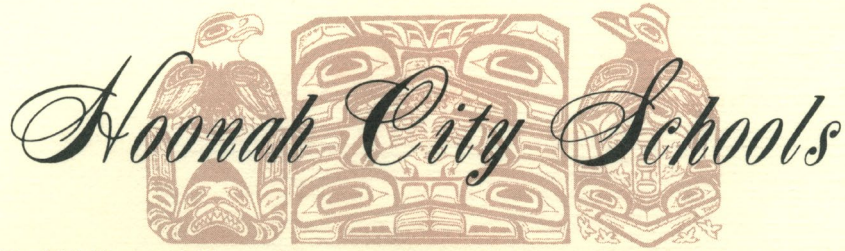


P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Date: April 14, 2022
To: HCS School Board
From: Heather Wheeler, Interim Superintendent
Re: Director of Arts Hire

I would like to recommend Dianne Zemanek for the position of Director of Arts. This position would oversee the Arts in Education Grant. Dianne has worked in several school districts in southeast Alaska so she is familiar with the area. She has also been involved with STEAM and SeaAlaska Heritage.

Recommended Motion: Move to approve the hire of Dianne Zemanek for the position of Director of Arts for the 2022-2023 school year.

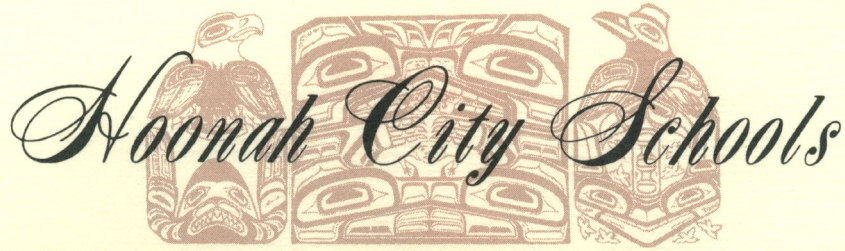


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Date: April 14, 2022
To: HCS School Board
From: Heather Wheeler, Interim Superintendent
Re: Interim Superintendent Contract FY 21/22

After discussing with Rich Carlson, North Slope Interim Superintendent, the best way to handle my position for the remainder of the FY 21/22 is to end my MOA and incorporate it into a contract. The contract would encompass interim superintendent, grants and special education director. By having a contract this would mean I need to be a part time employee of the district which is fine with me.

Recommended Motion: Move to approve the Interim Superintendent contract for Heather Wheeler for the remainder of the 2021-2022 school year.

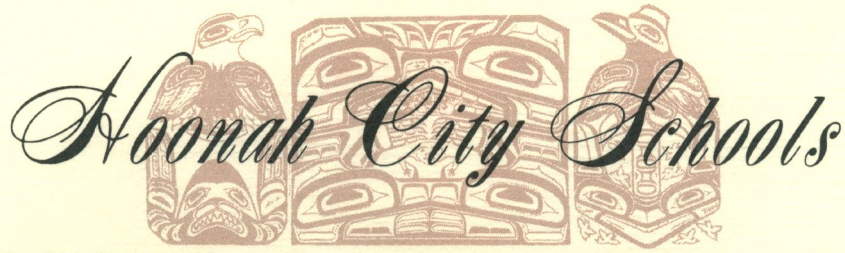


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Date: April 14, 2022
To: HCS School Board
From: Heather Wheeler, Interim Superintendent
Re: Business Manager Contract FY22/23

I am recommending the business manager contract for Amy Stevenson be approved as written. As the business manager, Amy has also been performing duties that typically the front office person would be doing. She has completed ALASBO training (a three-year certificate program) and is preparing to take the School Financial Officer (SFO) test. The salary amount is commensurate with other business managers in districts the size of Hoonah. In addition to the monetary amount, I am requesting work days are increased from 250 days to 260 days. Amy goes above and beyond to meet deadlines and do the responsibilities of her job. She is often working from home in the evenings or on the weekends.

Recommended Motion: Move to approve the exempt contract of Amy Stevenson as Business Manager for the Fiscal Year 2022-2023.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

April 15, 2022

MEMORANDUM

To: Hoonah School Board

From: Amy Stevenson

RE: MOA for Chelsea Wilburn, Alaska's Midnight Sun Therapy Services, LLC for FY 23

The Hoonah School District contract out services to access expertise in specialty areas, and provide contracts on a project basis.

Administration has identified Chelsea Wilburn, Alaska's Midnight Sun Therapy Services, LLC is needed to address student speech needs for the 2022/2023 school year.

Recommended Motion: Move to approve the memorandum of agreement for Chelsea Wilburn, Alaska's Midnight Sun Therapy Services, LLC for the 2022/2023 School Year.

**Chelsea Wilburn, M.A. CCC-SLP,
D.B.A. Alaska's Midnight Sun Therapy Services, LLC**

**Private Contracting Speech-Language Pathologist
Alaska Type C Certified, ASHA Certified**

P.O. Box 240034
Douglas, AK, 99824
970-217-6359 (phone)
chelsea_wilburn@yahoo.com (email)

CONTRACTUAL GUIDELINES (Hoonah School District):

It is mutually understood and agreed upon as follows:

1. Contractual Agreement:

- a) Hoonah City School District, in Hoonah, Alaska agrees to contract a minimum of up to 15 (fifteen) onsite days throughout the school calendar year of 2022/2023, with Alaska Midnight Sun Therapy Services, LLC.
- b) Alaska Midnight Sun Therapy Services, LLC covenants that it provides speech language pathologists that have been trained, engaged in, and are experienced in the field of Speech-Language Pathology as detailed in its curriculum vitae and that statements and representations made in the curriculum vitae are current, true and accurate. Alaska Midnight Sun Therapy Services represents that it is currently licensed and approved to practice Speech-Language Pathology in Alaska, and agrees to secure and maintain any and all additional licensing necessary to provide the Speech-Language Pathology services.

2. Compensation and Reimbursement Expenses:

- i. Alaska Midnight Sun Therapy Services, LLC shall be paid for Speech-Language Pathology services at the following rate: \$700.00 (U.S.) dollars per contract day. Five trips total, 2-3 days per trip will be provided throughout the school district calendar year August 2022 through June 2023.
- a) One paperwork day will be billed per trip at \$350.00/day for a total of five paperwork days throughout the school year.
- b) Travel expenses will either be paid for or reimbursed by the school district. Travel to and from Hoonah, AK, from either Denver, Co or Anchorage, AK, (along with from Juneau, AK on AK Sea Planes), tickets will be purchased 21 days in advance, and will be covered by the Hoonah School District, along with lodging and transportation while onsite and weathered in, in Hoonah.

- ### **3. Travel/Weather:** If Alaska Midnight Sun Therapy Services, LLC is to stay past the contracted two day trip due to weather or other unplanned circumstances that

prevent it's employee from returning home to Juneau, those days will be paid at a daily rate, equaling \$700.00/day. If Alaska Midnight Sun Therapy Services is unable to make the trip to Hoonah due to weather, those days will be coordinated as teletherapy days and coordinated onsite and billed at the daily rate.

4. **Independent Contractor Status and Obligations:**

- a) For purposes of this Agreement and the performance of all duties, responsibilities, and obligations described herein, Speech-Language Pathologist shall at all times be acting and performing as an independent contractor and shall not be considered an employee of **Hoonah School District** for any purpose. Speech-Language Pathologist shall exercise her professional judgment free of any direction or control by **Hoonah School District**. However; state mandated regulations will be upheld per district requirements.
- b) Each party hereby agrees that adequate and proper insurance coverage shall be in existence and coordinated, as necessary, at all times during the term of the Agreement, so that all potential liability with regard to malpractice or general liability are covered. Contractor shall maintain or cause to be maintained at all times during the term of this Agreement, malpractice coverage of not less than one million dollars (\$1,000,000) per occurrence, and three million dollars (\$3,000,000) in the aggregate. Copies of the certificates of insurance shall be provided by each party to the other party to this Agreement upon request. In addition, Contractor providing services under this Agreement will maintain the appropriate levels of coverage as noted above.

5. **Confidentiality.** All records and information relating to the business of **Hoonah School District**, including but not limited to speech-language pathology services delivered to children, which the Speech-Language Pathologist may receive or learn during the course of performing services for **Hoonah School District**, are confidential and proprietary information. Speech-Language Pathologist shall not communicate or disclose, directly or indirectly, orally or in writing, any record or information learned in the performance of this Agreement for any purpose other than for a purpose directly related to the performance of services on behalf of **Hoonah School District** or pursuant to the express written direction of **Hoonah School District**.

6. **Cancellation Policy:**

- a) If for any reason a contracted trip is cancelled by the district for any specific reason, the contracted trip of (2) days may be billed at the discretion of the Speech-Language Pathologist for that particular trip. If the cancelled trip is able to be made up at another agreed upon time or supplemented by another contract that Speech-Language Pathologist holds; then the trip may or may not be billed for services. This contracted therapist depends on contractual agreements for intent of employment throughout the year and a cancelled trip may be detrimental to this therapist's line of work and income. It needs to be

noted that the contracted and agreed upon days/per trip could have been contracted elsewhere for the reliability of constituent income.

b) This contract between Alaska Midnight Sun Therapy Services, LLC and Hoonah School District after signed and agreed upon may be cancelled with 60 days notice.

The above contractual terms are agreed upon and understood by both parties involved: Chelsea Wilburn-McCarthy owner of Alaska Midnight Sun Therapy Services and **Hoonah School District**.

Alaska Midnight Sun Therapy Services,
Chelsea Wilburn-McCarthy

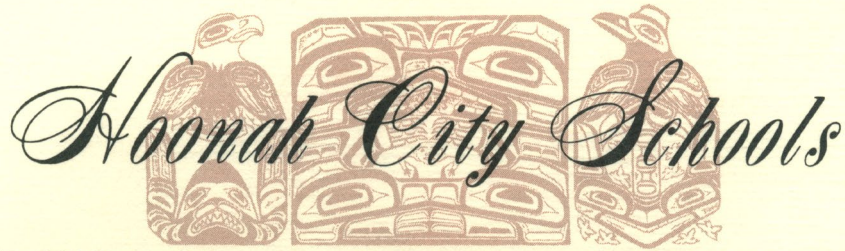
Date

Signature

Date

Printed Name

Date



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April 15, 2022

MEMORANDUM

To: Hoonah School Board
From: Amy Stevenson
RE: FY 2023 SERRC, Techops Contract

The Hoonah School District contracts out services to access expertise in specialty areas, provide contracts on a project basis.

Administration has identified the following consultant to address our technology needs for FY 2023:

SERRC Services Tech Ops Contract

MOA for \$ 38,333.00 to maintain and continue the evolution of district network services infrastructure; provide overall facilitation of technology integration and planning; and facilitate the technology help desk, custom solutions, training and onsite visits (each will be billable).

Recommended Motion: Move to approve the Contract with SERRC in the amount of \$38,333.00 for the FY 2022/2023 school year.



SERRC

Alaska's Educational Resource Center
(907) 586-6806 | www.serrc.org

Southeast Regional Resource Center
210 Ferry Way
Juneau, AK 99801
Phone: (907) 586-6806

Invoice #
9709

Contract #
DCTECH 23-18-001

Customer #

TO: Hoonah City School District
Attn: Ms. Heather Wheeler, Superintendent
P.O. Box 157
Hoonah, AK 99829

Invoice Number	Invoice Date	Transaction Description	Amount
9709	6/13/2022	<ul style="list-style-type: none"> • IT Infrastructure Management • TechOps Level1 Helpdesk • Technology Planning & Coordination • TechOps Onsites (Billable) <p>Contract Terms:</p> <p>No less than 50% of agreed amount shall be due by September 30, 2022; 25% due by December 31, 2022; 25% due by March 31, 2023.</p> <p style="text-align: right;">Please Pay This Amount</p>	<p>\$38,333.00</p> <p>\$38,333.00</p>



SERRC

Alaska's Educational Resource Center
(907) 586-6806 | www.serrc.org

Ms. Heather Wheeler, Superintendent
Hoonah City School District
P.O. Box 157
Hoonah, AK 99829

Dear Ms. Wheeler,

Enclosed you will find the original and one copy of Services Contract DCTECH 23-18-001 in the amount of \$38,333.00 for Inclusive School District IT Department services during FY23.

If acceptable, please sign and return the document electronically. You may choose to utilize an electronic signature or print, sign and scan the contract. We require the signed contract be returned before services are provided.

Thank you for choosing SERRC - Alaska's Educational Resource Center. We will do everything to ensure that you receive the best services available.

Kind regards,

A handwritten signature in black ink that reads "J. Staley". The signature is written in a cursive style with a large, looping "J" and "S".

Julie Staley
Executive Director



SERRC

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SERRC SERVICES CONTRACT FY23

Contract Number: DCTECH 23-18-001
District/Client: Hoonah City School District
Preparation Date: June 12, 2022
Amended Date:

TERMS:

No less than 50% of agreed amount shall be due by September 30, 2022; 25% due by December 31, 2022; 25% due by March 31, 2023.

SERVICES: Inclusive School District IT Department

- IT Infrastructure Management
- TechOps Level1 Helpdesk
- Technology Planning & Coordination
- TechOps Onsites (Billable)

100 Personnel Services	\$0.00
Office/Travel	\$0.00
200 Travel & Lodging	\$0.00
Per Diem	\$0.00
300 Contractual Services	\$38,333.00
400 Supplies/Testing Materials	
500 Equipment	
Total:	\$38,333.00

SERRC Officer

Date

Client Officer

Date



SERRC

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STANDARD PROVISIONS

- 1.) SERRC shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strikes, act of God or the public enemy, unusually severe weather, legal act of public authority, or delays or defaults caused by public carrier, which cannot reasonably be forecast or provided against.
- 2.) Each party shall perform any services under this agreement as an independent contractor. Each party shall be responsible exclusively with respect to its respective employees. Each party shall provide for employment-related benefits and deductions that are required by law, including but not limited to federal income tax deductions, workers' compensation coverage, and retirement system contributions, as applicable.
- 3.) Each party shall be responsible, to the extent required by law, only for the act, omissions, and/or negligence of its own officers, employees, or agents. Each party shall indemnify and hold harmless the other party, its officers, employees, and agents only from and against any and all claims, damages, and expenses resulting from the sole negligence of that party. Otherwise, each party is responsible for its own percentage of fault. Each party should maintain its own Commercial General Liability insurance policy to cover services incorporated herein.
- 4.) Except as otherwise expressly provided in this agreement, SERRC disclaims any and all promises, representation and warranties, express or implied, with respect to the Supported Systems, corrections and the services provided hereunder, including promises, representations and warranties as to condition, the existence of any latent or patent defects, merchantability or fitness for any particular purpose, non-infringement, or any implied warranty of information content or system integration. Without limiting the generality of the foregoing disclaimer, SERRC does not warrant that its advice, systems configuration, or programming on behalf of the Customer will be error free.
- 5.) For a period on 1 (one) month following delivery of the hereunder listed Service, SERRC shall have an obligation to correct demonstrated errors in the operation of the Supported Systems which may appear as a result of incorrect provision of Service.
- 6.) SERRC shall not have any obligation to correct errors in the operation of the Supported Systems if the programming code, configuration, or wiring has been modified by Customer or by any other party.
- 7.) SERRC disclaims all liability whatsoever to Customer or any other party for any act or omission that may result in consequential, indirect, incidental, special, or such other damages including but not limited to, any loss of performance, functionality, or data resulting from equipment, software, malware, configuration, or overall systems component interaction.
- 8.) This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms or provisions of this agreement shall bind the parties unless in writing and signed by SERRC and DISTRICT. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement.



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CONTRACT PROVISIONS

1.) The following list indicates areas TechOps does not provide direct responsibility, but may work in coordination with other specialists to ensure systems remain functional:

- HVAC and related physical plant
- Legacy (non-IP) telephone system
- New systems not designed in consultation with TechOps
- Systems for which passwords/documentation haven't been shared
- Repairs or service covered by third-party warranty or sub-contract
- Powerschool custom report programming
- Equipment, software, licensing, or recurring account fees
- Physical wiring or relocation

2.) *IT Infrastructure Management* covers all current network, servers, and computer/device management as well as locally- and cloud-hosted systems administration.

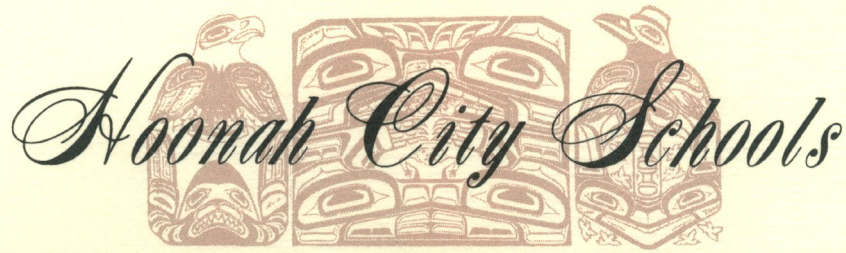
3.) *TechOps Level1 Helpdesk* includes support and training via email or phone for all current district staff. Outside of regular hours (8:00am - 4:30pm Mon-Fri) TechOps is available on an on-call basis.

4.) *Technology Planning & Coordination* includes collaborative planning of technology initiatives from design to deployment as well as the specification and quoting of technology purchased by the customer.

5.) *TechOps Onsites* are not included in this contract but are available throughout the year on an as-needed basis for continued systems maintenance, updates, and improvements.

6.) Configuration and related planning of district IT systems is done by TechOps at the direction of the Technology Coordinator, Superintendent, or designee.

7.) For the purposes of FERPA, CIPA, and COPPA, SERRC TechOps staff operate as a school official. All TechOps personnel are qualified to handle all levels of sensitive and confidential records and network/computer information, and are trained to provide the highest levels of professional discretion and information security.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Date: April 15, 2022
To: HCS School Board
From: Heather Wheeler, Interim Superintendent
Re: Student Appointment to the Board

A debate club was started this semester and several students have been attending it. One of the topics they were discussing was dress code. Another topic they were discussing was a student representative on the board. Kali Harris is interested in this position. I would like to recommend that Kali be the representative to the board for the remainder of the 21/22 school year. Next year a process will be put in place to elect a 22/23 representative.

Recommended Motion: Appoint Kali Harris as Student Representative to the HCS School Board for the remainder of the 21/22 school year.

April 15, 2022

MEMORANDUM

TO: Hoonah Board of Education

FROM: Amy Stevenson, Business Manager

RE: FY 22 Final Budget Revision – School Operating Fund

PURPOSE

A budget is a spending plan based on what is financially known at a given point in time. An annual review of this budget happens after the final State foundation reports are received. Our final student count decreased from the projected ADM of 127 to 121.65. The proposed revised FY22 budget has been adjusted to reflect the corrected expenditures for each category of the approved school budget.

Information about the general fund budget recommendations is described below with detailed information included in the attached FY22 budget revision spreadsheet for the general fund.

PERTINENT INFORMATION - OPERATING FUND

The budget revision before the board will show that even with a reduction in foundation funds of **-\$80,529**, our use of the unassigned fund balance decreased to **\$170,249**. It will show a decrease in TRS and PERS On-Behalf this year. This is based on actual contract and step amounts for all staff members. There was also a small decrease in the Quality School Grant due to the decrease of ADM in the amount of **-\$217.00**.

Revenue Budget

The FY 21 enrollment is based on 121.65 students generating \$2,458,032. These numbers are based on the Fall Oasis report.

The FY22 required minimum local effort in the funding formula is \$214,560; whereas the maximum amount the City of Hoonah may contribute is \$830,915. The amount they have committed to the district is \$322,560 for FY 2022. Breakdown: \$214,560 into general fund with \$108,000 to student activities.

The changes to the revenue budget are:

- Foundation Funds : **-\$ 80,529.00**
- Quality School Grant: **-\$ 217.00**
- TRS On-Behalf : **-\$ 19,157.00**
- PERS On-Behalf **-\$ 9,429.00**
- Unassigned Fund Balance: **-\$191,449.00**
 -\$300,728.00

Expenditure Budget

Staffing: The FY 22 revised budget reflects 9 regular instructional teachers in general fund as the last teaching position was never filled due to lack of candidates, 2 special education teachers, a half-time contracted sped director, a full time principal, a half-time superintendent, a full-time business manager, a full time district office adm. assistant/board secretary, a school secretary, 1.5 custodians, and a full time maintenance supervision.

Classified staff are status quo with their number of days budgeted as follows based on a teacher’s contract year of 190 days.

Para-professionals	179 days per year
School Secretary	220 days per year
Custodian	244 days per year
Acct Clerk/Adm Assist	220 days per year
Maintenance Director	260 days per year
Business Manager	250 days per year

Administration will remain status quo: Half-time superintendent and a full time principal

Benefits: Health care has been budgeted with a projected 8 % increase.

Other Expenditure Budget Categories:

Salaries, benefits, leave cash outs, and bonuses have been added to the salary and benefits for all employees

The Teacher Enrichment Fund remains the same.

Property and liability insurance has increased due to COVID-19. This additional amount has been added to Operations & Maintenance of Plant and District Support Staff to actuals for the school year.

FY 21 Budget Expenditure Function Changes Relative to the FY 21 Revised Budget are:

<u>Function Description</u>	<u>Budget Change</u>	<u>Amount</u>
100 Regular Instruction	9 teacher w/ correct salaries & benefits	-\$226,474
200 Special Education		-\$ 67, 671
220 Special Education Support		\$ 0
350 Supporting Services	Temp Reading Specialist travel & housing	\$ 3,505
351 Supporting Services-Tech		\$ 0
400 School Administration	Correct Salary & Ben, removed grant director	-\$ 48,197
450 School Adm. Support Staff	increase in Sal/Ben, additional \$ Powerschool	\$ 6,783
510 District Administration (& Board)	Correct salary and benefit costs, reduced	-\$ 29,251
	School Board travel due to AASB virtual	
550 District Adm. Support Staff	Increase cost from decrease of projected indirect	\$ 27,800
600 Operations & Maintenance	Increase to property and liability insurance	<u>\$ 39,724</u>
	cost along with increase in salary & benefits	
	Total Expenditure Changes	<u>-\$300,781</u>

STUDENT ACTIVITY & FOOD SERVICE FUND

These funds have been budgeted status quo for student activities and Food Service.

RECOMMENDATION

The administration recommends that the Board approve the FY 22 Revised Operating Fund Budget in the amount of \$3,295,791 for final reading

Hoonah City School District FY22

Budget Revision - Final

	Student Enrollment	127.00	121.65						
		Projected	Actual						
		FY 22 ADM	FY 22 ADM						
	OPERATING FUND								
		<u>FY 22</u>	<u>FY 22</u>						
		<u>Approved</u>	<u>Budget</u>						
	REVENUE	<u>Budget</u>	<u>Revision</u>	Difference					
1	City Contribution	214,560	214,560	-	Projected Local Contribution including 1%				
2	City Contribution - In Kind	33,014	33,014	-	Do not have est 1% numbers yet				
3	City Contribution - Pupil Activities	108,000	108,000	-	Max local contribution can be \$836,779				
4	Earnings on Investments	1,500	1,500	-					
5	Other	5,000	5,000	-					
6	Rentals			-					
7	Leases			-					
8	E Rate Revenues	32,400	32,400	-					
9	State Revenue: Foundation Program	2,538,561	2,458,032	(80,529)	121.65 + 8 Intensives, this is a decrease of 5.35 students				
10	State Revenue: Quality Schools Grant	7,428	7,211	(217)					
11	State Contribution: On Behalf TRS	240,670	221,513	(19,157)	Salaries were less then projected so this is affected				
12	State Contribution: On Behalf PERS	53,741	44,312	(9,429)	Cost of Classified staff less then projected so this is affected				
13	State Broadband Assistance			-					
14	Federal Revenue: Impact Aid	-	-	-					
15	Use of Fund Balance	361,698	170,249	(191,449)	Estimated Use of fund balance to balance the FY 22				
					-191,449	Reduction in use of fund banlance			
16	Total Revenue	3,596,572	3,295,791	(300,781)	This is a decrease of \$80,746.00 in State Revenue				
					There was a decrease of \$19,157 in TRS on behalf				
					There was a decrease of \$9,429 in PERS on behalf				
					Total: -\$109,332 in Revenue & -\$191,449 in fund balance				

		<u>FY 22</u>	<u>FY 22</u>						
		<u>Approved</u>	<u>Budget</u>						
		<u>Budget</u>	<u>Revision</u>	<u>Difference</u>					
	<u>EXPENDITURES</u>								
17	100 Regular Instruction								
18	310 Certified Salaries	731,834	656,422	(75,412)	9 teachers, 4 Elem, 5 secondary + Est Personal Day Cash out				
19	320 Non-Certified Salaries	5,000	19,537	14,537	teacher subs for year & Ass Teacher 1/2 Year				
20	350 Employee Benefits	511,143	345,544	(165,599)					
21	420 Travel			-					
22	440 Other Purchased Services	25,000	25,000	-					
23	441 Online Classes	10,000	10,000	-					
24	443 Music Equipment Repair			-					
25	450 Teaching Supplies	15,000	20,000	5,000	Increased to near actual				
26	451 Music Supplies			-					
27	471 Textbooks	10,000	5,000	(5,000)	Purchasing of Textbooks - move rest to supplies				
28	Total Regular Instruction	1,307,977	1,081,503	(226,474)					
29	200 Special Education Instruction								
30	310 Certified Salaries	147,997	150,081	2,084	2 SPED teachers with Additional Year, 7 paras, remaining Para in a grant				
31	320 Non-Certified Salaries	248,710	219,273	(29,437)	\$20,000 for subs + Est 15 days Leave Cash out, 7 Paras				
32	350 Employee Benefits	262,583	221,065	(41,518)	Both SPED Teachers employee only Health				
33	420 Staff Travel	1,200	1,200	-					
34	440 Other Purchased Services	500	1,700	1,200	Increase for Cost of SEAS Ed.				
35	450 Teaching Supplies	5,000	5,000	-					
36	Total Special Education Instruction	665,990	598,319	(67,671)					
37	220 Special Ed Supporting Services								
38	310 Certified Salaries	-	-	-					
39	350 Employee Benefits	-	-	-					
40	410 Professional & Technical	120,000	120,000	-	Contracted SPED Director, Speech, OT, psychologist				
41	420 Staff Travel	2,000	2,000	-					
42	Total Special Ed Supporting Services	122,000	122,000	-					

		<u>FY 22</u>	<u>FY 22</u>						
		<u>Approved</u>	<u>Budget</u>						
		<u>Budget</u>	<u>Revision</u>	<u>Difference</u>					
43	300 Supporting Services - Students								
44	310 Certified Salaries								
45	410 Professional & Technical								
46	Total Supporting Services - Students								
47	350 Supporting Services - Instruction								
48	310 Certified Salaries	15,000	15,000	-	Teacher stipends				
49	320 Non-Certified Salaries			-					
50	350 Employee Benefits	4,914	4,914	-					
51	410 Professional & Technical	5,000	5,000	-	Professional Development for Certified Staff				
52	420 Staff Travel		1,755	1,755	Reading Specialist Travel				
53	425 Student Travel			-					
54	421 Teacher Enrichment	5,705	5,705	-					
55	433 Communications			-					
56	440 Other Purchased Services		1,750	1,750	Teacher evaluation tool, Temp Housing mid year teacher				
57	450 Supplies	10,000	10,000	-					
58	Total Supporting Services - Instruction	40,619	44,124	3,505					
59	351 Supporting Services - Technology								
60	410 Professional & Technical	70,000	70,000	-					
61	433 Communications	45,000	45,000	-					
62	475 Technology Purchases	13,500	13,500	-					
63	Total Supporting Services - Instruction	128,500	128,500	-					

		FY 22	FY 22						
		Approved	Budget						
		Budget	Revision	Difference					
64	400 School Administration								
65	310 Certified Salaries	143,400	102,000	(41,400)	1 FTE Principal				
66	350 Employee Benefits	75,603	68,306	(7,297)	& Benefits				
67	410 Professional and Technical Services			-					
68	420 Staff Travel	5,000	5,000	-					
69	450 Supplies	1,000	1,500	500	Over budget and still 4 months left				
70	491 Dues and Fees	650	650	-					
71	Total School Administration	225,653	177,456	(48,197)					
72	450 School Administration Support Serv								
73	320 Non-Certified Support Staff	42,045	42,586	541	Step & 15 days est leave cash out				
74	350 Employee Benefits	28,097	28,339	242	To Actuals				
75	420 Staff Travel	1,500	1,500	-					
76	440 Other Purchases Services	9,000	15,000	6,000	Additional Cost for PowerSchool				
77	450 Supplies	1,000	1,000	-					
78	Total School Administration Support Services	81,642	88,425	6,783	6,783				
79	510 District Administration								
80	310 Certified Salaries	68,607	75,000	6,393	.48 Superintendent 120 days				
81	320 Non-Certified Support Staff			-					
82	350 Employee Benefits	48,109	7,965	(40,144)	Moved all expenses except benefits to travel				
83	380 Housing Allowance			-					
84	410 Professional & Technical	2,500	2,500	-					
85	420 Staff Travel	26,500	45,000	18,500	Travel, per diem, lodging				
86	440 Other Purchases Services	3,700	5,700	2,000	Additional Cost ATP				
87	450 Supplies	1,500	1,500	-					
88	490 Other Expenses	15,000		(15,000)	Moved into travel				
89	490 Dues & Fees	2,500	1,500	(1,000)					
90	Total District Administration	168,416	139,165	(29,251)					

		FY 22	FY 22						
		Approved	Budget						
		Budget	Revision	Difference					
91	511 Board of Education								
92	410 Professional & Technical	20,000	20,000	-					
93	420 Staff Travel	12,000	5,000	(7,000)	Reduced as AASB Annual Conference was Virtual				
94	440 Other Purchases Services	2,900	2,900	-					
95	450 Supplies	1,000	1,000	-					
96	490 Other Expenses	5,000	5,000	-					
97	490 Dues & Fees	8,072	8,072	-					
98	Total District Administration	48,972	41,972	(7,000)					
99	550 District Admin Support Services								
100	320 Non-Certified Support Staff	104,015	104,015	-	2 FTE District Office employees, Business Manager				
101	350 Employee Benefits	77,701	77,701	-	District/Board Secretary				
102	410 Professional & Technical	30,000	33,500	3,500	Increase cost of Annual Audit and Contracted				
103	420 Staff Travel	3,000	3,000	-	Service to date for help with Accounting Software purchase				
104	433 Communications	4,500	0	(4,500)	All postage is paid from 100-3510 Communications				
105	440 Other Purchased Services	18,500	7,500	(11,000)	Moved to proper code other expenses				
106	445 Liability Insurance	20,000	16,300	(3,700)	Increase to actual cost to date				
107	450 Supplies	2,500	3,000	500	Increase Bank Fees				
108	490 Other Expenses	180	11,000	10,820	Annual Fee for current accounting software				
109	491 Dues & Fees		180	180					
110	495 Indirect Cost Reimbursement	(72,000)	(40,000)	32,000	Reduced as we lost the Demo Grant and remainig				
111	510 Equipment				grants do no produce a lot of indirect cost.				
112	Total District Admin Support Services	188,396	216,196	27,800	Note: As you can see the reduciton of indirect				
					means increase cost from GF				27,800

		<u>FY 22</u>	<u>FY 22</u>						
		<u>Approved</u>	<u>Budget</u>						
		<u>Budget</u>	<u>Revision</u>	<u>Difference</u>					
113	600 Operation & Maintenance of Plant								
114	320 Non-Certified Support Staff	94,252	113,820	19,568	1 maintenance director & 1.5 Custodian,				
115	350 Employee Benefits	69,896	84,952	15,056	other half of custodian in ESSER II				
116	410 Professional & Technical	6,700	6,700	-	Annual Steps and sub costs				
117	420 Staff Travel	1,800	1,800	-					
118	430 Utility Services	6,745	6,745	-					
119	In-Kind Services (water, sewer, garbage)	33,014	33,014	-					
120	435 Electricity	107,000	107,000	-					
121	436 Heating Fuel	55,000	55,000	-					
122	440 Other Purchased Services	12,000	12,000	-					
123	443 Repair & Maintenance	22,000	22,000	-					
124	445 Property Insurance	35,000	40,100	5,100	Increased to actual cost to date for property insurance				
125	452 Maintenance Supplies	6,000	6,000	-					
126	453 Janitorial Supplies	10,000	10,000	-					
127	458 Gas & Oil	1,000	1,000	-					
128	491 Dues and Fees								
129	Total Operation & Maintenance of Plant	460,407	500,131	39,724					
130	700 STUDENT ACTIVITY FUND								
131	Equipment								
132	Certificated Salaries	30,000	30,000	-					
133	Non-certificated salaries	11,000	11,000	-					
134	Employee benefits	16,032	16,032	-	To Date,				
135	Staff travel	5,000	5,000	-					
136	Student travel	45,968	45,968	-					
137	Other purchased services			-					
138	Supplies			-					
139	Other expenses			-					
140	Total Expenditures	108,000	108,000	-					

		<u>FY 22</u>	<u>FY 22</u>							
		<u>Approved</u>	<u>Budget</u>							
		<u>Budget</u>	<u>Revision</u>	Difference						
141	900 Tranfer of Funds									
142	Transfer to Technology Replacement Fund									
143	Transfer to Student Activity Fund									
144	Transfer to Food Service Fund	50,000	50,000	-						
				-						
145	Transfer of Funds	50,000	50,000	-						
146	Total Expenditures and Transfer of Funds	<u>3,596,572</u>	<u>3,295,791</u>	(300,781)						
147	Excess of Revenues over Expenditures	-	(0)	(0)						
148	Beginning Unrestricted/Unassigend Fund Balanc	981,116	981,116							
	Fund Balance, End of Year	<u>619,418</u>	<u>810,867</u>							
149	FOOD SERVICES FUND									
150	Revenue	90,000	90,000	-						
151	Expenditures									
152	Non-certificated salaries	51,115	51,115	-						
153	Employee Benefits	32,382	32,382	-						
154	Staff Travel	1,000	1,000	-						
155	Other Purchased Services	3,500	3,500	-						
156	Supplies	52,003	52,003	-						
157	Total Expenditures	<u>140,000</u>	<u>140,000</u>	-						
158	Funds needed from operating fund	(50,000)	(50,000)	-						