

**HOONAH CITY SCHOOL BOARD OF EDUCATION
MISSION STATEMENT**

To deliver a quality education that inspires and challenges all students to reach their full potential.

October 20th, 2022

**7:00 PM
In the Library**

.....
MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

- **New Board Member, Bryce Tyler**
- **Student Board Representative,**

REORGANIZATION OF THE BOARD

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

- **RBM 9.15.22**

BOARD CALENDAR

- **October 2022**
- **November 2022**

STUDENT PRESENTATIONS

- **Cross Country Introduction, Student Council Introduction, Sealaska Indigenous College and Career Fair Report**

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Superintendent's Report – Heather Wheeler, Written**
- B. Principal's Report – Nicolle Egan, Written**
- C. Finance Report – Amy Stevenson, Written**
- D. Maintenance Supervisor- Atti Wark, Written**
- E. Board & Committee Reports**

NEW BUSINESS

- 1.0 New Commercial Dishwasher for Kitchen**
- 2.0 MOA – Julian Narvaez, Hoonah Indian Association Fisheries Management, Law, and Economics Course**
- 3.0 COVID-19 Mitigation Plan Suspension**
- 4.0 Adoption of Hoonah City School's Vision, Mission, Values, Goal Areas 2021-2026 Strategic Plan**
- 5.0 FY 2021-2022 School Finance Audit**

DISCUSSION ITEMS

- **10.13.22 Work Session Update**
- **ZOOM Reintroduction Request**

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

- **FY 22 School Board Policy Updates**

ADJOURNMENT

NEXT MEETING DATES:

- **Regular Board Meeting November 17th, 2022 at 7:00 p.m.**

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

Hoonah City School District BOARD OF EDUCATION MEETING

Meeting Minutes – September 2022

7:00 PM

Board		
Status	Name	Role/Title
E	Harold Houston	President
P	Jamie Erickson	Vice-President
E	Geri Cheslock	Board Member
P	Dillion Styers	Board Member
P	Karen Hinchman	Board Secretary

Staff		
Status	Name	Role/Title
P	Heather Wheeler	Superintendent
P	Amy Stevenson	Business Manager
P	Nicolle Egan	Principal
P	Dianne Zemanek	Arts in Ed Grant Director
P	Tesh Miller	Associate Teacher
P	Atti Wark	Maintenance Supervisor
P	Veronica Dalton	Paraprofessional
P	Ariana Drubet	Audience
P	Phyllis Johnson	Audience
P	Jamie Coutlee	Incoming District Adm/Board Secretary

P=Present E=Excused A=Absent Without Notice

Item		Action/Follow-up
Convene	7:02 pm	
Agenda Revisions	None	
Consent Agenda		
Approval of Agenda	M/S Dillion Styers/Karen Hinchman to approve the agenda as revised	Roll call vote taken. Motion passes unanimously.
Item		
Approval of 5.19.2022 RBM Minutes	M/S Dillion Styers/Karen Hinchman, that we accept the minutes for the RBM 8.18.22.	Roll call vote taken. Motion passes unanimously.

Reports		
Administrator's Report	Heather Wheeler– Verbal Report Given with Written	X
Principal Report	Nicolle Egan – Verbal Report Given with Written	X
Business Manager Report	Amy Stevenson – Verbal report given with Written	X

Maintenance Supervisor Report	Added to Amy's report – Verbal Report given	X
Board/Committee Reports	None	
Public Comments	None	
New Business		
1.0 FY 2022/2023 Teaching Contract, Lora Jett, Secondary English & Social Studies	M/S Dillion Styers, Karen Hinchman to approve the hire of Lora Jett for the position of ELA/Social Studies for the 2022-2023 school year.	Roll call vote taken. Motion passes unanimously.
1.1 Approve Board/Staff Work Session 10/13/22	M/S Jamie Erickson, Karen Hinchman move to approve the posting of the Board/Staff Work Session, 10/13/22 at 6 PM.	Roll call vote taken. Motion passes unanimously.
1.2 FY 2022/2023 MOA City of Hoonah	M/S Dillion Styers, Karen Hinchman move sign the MOA with the City of Hoonah for use of the city gym for the 2022-2023 school year	Roll call vote taken. Motion passes unanimously.
Discussion Items		
•	None	
Next Meeting Date		
Regular Board Meeting	October 20, 2022	7:00 PM
Public Comments		
•	Phylis Johnson – Spoke on the need of a social worker.	
•	Arina Drubet – Address the need for a social worker.	
Comments from Board Members		
•	None	
Future Agenda Items		
•	FY 22 School Board Policy Updates	
•	Approval of FY 2021/2022 Annual Audit	
•	Classified Negotiated Agreement.	
Adjournment		
	Dillion Styers/Karen Hinchman called the Regular Board Meeting's adjournment at 7:48 pm.	

October

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11 Strategic Planning	12	13	14	15
16	17	18	19	20 End of First Quarter	21 Teacher Workday No School Volleyball, Kake	22 Volleyball, Kake
23	24	25	26	27 Parent/Teacher Conferences	28 In-service No School Wrestling, Sitka	29 Wrestling, Sitka
30	31 Halloween					

November

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Start of Indian Heritage Month	2	3	4 Volleyball, Yakutat	5 Volleyball, Yakutat
6	7	8 Election Day	9 RBM Packet Information Due	10	11 RBM Packet Distributed Wrestling, Palmer (subject to change) Veterans Day	12 Wrestling, Palmer (subject to change)
13	14	15	16	17 Regular Board Meeting Volleyball Regionals, Hoonah	18 Volleyball Regionals, Hoonah	19 Volleyball Regionals, Hoonah
20	21	22	23 No School	24 No School Thanksgiving	25 No School Naive American Heritage Day	26
27	28	29 Family Art Night	30 Basketball Season Starts			

Date: October 14, 2022

To: HCS School Board

From: Heather Wheeler, Superintendent

Re: Superintendent's Report for October

The district negotiation team met on Tuesday, October 11th to continue negotiations with the classified staff. There was not a settlement so negotiations will continue.

On Wednesday October 12th, the Student Council and their advisor along with myself went to the City Office to meet Senator Lisa Murkowski. She gave an update on what is happening in the legislature and then opened it up to the public for comments or questions. It was a great experience for the students to meet one of Alaska's two senators.

I attended the superintendent's conference in Homer the week of September 26th. It was nice to meet the other superintendents as well as learn what AASB and ASA are working on and what new regulations/programs will be filtered down from DEED.

The AASB conference is going to be held November 3-6th. This is also in conjunction with the Youth Conference. There are many great sessions on being a board member both new and experienced.

The Strategic Plan was started in April of 2021 and needs to be finished. It is in the board packet for you to approve the Mission Statement, the Vision Statement, the Values/Beliefs and the Goal areas. If approved, the leadership committee will complete the plan by adding objectives and strategies to the goal areas and submit to you as a completed plan.

This year we are being monitored in the ESEA Title Programs. This is going to be a big endeavor and will require a lot of time for paperwork and collecting documentation. They have scheduled an on-site visit; most likely it will be Dec. 8th and 9th.

AASB has released new resolutions. I have forwarded them to your email. One is "Where We Stand 2023" and the other is "2023 New and Amended Submissions."

There are two HCS students attending EdRising. This is a program out of Fairbanks to begin to home grow our own teachers. The first class started October 4th and is held from 4 to 6 pm on Tuesdays. All costs are paid for by the EdRising program.

Hoonah City School
Board Meeting
October 20, 2022
Principal's Report

Students

- Three students traveled to the first ever Indigenous Post-Secondary Fair in Juneau. Susie Houston (11th grade), Abby Stevenson (12th grade), and Alejandro Contreras (12th grade). Their Chaperone and coordinator of this trip was Mrs. Wanda Wright (Counselor). This was an SHI funded programs. The students were able to tour UAS. They also went to a college/career fair at the high school where they were able to talk to numerous colleges, trade schools, internship programs, and the military. Finally, students took part in a four-part rotation that covered: financial planning, college/career displays, career planning, and life after high school.
- Darlene See (Hoonah Indian Association) visited Elementary Tlingit classes in October. She showed them how she works with mountain goat fur and merino sheep fur to make yarn for traditional Tlingit Weaving. She also explained how the Unangan (Aleut) Sea Bird Song came to Hoonah and sang it with them. This experience was led by Daphne (Duffy) Wright and Cristina Smith.
- October is Fire Prevention Month. Elementary teachers are working with the volunteer fire department and first responders to educate and promote fire prevention throughout this month. First and Second grade teacher Cassia Coutlee is leading this effort.
- The entire secondary student body was able to travel to ISP, take the gondola up to the top and board ISP transportation to then take them down to a location for berry picking. This entire experience was coordinated by Heather Powell and ISP, Wanda Wright, Darcy Higgins, Julian Narvaez, Eli Derenoff and many volunteers.

Staff

- The Alaska Statewide Mentorship Program is supporting 3 Hoonah staff members, including first year teachers Darcy Higgins (Science), Cassia Coutlee (1st-2st grade) and first year Principal Nicolle Egan.
- Professional Development: Eli Derenoff will be traveling to Alaska Association of Career & Technical Education statewide conference this month. This year they are focusing their topic areas on the following five career clusters: Architecture & Construction; Manufacturing; Education & Training; Government & Public Administration; and Hospitality & Tourism.
- Darcy Higgins will be participating in the 2022 Alaska STEAM Conference. This conference, entitled "Leveraging Learning and Equity through STEAM" (Science, Technology, Engineering, Art, and Math), will focus on innovative educational approaches that integrate content areas through the lens of equity.

- Professional Learning Communities: A professional learning community, or PLC, is a group of educators that meets regularly, shares expertise, and works collaboratively to improve teaching skills and the academic performance of students. Hoonah School will be focusing its first PLC on being a Culturally Responsive School
- Classroom coverage when staff members need to be out of the building continues to be challenge. We are working hard at planning ahead and mapping out personal leave, professional development and other important opportunities that require absences, however it is likely we will not be able to be accommodate all requests.

Communication

- Parent/Teacher Conference Night is scheduled for October 27. We are combining individual family meetings with a full school meet and greet on that evening. We will be welcoming families and students in to the gymnasium to learn more about academics, activities and programming that Hoonah School offers.
- The Fall newsletter produced by Daphne (Duffy) Wright will be published this month. She works hard to ensure all staff and students are represented.

Activities/Athletics

- The 2022-2023 Student Council has been elected: President - Teresa Lewis, Vice President - Paige Woitte, Secretary - Emily Hurtado, Treasurer - Dietrich Lewis, 7th grade Rep - Jazzy Cranston-Sheakley, 6th Grade Rep-Ava Hinchman, Sponsor - Julian Narvaez
- The Cross-Country Season wrapped up with Regions in Sitka and Hoonah senior, Teresa Lewis competing at the state competition. A big thank you goes out to Coach Akasha Moulton and parents (Marlene Duval and Andy Savland who helped throughout the season (6:45am practices for bear watch, athlete safety and water stations)
- Volley Ball practices are occurring on weekdays from 5pm-7pm.
- Robotics has begun with competition opportunities are right around the corner.
- Wrestling coaches have been hired and the season is scheduled to start in the next few weeks.

Community Engagement

- Family Art Nights began last night and will be help once a month.
- With much community support we are preparing for the return of the Fall Carnival. Associate Teacher, Tesh Miller is the school point of contact for this event.
- For Halloween, we have partnered with the City and other entities to provide opportunities for students to participate in safe costume and Halloween related activities on Monday the 31st during school and into the early evening. Teachers Mark Browning, Cassia Coutlee, Sondra (Steele) Martucelli, and Barbara Baysinger are making arrangements for these activities.
- We are looking forward to a Veteran's Day of recognition and appreciation on Nov 11. Mark Browning, Tesh Miller, Eli Dereonff and former staff member Pearl Miller are

coordinating with the community to make this an event to educate students and celebrate our Veteran's.

October 14, 2022

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: October 2022 Board Report

Current Information:

1. Payroll and AP checks are up to date.
2. July bank reconciliation is done
3. Deposits done as needed.
4. All journal entries are updated.
5. All orders up to date.
6. August and Sept NSLP breakfast and Lunch reimbursement done.
7. Update on our new accounting software, I am currently working in both systems. All data starting Oct 1st is being processed in the new software and all data before Oct 1st is being processed in the old system. My goal is to have everything before the Sept 30 process next week. When this is completed, Black Mountain will pull the data into the new system. Jayme and I have both trained on doing purchase orders in the new system. We have started training on doing accounts payables. I am currently process all of these in the new system with help. I have been training on payroll alone as there was a payroll due by Oct 14. The goal for both account payables is for me to become comfortable with the process so I can sit with Jayme and help her learn that part of the system as we process the requests. This will start after I get through all of the old data entered in the old system. It is also the goal of the district to cross train Anne for purchase order and account payables. Also, Jayme will be cross training for payroll in case I am incapacitated. The wonderful thing about this system is that when we get all of the pieces working together with exports for time clocks and the banking system is that we can process all pieces outside of the school if needed in an emergency.
8. Classified Staff Accounting was completed and sent to the State on the Oct 14, 2022 deadline
9. Certified Staff Accounting was completed and sent to the State on Oct 14, 2022 deadline.
10. Norma completed the Educator Evaluation and Support System Data Collection and sent it off to the State before Oct 15, 2021.
11. Fall OASIS count period is Oct 3 – 28, 2022

Next Steps:

1. The bank reconciliation for August and September needs to be done when the bank statements are received.
2. Completed the first quarter ESD and Form 941 and submitted them.
3. All grant reimbursements need to be processed. Hoping that I will have this completed.
4. ESD/F941 for first quarter.
5. Set up grant budgets in the computer for all grant funds.
6. Working on required annual State mandated training.
7. Fall Oasis by November 11, 2021
8. Begin work on a FY 2022/2023 budget revision if needed
9. Begin looking and entering numbers for FY 2023/2024 School Operating Fund Budget for December.
10. Per Pupil Expenditure Report by the middle of November.
11. Civil Rights Data Collection during December.

Maintenance Report

October, 13, 2022

Though this second month as head of maintenance has been as big a challenge as the last one, I would like to inform the members of the board that I keep working on learning procedures, protocols, and how our systems work. while at the same time I keep trying to catch up with a long list of work orders, preventative maintenance, and organizing our tools, and supply rooms.

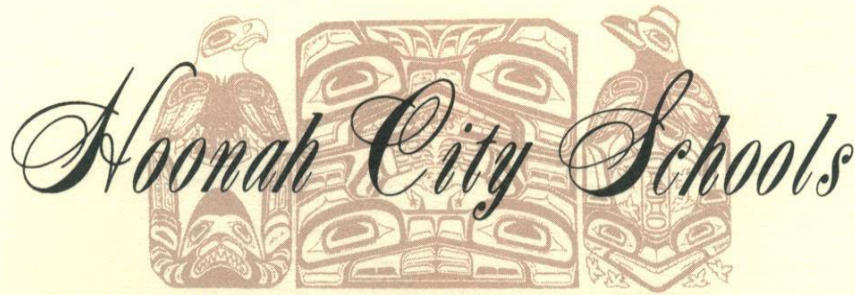
I have taken care of a couple of issues in the kitchen, and throughout the school. As time management permits I keep working on one thing at the time, with Chris Giron's help and guidance from SERRC, I've been able to complete and close 87 of 163 work orders, most of them past due.

I attended my first AASB (Association of Alaska

School Boards), Maintenance Employees Conference, it was very educational, and I met some peers from southeast Alaska, that I can reach out for help.

I want to thank; Corbin, Heather, Nicolle, Amy, Jayme, and Anne, for their patience, and help. Much appreciated.

Atti Wark



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

MEMO

Date: October 14, 2022
To: HCS School Board
From: Amy Stevenson, Business Manager
Re: Purchase of a New Dishwasher for Food Service

The dishwasher since the beginning of time is finally seeing its end of life. It has been fixed more times than I can count on my finger. Thank you, Atti for bringing it back to life once more so Kaz can stop hand washing the dishes. Food Service has a fund balance to cover the cost of the purchase of the dishwasher.

Recommended Motion: Approve the purchase of a new dishwasher, Model Hobert AM16, Basic Unit in the amount of \$14,724.00 for food service.

Quote

Project: Hobart AM16 Dishwashers

From: Bach Bros., LLC/Bach-West
 Distributors, LLC
 George Bach
 5759 SE International Way
 Portland, OR 97222-4614
 (503) 653-9950
 (800) 875-9950 0000 (Contact)
 (503) 659-2643 (Fax)
 sales@bach-west.com

Item	Qty	Description	Sell	Sell Total
1	1 ea	HOBART AM16, BASIC UNIT Hobart AM16-BASX-2 Dishwasher, door type, high temp sanitizing, 208-240/60/3 (field convertible to single phase), 60 racks/hour, straight-thru or corner, digital controls, Sense-A-Temp™ booster, electric tank heat, pumped rinse, pumped drain, auto-fill, stainless steel tank, frame, doors & feet, cULus, NSF, ENERGY STAR®	\$14,579.00	\$14,579.00
	1 ea	Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA		
	1 ea	RAPID-FILL2-AM16 Rapid Fill Kit Dual Valve– For faster filling	\$145.00	\$145.00
	1 ea	WWST-STARTUP1YES OPTIONAL: Startup by Factory Trained Technician - Confirmation of correct machine and utility installation; performance check to ensure machine is operating to factory specifications; adjustments as needed, and customer demo. For installations within 100 miles of a Hobart Service Office during normal business hours with appropriate notice; beyond 100 miles contact Hobart Service. See Hobart Service for complete details	\$365.00	<Optional>
	1 ea	CORNER-INST-AM16 Splash Shield for Corner Installations – Includes splash panel and sheet pan adaptor	\$329.00	<Optional>
	1 ea	CHEMPUMP-STD-AM16X Hobart Chemical Pumps – Includes detergent and rinse-aid pumps, tubing, wiring, detergent connection port, pump housing and mounting bracket; with empty chemical notification or lockout	\$958.00	<Optional>
	1 ea	POWERSUPPLY-AM16 Power supply for AM16 Accessories		<Optional>
	1 ea	DISHRAK-PEG20 Peg rack	\$77.00	<Optional>
	1 ea	DISHRAK-COM20 Combination rack	\$79.00	<Optional>
Extended Total:				\$14,724.00





P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Date: October 13, 2022
To: HCS School Board
From: Heather Wheeler, Superintendent
Re: HCS/HIA MOA

Julian Narvaez is teaching a Fisheries Management, Law and Economics course for high school students as a dual credit course with UAS. Currently there are 6 students enrolled. If you recall, last year he taught an Oceanography dual credit class for our students. These classes provide opportunities in the sciences that our students would otherwise not have available to them.

Recommended Motion: Move to approve the Hoonah City School and Hoonah Indian Association MOA for Julian Narvaez for the period of August 17, 2022 through December 23, 2022.

A Memorandum of Agreement between
Hoonah Indian Association and Hoonah City School District

Dates of Service: August 17, 2022 through December 23, 2022

Contact: Julian Narvaez, julian.narvaez@hiatribe.org
Ian Johnson, ian.iohnsn@hiatribe.org

Course Description: FTS272 Fisheries Management, Law, and Economics (3-credits)

- Introduces state, federal, and international laws that affect fisheries, and explores the economic principles of fisheries. Focuses on the biological, economic, social, and political implications of fisheries management, and uses examples from the Pacific Northwest to highlight management techniques.

Students must have an overall 2.0 GPA to register for university credit. It is recommended that course work be completed at a level of 3.0 GPA.

UAS program chairs shall review and approve all course syllabi and related curriculum documents to ensure they replicate the UAS course. This includes standardized course syllabi, course objectives, textbooks, tools, equipment, and methods for evaluation.

To receive concurrent credit, the student will register for the Tech Prep course at the beginning of the term in which the competencies will be completed.

The UAS grade posted will be the UAS grade earned for the course and submitted by the district instructor.

Hoonah Indian Association will:

- Work with the faculty and staff of UAS to develop this dual credit, one-semester course for Hoonah high school students
- HIA will provide in-kind service of up to \$49,601 in funding, including indirect costs, fringe benefits, and supplies for a 1-year term HIA position/staff salary to coordinate and support coursework.
- HIA will provide liability insurance coverage for all HIA staff involved with this program
- HIA will ensure that all staff working with students will have a clear background check
- HIA will invoice HCSD for any agreed upon costs for this program

Hoonah City Schools will:

- Make Hoonah School accessible for HIA staff to promote and encourage enrollment for this program and future programs
- Schedule this course within the daily high school schedule
- Cover dual credit costs with the university
- HCSD will provide 1 certified teacher to supervise the class, classroom space, technology, and support student success in accordance with its policies during the course.

HIA Authorized Representative: _____ Date: _____

HCSD Representative: _____ Date: _____

Date Approved by HCSD Board of Education:
(Contract is not valid until approved by the Hoonah City School District School Board)



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Date: October 14, 2022
To: HCS School Board
From: Heather Wheeler, Superintendent
Re: Covid-19 Plan Suspension

The district solicited for staff and community members to be on the Covid Plan committee and to attend the Covid meeting on September 21st. Five people in addition to myself attended. Present were four staff members, one community member and a PA from SEARHC. The consensus of the committee was to keep the plan as it is, but to suspend it. The committee did not want to change it or get rid of it not knowing what may occur this winter. If it needs to be reinstated for any reason we can. It will be revisited again in March of 2023.

Recommended Motion: Recommend to suspend the Covid Plan dated September 21, 2002.

Hoonah City School District American Rescue Plan (ARP) Act Mitigation Plan Template

Revised September 21, 2022

Note to Districts

Districts may use the sample template below as a framework for the information to be included in their ARP Act Mitigation Plan. Districts are not required to follow this sample template or framework, but if they include all of the items listed below, they will have incorporated the information required by section 2001(i)(1) of the ARP Act.

American Rescue Plan Act Mitigation Plan Template



Contact Information

District Information

Name of District: Hoonah City School District

District Point of Contact Name: Heather Wheeler

Address (Street, City, State, Zip): Box 157, 366 Garteen Highway, Hoonah, AK 99829

Phone: 907-945-3611 Fax: 907-945-3607 Email: wheelerh@hoonahschools.org

Assurance Agreement for ARP Act Mitigation Plan

The district assures either:

- a) It will, within 30 days of receiving ARP ESSER funds, develop and make publicly available on the district's website a mitigation plan for the safe return and/or continuation of in-person instruction and continuity of services as required in section 2001(i)(1) of the ARP and in the U.S. Department of Education's Interim Final Requirements, or
- b) It developed and made publicly available on the district's website such a mitigation plan that meets statutory requirements before the enactment of the ARP Act that meets -federal requirements. (The ARP Act was enacted on March 11, 2021)

The district assures that:

- a) It will periodically review and revise its mitigation plan, as appropriate, no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023); and
- b) It will seek public input, and take such input into account, on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the mitigation plan.

Before making the mitigation plan publicly available, the district **must seek public comment on the mitigation plan** and take such comments into account in the development of the plan.

Name of Superintendent: Heather Wheeler

Signature: Heather Wheeler

Date: 09/21/2022

Mitigation Plan

Plan Components

Districts must implement, to the greatest extent practicable, prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff. Describe the extent to which the district adopted policies and a description of such policies on each of the strategies listed below:

1. Masks

All visitors will wear protective masks. Masking is optional for school staff and students when Hoonah School is at a Risk Level of Low and Moderate per the attached protocol.

2. Physical distancing (e.g., including use of cohorts/pods)

Social distancing will continue to be observed in school as per the CDC guidance. Students will distance themselves during breakfast and lunch. Distancing of 6 feet is preferred whenever possible but some situations may be 3 to 5 feet. Large group gatherings such as parent meetings will be held in the gym so that participants have room to social distance.

3. Handwashing and respiratory etiquette

All staff will instruct students on how to cover their coughs. Students will be asked to wash their hands several times each day for a minimum of 20 seconds at a time and hand sanitizing stations will be strategically placed in hallways and in every classroom. Teachers will develop a regular schedule for handwashing and sanitizing.

4. Cleaning and maintaining healthy facilities, including improving ventilation

All air filters will be changed at the beginning of the year and checked every two months for replacement needs. The District will purchase high grade filters for this. All cafeteria tables will be cleaned and disinfected between breakfast and lunch periods. Restrooms and drinking fountains will be disinfected twice each day. Students will be required to bring water bottles rather than drinking directly from the fountain. The school has water bottle refill fountains.

5. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

Hoonah City School will follow state requirements in terms of Covid 19 precautions. Contact tracing in combination with isolation and quarantine will be based on CDC, AK Department of Health guidelines.

6. Diagnostic and screening testing

Diagnostic and screening testing will be based on CDC, AK Department of Health, City of Hoonah and local Health Center requirements and guidelines. Student travelers from medium and high-

American Rescue Plan Act Mitigation Plan Template



risk communities coming into Hoonah will need to do a Covid test prior to traveling. Staff and student testing during the 2022-2023 school year as necessary based on school contagion, and per recommendations of the local health center. (See attached response protocols.)

7. Efforts to provide vaccinations to educators, other staff, and students, if eligible

Continue to support vaccination availability to those interested throughout the 2022-2023 school year.

8. Appropriate accommodations for children with disabilities with respect to the health and safety policies

IEP team members will provide guidance with regard to appropriate modifications and accommodations for students with disabilities to ensure a free and appropriate public education.

Continuity of Services

Describe how the district will ensure continuity of services including, but not limited to, services to address students' academic needs, as well as the social, emotional, mental health, and other needs of students and staff (e.g., student health and food service).

Hoonah City School District has been involved for several years in professional development regarding Trauma Informed Practices. This will continue through the 2022-2023 school year. New staff will receive initial training and then continue learning with the full staff during Friday in-services.

Through a partnership with the Alaska Association of School Boards, HCSD continues this training and provides student risk information through the implementation of the annual Youth Risk Behavior Survey and the School Climate Survey.

Through a partnership with the SeaAlaska Foundation, HCSD staff receive regular professional development in Culturally Responsive Schools and Culturally Responsive Practices through the Opening Doors Program.

In addition to the Tier 1 instructional programs, HCSD also employs the iReady Reading and Math Intervention for students in grades K through 8.

HCSD also operates a Pre-K program for 4-year-olds to ensure they are ready for Kindergarten.

Students struggling academically will be provided with after school support programs tailored to their specific needs.

Periodic Review

Describe how the district will periodically review and revise its mitigation plan, as appropriate, including a description of how the district will seek public input and take such input into account on (1) whether revisions are necessary and, if so, (2) the proposed revisions to the plan. Important Note: The district must review its mitigation plan no less frequently than every six months for the duration of the ARP ESSER grant period (i.e., through September 30, 2023).

American Rescue Plan Act Mitigation Plan Template



HCSD will review this mitigation plan every 6 months to ensure its continued effectiveness and make modifications as state and local recommendations change and the impact of Covid-19 change.

Hoonah City School District Response Protocol for Positive Cases and Close Contacts

Covid-19 Response Committee Meeting September 21, 2022

Heather Wheeler, Superintendent
Nicolle Egan, Principal
Angie Lucien, SEARHC Physician's Assistant
Sally Dybdahl, Community Member
Marti Lee, School Librarian
Tesh Miller, Parent
Dianne Zemanek, Director of Arts

Hoonah City School has developed the following mitigations and Covid-19 Response Protocol. HCSD is no longer coupled with the City of Hoonah's Mitigation Plan.

Guiding Beliefs:

1. Education is extremely important and in-person learning is the best instructional strategy.
2. Distance/home instruction will be the last consideration.
3. At any time, if Hoonah School staff has such a large level of absences due to Covid-19 that instruction cannot be provided safely and effectively, the administration may declare a day on distance/home instruction.
4. Families may request at-home tests at any time from the school.

Hoonah School Risk Levels

Low Risk: 0 to 5 school cases
Moderate Risk: 6 to 15 cases
High Risk: 16 plus school cases

Protocol for Low and Moderate Risk

- 1: Voluntary Masking:
 - a. All students and staff will have the option of masking.
 - b. Parents may instruct their children to wear a mask. If the parent notifies the school of this, staff will do their best to reinforce masking of these students.
 - c. Masks will be provided for those wanting them.
 - d. School staff will be diligent about monitoring students to address teasing regarding masking.
- 2: Discontinue morning temperature checks.
- 3: Masking will be voluntary for spectators at public events.
- 4: If a student in a classroom tests positive for Covid-19, he/she will be sent home and must isolate for 5 days, returning on day 6 if they have no symptoms.
- 5: All students and staff in a classroom where a positive Covid-19 case was identified, must "test-to-stay". (This means they will test daily at school for 5 days.) If their test is negative, they will remain in school. In addition, masking will be required for these 5 days.
- 6: All students and coaches, advisors and travelers traveling outside of Hoonah must test on Day 3 and 5 of their return.
- 7: Who school testing will be done after vacations and major events where students and/or staff will be in contact with many others who are likely to be unmasked. Testing will be announced.
- 8.: Anyone, staff or student, traveling out of Hoonah must test upon their return to Hoonah on Day 3 and 5.
- 9: Athletes will continue to be tested weekly. (As of 10/1/22 AASA is not requiring testing and most communities have suspended testing.)

Protocol for High Risk Level

- 1: Masking will be required until the High-Risk level falls into the Low or Moderate range.
- 2: Whole school testing will occur weekly while at the High-Risk Level.
- 3: All Low and Moderate Risk Level rules will be followed.

Administration reserves the right to move to distance/home learning or implement the high-risk level protocol at any time the situation warrants this.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Date: October 13, 2022
To: HCS School Board
From: Heather Wheeler, Superintendent
Re: Strategic Plan

As you may recall, on April 20th and 21st of 2021, Ralph Watkins put together a team to work on the new strategic plan that would encompass 2021 to 2026. Two days of meetings were held and a new Vision, Mission, Values and Goal areas were created. These needed to be approved by the Board. In December of 2021, Norma Holmgaard brought the documents before the board but not as a recommendation for approval. I am asking the Board to approve this document so that objectives and strategies can be added to the goal areas.

Recommended Motion: Recommend to approve the Vision, Mission, Values and Goal Areas of the Strategic Plan developed on April 2021.

Wednesday-Friday April 21-22, 2021
Vision/Mission/ and Belief Statements and New Goal areas

Vision:

Tlingit Tundataani' our Tlingit way of being, inspires and challenges all students and families to become whole.

Mission:

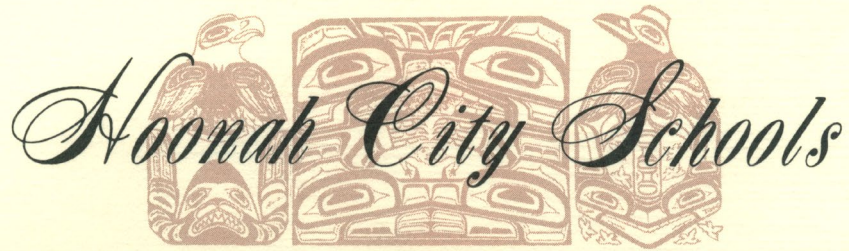
Engaging students in a rigorous and diverse learning environment grounded in Tlingit Culture.

Belief Statements:

- Respect
- Compassion
- Positivity
- Speaking with care
- Pride in student accomplishment
- Humbleness
- Responsible stewardships
- Critical thinking

Goal Areas with Haa usteeyi Áya being the overarching goal

Haa <u>K</u>usteeyí Áya		
Student Engagement	Staff Support	Community Connections



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Date: October 14, 2022
To: HCS School Board
From: Amy Stevenson, Business Manager
Re: 2021/2022 School Financial Statement

The FY 2021/2022 school financial statement was completed in September and is before the board for approval. Jordan Kesler and his team were on site the end of July for 2 days and did the remainder of the work in Juneau.

Recommended Motion: Approve the financial statement for FY 2021/2022.