

## Welcome New Board Members

October 12, 2023

Welcome to Hoonah City School Board of Education,

Congratulations on your decision to be a member of the Hoonah City School Board. School Boards ensure schools are genuinely part of the community, keep the schools close to the people, and keep the people close to the schools. The local Board of Education has an important responsibility to provide an educational program for each school-age child. People serving on school boards give their time and talent to build better schools.

The Association of Alaska School Boards has created a webpage regarding school board service and is pleased to share it with you: <http://www.aasb.org/RunForSchoolBoard>. The website should give you more insight into what the job of a School Board Member entails. Also enclosed is "A Framework for School Board Standards." This publication is designed to help you better understand the board's role and expectations of the public.

Don't hesitate to contact me if you would like to visit our school or the district office or for more information. My personal cell phone number is 907-612-1211.

Sincerely,



Helen Cheek  
Superintendent

**HOONAH CITY SCHOOL BOARD OF EDUCATION**

**MISSION STATEMENT**

*To deliver a quality education that inspires and challenges all students to reach their full potential.*

**Regular Board Meeting**

**October 19th, 2023**

**7:00 PM**

**In the Library**

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**MEETING AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (ESTABLISH QUORUM)**

**CORRESPONDENCE TO THE BOARD**

**AGENDA REVISIONS**

**ADOPTION OF AGENDA**

**OATH OF OFFICE**

**APPROVAL OF MINUTES**

- RBM 9.21.23

**BOARD CALENDAR**

- October UPDATED 2023
- November 2023

**PRESENTATIONS**

- FY 22/23 Audit Report – Jordan Kesler, Zoom

**PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)**

**ADMINISTRATIVE REPORTS**

- A. Principal's Report – Niccole Egan, Written
- B. Business Manager's Report – Amy Stevenson, Written
- C. Counselor Report – Susan McCullough, Written
- D. SPED Director Report – Sheryl Ross, Written
- E. Superintendent's Report – Helen Cheek, Written

**NEW BUSINESS**

- 1.0 CTE Teacher
- 1.1 HVAC
- 1.2 Equipment Disposal
- 1.3 New Software Evaluations/ System
- 1.4 AR 1312.1
- 1.5 Ethno Math Symposium Field Trip
- 1.6 FY 23/24 School Calendar

**FORMING OF COMMITTEES**

- Policy
- Budget
- Curriculum

**DISCUSSION ITEMS**

**PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)**

**COMMENTS FROM BOARD MEMBERS**

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**NEXT MEETING DATES:**

- Work Session Meeting November 9<sup>th</sup>, 2023
- Regular Board Meeting November 16<sup>th</sup>, 2023

**Alaska State Law, 44.62.310** makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure



**SCAN ME**

253 215 8782 US (Tacoma)

Meeting ID: 960 6867 1609

Passcode: 119043

**Hoonah City School District**  
**BOARD OF EDUCATION MEETING**  
**Meeting Minutes – September 21st, 2023**  
5:00 PM

Board		
Status	Name	Role/Title
P	Harold Houston	President
Z	Bryce Tyler	Vice President
P	Robert Page	Secretary/ Treasurer
P	Dillion Styers	Board Member
P	Geraldine Cheslock	Board Member
Audience		
Status	Name	Role/Title
P	Valerie Houston	Parent
P	Shawna Howland	Parent
P	Lonny Howland	Parent
P	Rebekah Contreras	Parent
P	Ian Smith	Parent
P	James Jack	Parent
P	Pearl Miller	Community Member
Z	Brittney Tyler	Parent
Z	Sally Dybdahl	Community Member
P	Joseph Coronell	Wrestling Coach

Staff		
Status	Name	Role/Title
P	Helen Cheek	Superintendent
P	Amy Stevenson	Business Manager
P	Jayme Coutlee	District Secretary
Z	Nicolle Egan	Principal
P	Susan McCullough	Counselor
P	Anne Sharclane	School Secretary
P	Heather Powell	Teacher
P	Ben McLuckie	Teacher
P	Danny Cheek	Teacher
P	Veronica Dalton	Paraprofessional
P	Julian Narvaez	Fisheries Teacher
P	Cristina Smith	Teacher
P	Dianne Zemanek	Art's Grant Director
P	Sheryl Ross	SPED Director
Z	Allen Clendaniel	District Attorney
P	Jamie Erickson	Paraprofessional

P=Present

E=Excused

A=Absent Without Notice

Z=Present/ Zoom or Conference Call

Item	Action/Follow-up	
Convene	5:02 p.m. by H. Houston	
Correspondence to the Board	<b>Letter from Community Member</b>	
	<b>Loss Prevention Report</b>	
Agenda Revisions	<b>New Business Item 1.2 AR 1312.1 moved to Discussion Items</b> <b>2.0 Closing Campus for 6<sup>th</sup> Graders is deleted from Agenda</b>	<b>New Business Items are as follows:</b> <b>1.0 FY 2023/2024 Teacher MOA</b> <b>1.1 FY 2023/2024 Fisheries Teacher MOA, HIA</b> <b>1.2 Change HS Credit Requirements</b> <b>1.3 Maintenance Director Salary</b> <b>1.4 Request Bids for HVAC System Update</b> <b>1.5 Request Bids for Sale of Sauna</b> <b>1.6 Add Elementary Staff Member</b> <b>1.7 Close Campus for 6<sup>th</sup> Graders</b>

		<b>1.8 Create Work Session Meeting Schedule</b> <b>1.9 Amend to Increase BP 3300</b> <b>2.0 Explore Options for Four-Day School Week</b>
<b>Consent Agenda</b>		
Approval of Agenda	M/S H. Houston/ D. Styers move to adopt agenda as presented.	<b>Roll call vote taken. Motion passes unanimously.</b>
<b>Item</b>		
<b>Approval of Minutes:</b> RBM 8.17.23 Minutes	M/S D. Styers/ R. Page move to approve board minutes.	<b>Roll call vote taken. Motion passes unanimously.</b>
<b>Board Calendar</b>		
September 2023	No corrections/ additions	
October 2023	No Corrections/ additions	
<b>Presentations</b>	<b>None</b>	
<b>Public Comments</b> (3 min. each)	Shawna Howland, Sally Dybdahl, Rebekah Contreras, Brittney Tyler, Cristina Smith	

<b>Reports</b>		
Principal Report	Nicolle Egan – Written report given	
Finance Report	Amy Stevenson - Verbal and written report given	
Art’s Grant Director	Dianne Zemanek – Verbal and written report given	
SPED Director	Sheryl Ross – Verbal and written report given	
Superintendent	Helen Cheek – Verbal and written report given	
<b>New Business</b>		
1.0 FY 2023/2024 Teacher MOA	M/S D. Styers/ R. Page move to approve FY 2023/2024 Student Teacher Contract	<b>Motion passes unanimously.</b>
1.1 FY 2023/2024 Fisheries Teacher MOA, HIA	M/S D. Styers/ R. Page move to approve FY 2023/2024 Fisheries Teacher MOA, HIA	<b>Motion passes unanimously.</b>
1.2 Change High School Credit Requirements	M/S D. Styers/ R. Page move to amend Hoonah City Schools credit requirements for graduation to read as proposed.	<b>Roll call vote taken. Motion passes unanimously.</b>
1.3 Maintenance Director Salary	M/S D. Styers/ G. Cheslock move to increase minimum salary for a qualified Maintenance Director to \$80,000 per year with an increase to a 260 day contract.	<b>Motion passes unanimously.</b>
1.4 Request Bids for HVAC System Update	M/S D. Styers/ R. Page move to solicit bids for upgrading our boilers HVAC System.	<b>Roll call vote taken. Motion passes unanimously.</b>

1.5 Request Bids for Sauna	M/S D. Styers/ R. Page move to solicit bids for the sale of sauna.	<b>Roll call vote not taken.</b>
	M/S R. Page/ D. Styers move to amend the motion to change from bids to an open auction.	<b>Roll call vote taken on the amended motion. Motion passes unanimously.</b>
1.6 Motion to Add Elementary Teacher	M/S D. Styers/ G. Cheslock move to add elementary staff member.	<b>Motion passes unanimously.</b>
1.7 Motion to Close Campus for 6 <sup>th</sup> Graders	M/S D. Styers/ R. Page move to close campus for 6 <sup>th</sup> grade during lunch.	<b>Roll call vote taken. Motion passes unanimously.</b>
1.8 Create Work Session Meeting Schedule	M/S R. Page/ D. Styers move to create a Work Session Meeting schedule to calendar a monthly work session prior to regular board meetings on Thursday of every month at 6pm.	<b>Motion passes unanimously.</b>
1.9 Amend to Increase BP 3300	M/S D. Styers/ R. Page move to raise the Superintendent's prior approval amount from \$10,000 to \$25,000 in Board Policy 3300.	<b>Roll call vote taken. Motion passes unanimously.</b>
2.0 Explore Options for Four Day School Week	M/S R. Page/ G. Cheslock move to explore options for four-day school week.	<b>Stricken from record.</b>
	M/S H. Houston/ G. Cheslock move to move forward with four-day school week and give permission to the Superintendent to request the release from the Department of Education Commissioner for approval of new calendar to be effective October 16 <sup>th</sup> , 2023 or SY 2024/2025.	<b>Roll call vote taken on the amended motion. Motion fails unanimously.</b>
<b>Forming of Committees</b>		
Policy, Budget, Curriculum	Moved to October RBM after Elections	
<b>Discussion Items</b>		
AR 1312.1 Motion to Eliminate, First Reading	Moved to be discussed at the school board Work Session meeting October 12th	
<b>Action Item</b>		
Technology Estimate (in Superintendent's Report)	M/S R. Page/ D. Styers move to move forward with Technology Fund purchase.	<b>Roll call vote taken. Motion passes unanimously.</b>
<b>Comments from Board Members</b>		
	Harold Houston	

<b>Public Comments</b>		
H. Powell requested the floor and Public Comments be made available. H. Houston request the rules be set aside to include Public Comment.	Jamie Erickson, Shawna Howland, Ian Smith	No objection from the board.
<b>Future Agenda Items</b>		
	Researching 4-5 trips for wrestling team, FY 23 Audit, HVAC Bid Acceptance, committees, 7 <sup>th</sup> -8 <sup>th</sup> grade open lunch policy, Erickson Building report	
<b>Adjournment</b>		
	6:50 p.m.	
<b>Next Meeting</b>		
Regular Board Meeting	October 19th, 2023 at 7:00 p.m.	

# October

UPDATED

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Robotics and MS Basketball Starts	3	4	5	6 Assembly guest, Wind River Bear Institute	7
3	9 Alaska Day	10 Community Night @ 5:30	11	12 Work Session Meeting @ 6pm Packet Info Due End 1 <sup>st</sup> Quarter	13 Packet Distributed Inservice	14 Robotics Scrimmage @JNU
15	16	17	18	19 Wrestling @ TMHS 19 <sup>th</sup> – 22 <sup>nd</sup>  Regular Board Meeting	20	21 MSchool BBall @ Kake 21 <sup>st</sup> – 24 <sup>th</sup>
22	23	24	25	26 Wrestling @ MEHS 26 <sup>th</sup> -29 <sup>th</sup>	27 Judge/ Attorney Guest Speakers in Building	28
29	30	31 Halloween				

# November

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Start of Indian Heritage Month VBall @ Kake 1 <sup>st</sup> – 4 <sup>th</sup>	2 Wrestling @ ACS 2 <sup>st</sup> – 5 <sup>th</sup>	3	4 Volleyball, Yakutat
5 Day Light Savings End	6	7 Election Day	8 Parent/ Teacher Conferences 8 <sup>th</sup> – 9 <sup>th</sup>	9 Wrestling @ KNT 9 <sup>th</sup> – 12 <sup>th</sup> Work Session Meeting @ 6 pm	10 RBM Packet Distributed HCSD Veteran's Day	11 Robotics Scrimmage @ JNU Veterans Day
12	13 Enthnomath Symposium (student) 13 <sup>th</sup> – 17 <sup>th</sup>	14	15	16 Regular Board Meeting	17 VBall @ Yakutat 16 <sup>th</sup> – 20 <sup>th</sup>	18
19	20	21	22 No School	23 No School Thanksgiving	24 No School Native American Heritage Day	25
26	27	28	29 Basketball Season Starts	30 MSchool BBall @ JNU 30 <sup>th</sup> – 4 <sup>th</sup> Wrestling @ WRG 30 <sup>th</sup> – 4 <sup>th</sup>		



Hoonah City School  
Board Meeting  
October 19, 2023  
Principal's Report

**Academic Achievement**

- Staff continues to work to align with the Alaska Reads timelines and requirements.
- Students have completed several assessments this fall including Fall MAPS testing (grades 3-11, reading, language, math), MClass/Dibels (K-3, reading), Sylvan (4-11, reading, math)
- Using the data gathered in the assessments above, along with teacher and parent input, Tier III reading interventions are being organized to begin at the beginning of November. These 40-minute individual and small group sessions are scheduled five days a week for grades 1-3 and two to four days a week for grades 4-12. They are to be held immediately after school. Participation in these interventions is critical and encouraged, but not mandated if waived by the parent.
- Quarter 1 ended last Thursday (Oct 11) and we are now into Q2. Report cards should be sent out on Friday Oct 20. Semester 1 will end December 19, just before the Holiday Break begins.
- Parent/Teacher Conferences will be held on November 8<sup>th</sup> and 9<sup>th</sup>. Teachers will be available to meet during the day and in the evening of both dates.

**Students**

- High School student Israel Boe is attending the AISES (American Indian Science and Engineering Society) conference in Spokane, Washington. The annual AISES National Conference is a one-of-a-kind, three-day event focusing on educational, professional and workforce development. Attendees include Indigenous high school and college students, educators, professionals, tribal nations and tribal enterprises, universities, corporations, and government agencies. The National Conference works towards achieving the AISES mission by providing students and professionals access to career pathways, professional and leadership development, research, and networking that also meaningfully incorporates Indigenous culture into this signature event.
- The X-Country season has concluded with three students advancing to the State Competition. Congratulations to all runners and Coach Akasha Moulton.
- Students participated in *The Great ShakeOut* this month. Along with staff, they practiced what to do if there is a level 1 earthquake (drop, cover, hold on). On Oct 19 they joined people from across the world in doing a drill "simultaneously" at 10:19am local time.
- Robotics has begun and has traveled to a competition this month.
- High School Volleyball and Middle School Basketball seasons are currently underway.
- The PSAT is being offered in Hoonah to Juniors and Seniors next week.
- In addition to Band and Choir, the Music Program students PreK-12 have been exploring holidays through dancing and movement, participating in intense rhythm reading and

recently did a study of the National Anthem. They are preparing for Veterans Day event and Holiday Concert.

- Juniors Kali Harris-Membreno and Krista Howland will be leading school-wide morning announcements starting this month. We have not had them (schoolwide announcements) since before the pandemic, so everyone is looking forward to it.
- Students will participate in a Mock Trial at the end of this month under the leadership of Social Studies Teacher Danny Cheek and visiting Alaska Court System (Southeast) Presiding Judge Amy Mead and Supreme Court Justice Jude Pate. Judge Mead and Supreme Court Justice Pate are coming to Hoonah for public outreach and to meet with various organizations.

### **Staff**

- Staff participated in training related to Alaska Reads and interventions during our recent in-service. K-3 teachers met with our Assessment Specialist Texas Gayle Raymond. Fourth – twelfth grade teachers were trained in Sylvan
- Heather Powell is attending the 2023 AISES (American Indian Science and Engineering Society) conference. Hoonah City Schools has been a partner in the Sealaska Heritage Institute MS/HS STEAM Cohort for 5 year and this is the conference that they are inviting educators to participate in to increase our skills, and learn about the newest and more improved ways of delivering our curriculum, and incorporation STEAM into our schools. SHI provides travel for several districts to participate and Hoonah was selected to go as well. AISES is a national nonprofit organization focused on substantially increasing the representation of Indigenous peoples of North America and the Pacific Islands in science, technology, engineering, and math (STEM) studies and careers.
- We welcomed Darcy Higgins (Secondary Science) back to school this month.
- The Alaska Statewide Mentorship Program is supporting 3 Hoonah staff members, including second-year teachers Darcy Higgins (Science) and Cassia Coutlee (2<sup>nd</sup>-3<sup>rd</sup> grade), first year teacher Patrick O'Toole (secondary Math) and the first year (in Alaska) teacher Patrick Johnston (4<sup>th</sup> grade). Nicolle Egan is also in the program and is partnered with the JDHS Principal for guidance.
- Classroom coverage when staff members need to be out of the building continues to be challenge. We are working hard at planning ahead and mapping out personal leave, professional development and other important opportunities that require absences, however it is likely we will not be able to accommodate all requests.

### **Community Engagement**

- Artist in Residence Jeff Skafestad is teaching an 8<sup>th</sup> grade class in Northwest Coast Formline Design for the rest of this semester.
- Family Engagement Night in October focused on the Arts grant and the various programs it provides to students and the community.
- A weekly Sketch Club for students and the community is being offered by Artist in Residence Stephanie Harrold.

- For Halloween, we have partnered with the City and other entities to provide opportunities for students to participate in safe costume and Halloween related activities on Halloween night. Lead by Cassia Coutlee (2/3 grade teacher), staff and the community are preparing to host a Haunted Hallway on Halloween night. This event is designed for students up to 5<sup>th</sup> grade. Older siblings and family members are welcome to escort students who need it. It will be held in the elementary hallway and parking lot.
- We are looking forward to another Veteran's Day event full of recognition and appreciation on Friday, Nov 10.
- Teacher Mae Higgins will be holding a Community Guitar Class over the next 2 months.
- Windriver Bear Institute visited classrooms and hosted an all-school assembly to educate staff, students and the community on reducing human-wildlife conflict and increasing safety for humans and bears.

#### Upcoming Activities and Events

Oct 30	Judge/Attorney Guest Speakers (go into classrooms on request)
Nov 2-4	Volleyball Kake Seeding Tourney
Nov 8, 9	Parent/Teacher Conferences
Nov 10	Veterans Day Event
Nov 11	Robotics Scrimmage, Juneau (tentative date)
Nov 17	Teacher in-service (no school for students)
Nov 13-17	Ethnomath Symposium
Nov 17-19	Volleyball Yakutat Regionals
Nov 22, 23, 24	Thanksgiving Break
Nov 29	Winter Benchmark Window
Dec 8-9	Region V Robotics Qualifier at Juneau/Sitka
Dec 19	End of Semester I
Dec 20	Teacher Inservice (no school for students)
Dec 21-Jan 8	Winter Break

October 12, 2023

## **MEMORANDUM**

TO: HCS D Board of Education

FROM: Amy Stevenson, Business Manager

RE: October 2022 Board Report

### **Current Information:**

1. Payroll and AP checks are up to date.
2. Deposits done as needed.
3. All journal entries are updated.
4. All orders up to date.
5. August and Sept NSLP breakfast and Lunch reimbursement done.
6. Classified Staff Accounting was completed and sent to the State on the Oct 15, 2023 deadline.
7. Certified Staff Accounting was completed and sent to the State on Oct 15, 2023 deadline.
8. Submitted the First Day Certified Vacancy Report to DEED/
9. Submitted the FY 24 School Verification form to DEED.
10. I completed the Educator Evaluation and Support System Data Collection and sent it off to the State before the September 15, 2023 deadline.
11. Fall OASIS count period is Oct 2 – 27, 2023
12. ESD and F941 for 1<sup>st</sup> quarter have been completed for first quarter.

### **Next Steps:**

1. The bank reconciliations for this school year need to be completed
  2. All grant reimbursements need to be processed.
  3. Set up grant budgets in the computer for all grant funds.
  4. Working on required annual State mandated training.
  5. Fall Oasis by November 10, 2023
  6. Begin work on a FY 2022/2023 budget revision if needed
  7. Begin looking and entering numbers for FY 2023/2024 School Operating Fund Budget for December.
  8. Per Pupil Expenditure Report by the middle of November.
  9. Civil Rights Data Collection during December.
-

**Hoonah City Schools**  
**Year to Date - 7/1/23-10/13/23**

Monthly Revenue Report

Account number	Account Description	Current Approved				Percentage
		Budget	YTD Encumb	YTD Revenue	Remaining Balance	Remaining
100-0-11	CITY APPROPRIATION	\$700,000.00	\$0.00	\$0.00	\$700,000.00	100.00%
100-0-12	CITY - IN-KIND SERVICES	\$33,014.00	\$0.00	\$0.00	\$33,014.00	100.00%
100-0-830	AVAILABLE FUND BALANCE	\$609,955.00	\$0.00	\$0.00	\$609,955.00	100.00%
100-0-30	EARNINGS ON INVESTMENTS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%
100-0-40	OTHER LOCAL REVENUE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	
100-0-11	MUSIC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	
100-0-47	E-RATE REVENUE	\$32,400.00	\$0.00	\$0.00	\$32,400.00	100.00%
100-0-51	STATE FOUNDATION	\$2,316,368.00	\$0.00	\$606,054.00	\$1,710,314.00	73.84%
100-0-56	TRS ON-BEHALF RELIEF	\$262,869.00	\$0.00	\$0.00	\$262,869.00	100.00%
100-0-57	PERS ON-BEHALF RELIEF	\$38,911.00	\$0.00	\$0.00	\$38,911.00	100.00%
100-0-53	ADJUSTMENT PRIOR YRS FOUND	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
100-0-90	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	
100-0-94	QUALITY SCHOOLS	\$6,926.00	\$0.00	\$0.00	\$6,926.00	100.00%
<b>Report Total:</b>		<b>\$3,516,043.00</b>	<b>\$0.00</b>	<b>\$606,054.00</b>	<b>\$1,872,432.28</b>	

Year to Date Expense Report

Accounts summarized by Function	Current Budget	YTD Encombrances	YTD Expenditures	Remaing Balance	Percent Remaining
100 - REGULAR INSTRUCTION	\$1,229,036.00	\$0.00	\$176,618.03	\$1,052,417.97	85.63%
200 - SPECIAL EDUCATION INSTRUCTION	\$706,872.00	\$0.00	\$137,763.88	\$569,108.12	80.51%
220 - SPEC ED SUPPORT SVCS - STUDENTS	\$135,988.00	\$0.00	\$27,027.83	\$108,960.17	80.12%
350 - SUPPORT SERVICES - INSTRUCTION & COUNSELOR	\$52,075.00	\$0.00	\$93,386.62	(\$41,311.62)	(79.33%)
351 - SUPPORTING SERVICES-TECHNOLOGY	\$128,500.00	\$0.00	\$55,859.59	\$72,640.41	56.53%
400 - SCHOOL ADMINISTRATION - PRINCIPAL	\$159,511.00	\$0.00	\$41,681.08	\$117,829.92	73.87%
450 - SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$93,289.00	\$0.00	\$25,457.45	\$67,831.55	72.71%
510 - DIST ADMIN - SUPERINTENDENT	\$255,921.00	\$0.00	\$53,541.60	\$202,379.40	79.08%
511 - SCHOOL BOARD	\$48,972.00	\$0.00	\$4,295.80	\$44,676.20	91.23%
550 - DISTRICT ADMINISTRATION SUPPORT SVCS	\$249,334.00	\$0.00	\$80,889.67	\$168,444.33	67.56%
600 - OPERATIONS AND MAINTENANCE OF PLANT	\$597,445.00	\$0.00	\$156,508.86	\$440,936.14	73.80%
700 - STUDENT ACTIVITIES	\$300,000.00	\$0.00	\$84,572.45	\$215,427.55	71.81%
900 - TRANSFER TO OTHER FUNDS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%
<b>Report Total:</b>	<b>\$4,006,943.00</b>	<b>\$0.00</b>	<b>\$937,602.86</b>	<b>\$3,069,340.14</b>	<b>76.60%</b>

Net YTD-Revenue Minus Expense Total: (\$331,548.86)

Grant Expenditure and Revenue  
Year-To Date FY 2023/2024

	<u>Expenses to-date</u>	<u>Revenue to-date</u>
Fund 202, Title 6 B	\$240.00	\$0.00
Fund 203, Title 619, Presch.	\$0.00	\$0.00
Fund 212, Title 6 B, ARP	\$0.00	\$0.00
Fund 213, Title 619, ARP	\$0.00	\$0.00
Fund 231, Carl Perkins	\$1,252.12	\$0.00
Fund 250, ESSER II	\$38,469.58	\$0.00
Fund 255, Food Service	\$37,203.58	\$0.00
Fund 260, ESSER III	\$6,370.10	\$0.00
Fund 263, Title IA	\$8,735.12	\$0.00
Fund 268, CLSD	\$416.29	
Fund 278, Title IIA	\$0.00	\$0.00
Fund 282, NSP	\$16,812.25	\$0.00
Fund 350, Johnson O'Malley	\$46.22	\$0.00
Fund 351, Indian Ed	\$0.00	\$0.00
Fund 353, Arts in Ed.	\$275,859.00	\$0.00
Fund 369, STEPS	\$2,132.72	\$0.00
<b>Total Grant Funds:</b>	<b>\$387,536.98</b>	<b>\$0.00</b>

## Board Report the 4 Cs Trip to Alaska ACTE and King Salmon- BBRCTE program

**Purpose:** An effort coordinated and sponsored by the Alaska Association of School Boards (AASB) in conjunction with Alaska's State ACTE meeting in Anchorage brought together 7 of the ten school districts in South East Alaska to discuss a CTE Consortium, modeled after the Bristol Bay Regional Career and Technical Education, BBRCTE program.

The Four Cs refer to collaborative, culturally connected career and technical education.

### **Alaska ACTE:**

This conference provided continuing education workshops and visitation to multiple Career and Technical Education, CTE, programs. These programs gave insight into planning ideas for a CTE Consortium in Southeast Alaska. There were many ideas for Math/Science and CTE combination programs. The recommendation by all programs visited was a 2-hour block for Pathways. Mat-Su Career and Technical Center and Wasilla High School offers 2-integrated math courses from Contextual Math- AMPED and Geometry in Construction.

These two math programs are co-taught with the math teacher and CTE teacher. Students receive hands-on application for both Algebra and Geometry. One teacher from Wasilla High School stated *This is my dream math class and everything I have ever wanted for my students.*

<https://contextuallc.com/amped/> & <https://contextuallc.com/gic/>

### **4C's and King Salmon:**

The trip started in Anchorage after the Alaska ACTE meeting, visiting three different programs: The COVEY House, LowerYukonSchool District's Long House, and the Voyager program from Chugach School District.

These three programs provided housing for multiple programs beyond their school district. The Long House was a revolutionary idea, where the district purchased a Hotel in Downtown Anchorage to house and center their intensive CTE programming in Anchorage.

The Covenant House operates the Covey House. This program is long-term housing for homeless youth and job training. Lastly, the Voyager Program brings students from their school district to Anchorage to experience their CTE intensives.

Each program will house another district's students upon availability. These districts utilize various locations around the Anchorage area to serve their CTE programs. For example, Aviation is one program contracted with one company used by multiple programs. Advanced Welding for BBRCTE will send students in the Advanced Welding track to Palmer's welding shop to build an Aluminum skiff.

The question from all on the trip is how these districts serve all their students. Most programs hold four intensives/year, have an application process, and have a local offering. If a program has multiple districts like BBRCTE, there is a specific number of seats per program split among all the sites. The application process is a life skill all students go through and is considered part of

the program. LYSD has quarter-long intensives focusing on the CTE tract, navigating the city of Anchorage, and the available resources.

During their time at each program, there is a zero-tolerance policy for all substances other than a student's prescribed medication and sent home.

On our last day together, we looked at SE Alaska's assets, such as student dorm options, CTE space, and program potential.



October 2023 Special Education Report to the Board

*Dear Superintendent Cheek and Hoonah City School Board  
Thank you for your service!*

*Your special education team has been very busy serving our students, writing ESERs, Evaluation Summary & Eligibility Reports and IEPs, Individual Education Plans for new referrals and students already qualifying for special services. By the end of next week, we will have written a third of the reports, not including additional new referrals that will come through this school year. We are also completing the quarterly progress monitoring reports that will go out the same time as report cards. This paperwork has become weekend work as the days are filled with supporting students. This is important to complete timely, as the funding for students with special needs must also correspond with the Fall and Summer Oasis count and data, per pupil allotment is determined, or state funding for our students.*

*Each quarter our specialists will follow-up to run additional evaluations. Along with the school psychologist, occupational therapist, physical therapist, speech pathologist, Autism and behavior specialists, we will have onboard a multi-disability specialist and a vision therapist. We are also coordinating with SEARHC, and the Complex Behavior Collaborative (CBC)- Department of Health & Behavioral Services team which help providers and families meet the needs of Medicaid and Non-Medicaid clients with complex needs who are often aggressive, assaultive, and difficult to support. We are grateful for all we will learn through these teams to provide best services to our students.*

*I am adding some tools of the trade to the board report each time. When a student enters middle school and high school and may not yet have the skills yet to perhaps read well, we provide tools or “a backpack” to help the student become independent and provide access to instructional materials. Some of those tools include a C-Pen Reader 2, the next generation reading aid designed for students with a reading challenge. C-Pens have high-speed AI-based text recognition, easy to access dictionary support, word breakdown functions and 16GB of scan-to-file storage. Test-to-Speech and Speech-to-Text on the student computers facilitate online reading.*

*Due to privacy and confidentiality, we cannot post all the beautiful pictures of the work our students and staff, but we want the board to know how hard each staff members works. We are also thankful for the general education teachers for the extra meetings with our special education staff to better understand their part in special education, how to respond to the needs of our students with disabilities, and how to blend special education services in a general education environment. We have a very skilled speech and language para who has worked with the speech pathologists for many years and creates individualized speech or language instruction for 17 students during the week. In past school districts we seek educators such as Tesh Miller to run speech therapy. She is one of the best and has won a state award. Each para educator has strengths and skills that are instrumental to our students moving forward each day, each are keeping daily data, and modifying work for our students. The music teacher spends time one-to-one with students with disabilities during her prep time, the math teacher provides various math avenues to support students, the social studies teacher is skilled at grading students who are showing they understand the essential standard though may do their work differently, the cultural teachers embrace our students whatever the need, to include each in class. The elementary teachers move their classrooms to help adjust to special services. We are also thankful for the referrals that come from the teachers about their students who tell them, “I just can’t read.”*

At any time in the near future, we are available to present to the board a presentation to explain the protocols of special education and for the board to ask questions. We would also like to provide some of the special education vocabulary to help better understand process. One area may be Dyslexia. If a student is evaluated and found to have Dyslexia, this is a reading decoding/interpretation deficit called a SLD eligibility under special education or a Specific Learning Disability. The 4 types of dyslexia include phonological dyslexia, surface dyslexia, rapid naming deficit, and double deficit dyslexia. Each deficits requires specific therapies. Most students with Dyslexia are also gifted in art and print work, as the brain views the world in pictorials better than words. Each child is truly amazing. We build the gifts to support the deficits. Children may be 2E or Twice Exceptional; both gifted and with a disability.



Thank you, Sheryl Ross- for the Special Services Team

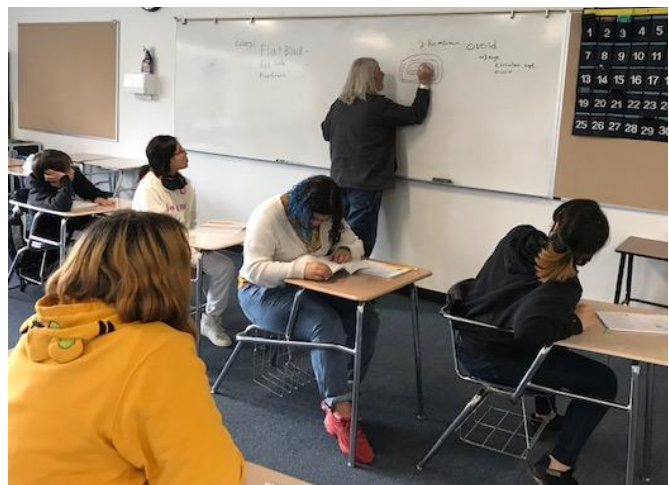
## Board Report 10/23: This quarters Art for Alaska Grant Opportunities

This year we are so excited to have the opportunity to continue our work by sharing our art integrated lessons with other districts as well as continuing the work of getting art in every classroom for every child. Our 2nd/3rd grade class worked with Ms. Smith and Ms. Coutlee on a collaborative lesson to make Picasso's Berries. Model Lesson to share.



## Disney

The secondary students had the opportunity to go on the Disney Cruise ship and see how other artists perform on a cruise ship.



## Artists in Residence

This fall we also welcome several artists who are teaching several secondary classes. Jeff Skaflestad teaching Formline,

Stephanie Harold teaching Art, and Ben McLuckie teaching Inventors workshop.

While all our students had the opportunity to experience a bit of story telling with Brett Dillingham with HHF, we have had many other opportunities to connect with Hoonah's culture.

# Story telling



## MS Performance

30 4/5 graders performers  
85% of kids presented  
26 adults attended



## Elementary Performance

4th and 5th grade preformed  
4/5 100% story telling  
25 adults  
K-3 attended

## Return to the Homeland Partnering with the National Park Service



We were also given the opportunity to learn from other artists in Palmer, with 3D design and creating, on a secondary STEAM Academy trip to Palmer sponsored by the Kinik Tribe.



CharlieJack's Quote from STEAM camp.  
"Thursday we did the simulations and went on a hike. When we did the simulators we learned how to drive airplanes and we learned how to drive those CAT thingies. After that we went hiking at this old gold mine up in the mountains and it was way up in the clouds and it made my ears pop but it was really fun and it was pretty cold up there but I lived and it was really fun hiking around but it wasn't really hiking it was all like a pavement path it was very fun tho we got to see a hole bunch of cool stuff."



### **Family Engagement Night: Oct**

This just touches on some of our opportunities this first quarter and we are looking forward to many others to come this year, thanks to the Art for Alaska grant.



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

Board Report: October 19, 2023

From: Superintendent Cheek, HCSD

### Welcome to the Second Quarter!

#### October 13<sup>th</sup> – December 19<sup>th</sup>

- Family Engagement Night was held on Tuesday, October 10<sup>th</sup>, and the community turnout was fantastic. The Grant Director led the meeting by presenting what the students were doing around campus, their trip to Palmer, and the music department performed for everyone.
- The written Erickson building report is complete and was delivered to board members digitally. If you would like a paper copy, please let me know.
- The Fall Oasis reporting period ends Friday, October 27<sup>th</sup>. This student count will determine the budget for next year. Currently, we have 105 students enrolled.
- Six contractors have been notified of a quote needed for the HVAC system. To date, only one has come for an on-site visit and given us a bid.
- The gym floor samples have arrived, and the staff and community have reviewed the samples. We are awaiting a quote for this.
- The sauna sold for \$3,000; the funds will go into the CTE budget.
- AK Reads assessments are complete, and TIER placement is in the process of being completed. Students will need to start TIER III interventions by **October 30<sup>th</sup>**. We are on target for implementation.
- Sylvan Learning Center was on-site Friday, October 13<sup>th</sup>, for the teacher's in-service. Training was conducted for all teachers and Para Pros. A Zoom session will be needed to be completed for teachers who missed in-service. Sylvan assessments were completed on Monday and Tuesday, and the 4<sup>th</sup> – 11<sup>th</sup> grade scores will be analyzed for recommendations on tutoring. Tutoring will be school-wide, with K-3 doing AK Reads interventions and 4<sup>th</sup>-11<sup>th</sup> doing TIER II and TIER III interventions using Sylvan.
- Our new Interactive Devices have arrived, and we are awaiting our order from Apple to complete the system. Training will occur as soon as the order from Apple arrives.
- TechOps is still working on getting us a bid for more cameras being placed around the school.
- The staff is compiling a list of emergency items to go into a "Go Bucket" for emergency evacuations. We were approved to use COVID funds to purchase items for the bucket.
- We have a new Maintenance Director, and SERRC will be coming on Oct.24<sup>th</sup> to train him on CIP procedures.

## **AR 1312.1 PUBLIC COMPLAINTS CONCERNING SCHOOL PERSONNEL**

The School Board seeks to ensure that complaints by the public are addressed equitably, regardless of ethnicity, race, disability, gender identity, sexual orientation, religious or cultural preferences, familial status, or socioeconomic background, of the complainant or the personnel at issue. To promote fair and constructive communication, the following procedures shall govern the resolution of complaints. Every effort should be made to resolve a complaint at the earliest possible stage. Individuals are encouraged to attempt to verbally resolve concerns with the staff member directly.

If the persons involved cannot resolve the complaint informally, the complainant may submit the complaint in writing to the Superintendent within thirty days of its occurrence. The written complaint must state that it is a complaint under Board Policy 1312.1, include the name of each employee involved, and a brief but specific summary of the complaint and the facts surrounding it. It must also include a specific description of any prior attempts to discuss the complaint with the employee involved and the failure to resolve the matter.

The Superintendent will review the complaint and decide the appropriate response. This may include dismissing the complaint, conducting an investigation, designating another District employee to conduct an investigation, and/or meeting with the complainant. The Superintendent shall notify the complainant of the response to the complaint.

Complainants should consider and accept the Superintendent or designee's response as final.

However, the complainant, the employee, or the Superintendent or designee may submit a written request to the Board President to address the School Board regarding the complaint. The School Board is under no obligation to hear the complaint or conduct a hearing.

If the written complaint concerns the Superintendent, it shall be initially filed with the School Board President. The School Board President will present the complaint to the School Board. The School Board will decide the appropriate response. This may include dismissing the complaint, directing the Superintendent to provide a written response, directing another District employee or third party to conduct an investigation, or asking the complainant and Superintendent to address the complaint at a Board meeting.

If the School Board exercises its discretion to hear a complaint, all complaints before the School Board concerning an employee that may tend to be prejudicial to the employee's reputation or character shall be addressed in executive session of the School Board. All parties to a complaint, including the school administration, may be asked to attend a School Board meeting, or be part of such meeting, for the purpose of presenting all available evidence and allowing every opportunity for explaining and



clarifying the issue. The decision of the School Board following any such hearing shall be final.

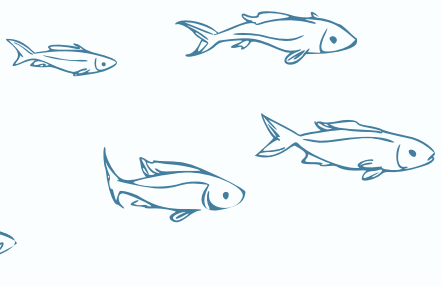
*(cf. 9321 – Executive Sessions)*



**Revised 9/23**

**Adopted November 17, 1998**

**Hoonah City School District**



# 2023 ETHNOMATH STEAM SYMPOSIUM

## MATHEMATICAL UNITY ACROSS THE PACIFIC

Students and educators will be provided with opportunities to cultivate new skills and perspectives to view their local communities as a mathematical hub for Indigenous knowledge systems and solutions.

Participants will learn about tools and processes related to ethnomathematics as they collaborate to co-construct current and future learning experiences inspired by the Moananuiākea voyage.

**NOVEMBER 13 - 16, 2023**  
**KA'IWAKĪLOUMOKU HAWAIIAN  
CULTURAL CENTER**

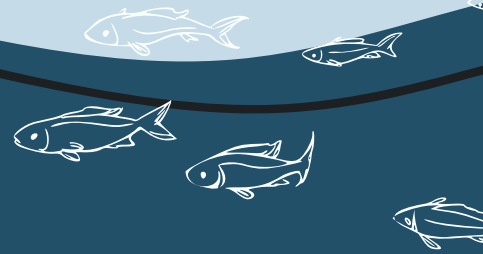
*\*\*Fee does not include travel or lodging costs. Meals during conference hours will be provided.*

# HONOLULU

**\$375 USD PARTICIPANT  
FEE INCLUDES**

- Ethnomath Keynote Speakers
- Land-based Service Learning
- Professional Learning Community
- Access to Blocked Hotel Rates

Information & Registration  
Phone : +250.361.8671  
[kathryn.leigh.cruz@gmail.com](mailto:kathryn.leigh.cruz@gmail.com)



# HOONAH-Ethno Math Symposium Planning

Leave Hoonah Nov 11th (Seaplanes)

Leave Juneau Nov 12th (AK Air) 5:20am Sunday **Alaska 176**

ARRIVE Honolulu 3:40pm Nov 12th **Alaska 893**

DEPART Honolulu 11/19 **Alaska 888**

Arrive Juneau 11/19 8:30pm Nov 19th **Alaska 71**

Adults:

(2) Chaperones

(1) Male, (1) Female

(a) Heather Powell, Levi Mills

Students:

(3) Girls

(1) Male

Lodging

Possible Room Assignments Daily \$250 rate

o (3 TOTAL ROOMS):

1. Krista Howland , Chloe Lane
2. Female Chaperone, Cayenne Boe
3. Male Chaperone, Gerred Garrison

Twin Fin Hotel Waikiki

3 rooms @ \$250.00 each for 7 days (approximate cost including taxes and fees)

**\$5,250.00**

Aspen Hotel Juneau (3) Rooms

3 rooms \$110.00 daily (1) night DEPARTURE 11/11/2023

3 Rooms \$110.00 daily (1) night RETURN 11/19/2023

**\$660.00**

Alaska Air Travel

Possible 6 travelers at approximately \$1000.00 each **(before 10/12 \$767.60 each)**

**\$6,000.00**

**(\$4,602)**

Rental Cars

1 minivans @ approximately \$55.00 per day for 7 days \$385

Per Diem 6 possible travelers @\$60.00 daily for \$540 each

**\$3,240**

Registration Fee

6 participants @ \$375.00 each

**\$2,250**

**Current Totals: \$17,400**

**(w/reduced airfare \$16,000)**

**TBD**

**Air Travel R/T  
HNH/Juneau  
Lodging in Juneau  
Extra Activities**

Hi Heather,

EthnoMathematics is the math practiced by varied cultural groups including urban and rural communities, groups of workers, professional classes, grade level students, Indigenous People, and other groups who regularly use math in every aspect of their everyday lives. It is truly place-based math that is indicative of the societies and communities where it is practiced. Mathematics is everywhere. EthnoMathematics is seen through the lens of the music, food preparation, construction, art, fishing, hunting, food gathering etc. that is practiced by particular groups in the place where they live

Angoon HS started our fourth year offering EthnoMath as a course offering. During this time we've seen that our students have a clearer understanding of the math that is taught in their pre-algebra, algebra, geometry etc. classes. Because EthnoMath topics are relevant to the practices that our students observe and do here in Angoon everyday, they are more appreciative of math and less reluctant to learn it. As a long time Hoonah teacher, you can relate to those students who consistently struggle with math, we feel that EthnoMath will pull the curtain that often sees math as something mysterious and frightening. Math is the gatekeeper for many students who want to enter post-secondary endeavors that are math imperative.

We hope that your participation in the upcoming EthnoMath Symposium will give you vital information that will help you reach all your Hoonah Students, especially those who struggle with mathematics. We are thrilled that you are considering joining us for the inaugural EthnoMath STEAM Symposium in Honolulu. Our team figured that it would cost approximately \$3500.00 for each participant to attend. Please let me know if you need any further clarification and/or support for making this unique learning opportunity for your students and staff a reality. I've attached the most recent symposium flier.

Gunalcheesh with warm regards.

Frank

*Frank Coenraad...*

Counselor  
Angoon High School  
Chatham School District  
907-321-2193  
[fcoenraad@chatham.org](mailto:fcoenraad@chatham.org)

# Hoonah City Schools



P.O. Box 157 366 Garteeni Hwy. Hoonah, Alaska 99829 (907) 945-3611 Fax (907) 945-3492

### Class Trip Information

Teacher in Charge: Heather V Power Date of Field Trip: 11/12 - 11/19  
 Destination: Honolulu Transportation: AK AIR  
 Telephone Number(s) at Destination: \_\_\_\_\_  
 Time leaving school: 11/9 4pm Time returning back to school: 11/20 10:30 AM  
 Teachers/Chaperones Going: Heather Power w/ male chaperone  
(if needed)

### Trip Itinerary

Time	Location/Destination/Activity (include telephone # where possible)
	<u>Hoonah - Juneau</u>
	<u>Juneau - Honolulu R/T</u>
	<u>*weather dependant FERRY</u>
	<u>Return</u>
	<u>Thurs. 11/9 4pm</u>
	<u>Mon 11/20 10:30 AM</u>

### Students Going on Trip

<u>Cayenne Bue</u>	<u>Gened Gamison</u>
<u>Krista Hauland</u>	
<u>Chloe Lane</u>	<u>(male chaperone)</u>
	<u>Levi, if needed</u>

Please explain how this field trip fits into your class curriculum:

Enrichment Trip : see ATTACHED FORMS

Approved: YES / NO

Nicolle Egan  
Principal

10/13/23 10AM  
Date

① discussion + planning  
Spring of 22/23  
School Year

② Verbally in September to move forward w/ approval from Superintendent

DRAFT

District: Hoonah City School District / School: Hoonah City School  
2023-2024 School Calendar

LEGEND	
School Closes	School Opens
End of Quarter	Saturday School
Legal Holiday	Testing
Inservice Day	Vacation Day
Meeting	Teacher Workday
Not Meeting	Emergency Closure Day

'FY 2023/2024 Hoonah City School Calendar'

Approved By: Title:

[170] Student days [10] Inservice days [180] Total

July 2023							August 2023							September 2023							October 2023									
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat			
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	30	31																												
Number of Inservice Days: 0 Number of Student Days: 0 Number of Teacher Days: 0							Number of Inservice Days: 3 Number of Student Days: 13 Number of Teacher Days: 18							Number of Inservice Days: 0 Number of Student Days: 20 Number of Teacher Days: 21							Number of Inservice Days: 1 Number of Student Days: 21 Number of Teacher Days: 23									
November 2023							December 2023							January 2024							February 2024									
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March 2024							April 2024							May 2024							June 2024									
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