

HOONAH CITY SCHOOL BOARD OF EDUCATION

MISSION STATEMENT

To deliver a quality education that inspires and challenges all students to reach their full potential.

Work Session Meeting

November 16th, 2023 at 6:00 PM

Regular Board Meeting

November 16th, 2023 at 7:00 PM

In the Library

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MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

- SBM 9.13.23 Minutes
- RBM 10.19.23 Minutes

BOARD CALENDAR

- November UPDATED 2023
- December 2023

PRESENTATIONS

- SpEd Staff Presentation

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Principal Report – Nicolle Egan, Written
- B. Business Manager Report – Amy Stevenson, Written
- C. Art Grant Director Report – Dianne Zemanek, Written
- D. SpEd Director Report – Sheryl Ross, Written
- E. Counselor Report – Susan McCullough, Written
- F. Maintenance Director Report – Matthew Ebersbach, Written
- G. Superintendent Report – Helen Cheek, Written

NEW BUSINESS

- 1.0 Hoonah Homeschool Program

DISCUSSION ITEMS

- Board Policy 5112.5 Open/ Closed Campus
- Additional Committee Members

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- AASB Board Retreat December 15th, 16th 2023
- Work Session Meeting, January 11th, 2024
- Regular Board Meeting, January 18th, 2024

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,
- (4) matters involving consideration of government records that by law are not subject to public disclosure

Hoonah City School District
BOARD OF EDUCATION MEETING
Special Board Meeting
September 13th, 2023
6:00 PM

Board		
Status	Name	Role/Title
P	Harold Houston	President
E	Bryce Tyler	Vice President
P	Robert Page	Board Secretary/ Treasurer
P	Dillion Styers	Board Member
P	Geraldine Cheslock	Board Member

Staff		
Status	Name	Role/Title
P	Helen Cheek	Superintendent
P	Jayme Coutlee	District Secretary
P	Amy Stevenson	Business Manager
P	Nicolle Egan	Principal
P	Anne Sharclane	School Secretary

Audience		
Status	Name	Role/Title
P	Rebekah Contreras	Parent
P	Miguel Contreras	Parent
P	Heidi Jewell	Parent
P	Glenda Hutton	Community Member
P	Bob Hutton	Community Member
P	Jeff Skaflestad	Community Member
P	Sally Dybdahl	Community Member
P	Juan Martinez-Bermudez	Community Member
P	Howard Diamond	Community Member

P=Present E=Excused A=Absent Without Notice Z=Present/ Zoom or Conference Call

Item		Action/Follow-up
Convene	6:20	
Consent Agenda		
Approval of Agenda	M/S D. Styers/ R. Page move to approve agenda	Motion passes unanimously.
New Business		
Purchase of Property, 7 Eagle Drive	M/S H. Houston/ G. Cheslock move to submit an offer for \$800,000 with contingency, appraisal, and engineer report. * Board chair opened the floor up to public comments. See below for community members that spoke against the purchase.	Motion fails: D. Styers, No G. Cheslock, Yes R. Page, Abstain H. Houston, Yes
Public Comments	Howard Diamond, Heidi Jewell, Jeff Skaflestad, Sally Dybdahl, Glenda Hutton, Bob Hutton	

Adjournment

Adjournment

7:03 pm

Next Meeting

Regular Board Meeting

September 21st, 2023

Hoonah City School District
BOARD OF EDUCATION MEETING
Meeting Minutes – October 19th, 2023
7:00 PM

Board		
Status	Name	Role/Title
P	Harold Houston	President
P	Bryce Tyler	Vice President
P	Robert Page	Secretary/ Treasurer
P	Geraldine Cheslock	Board Member
P	Pearl Miller	Board Member
Audience		
Status	Name	Role/Title
P	Sally Dybdahl	Community Member
P	Bill Miller	Mayor

Staff		
Status	Name	Role/Title
P	Helen Cheek	Superintendent
P	Amy Stevenson	Business Manager
P	Jayme Coutlee	District Secretary
P	Nicolle Egan	Principal
P	Sheryl Ross	SPED Director
P	Susan McCullough	Counselor
P	Matt Ebersbach	Maintenance Director
P	Julian Narvaez	Fisheries Course teacher
P	Jordan Kesler	Audit Attorney

P=Present

E=Excused

A=Absent Without Notice

Z=Present/ Zoom or Conference Call

Item	Action/Follow-up	
Convene	7:10 p.m. by H. Houston	
Correspondence to the Board	None	
Agenda Revisions	Add VOTE FOR OFFICERS after OATH OF OFFICE	Added to agenda
Consent Agenda		
Approval of Agenda	M/S R. Page/ G. Cheslock move to adopt agenda as revised.	Motion passes unanimously.
Item		
Oath of Office	Harold Houston, Geraldine Cheslock, Robert Page, and Pearl Miller	
Election of President	G. Cheslock nominates Harold Houston for President	Roll call vote taken. Motion passes unanimously.
Election of Vice President	P. Miller nominates Bryce Tyler for Vice President	Roll call vote taken. Motion passes unanimously.
Secretary/ Treasurer	H. Houston nominates R. Page for Secretary/ Treasurer	Roll call vote taken. Motion passes unanimously.
Approval of Minutes: RBM 10.19.23 Minutes	M/S H. Houston/ P. Miller move to approve board minutes.	Motion passes unanimously.
Board Calendar		
October 2023- UPDATED	No corrections/ additions	
November 2023	Add school Veteran's Day assembly to calendar on November 10th	

Presentations	FY 22/23 Audit Report- Jordan Kessler - Zoom	
Public Comments (3 min. each)		

Reports		
Principal Report	Nicolle Egan – Verbal report given with written	
Business Manager Report	Amy Stevenson – Verbal report given with written	
Counselors Report	Susan McCullough – Verbal report given with written	
SpEd Directors Report	Sheryl Ross- Verbal report given with written	
Art Grant Admin Report	Dianne Zemanek – Written report	

New Business		
1.0 CTE Teacher	M/S R. Page/ P. Miller move to approve the motion to open a position to recruit a CTE teacher for the Spring of 2024	Roll call vote taken. Motion passes unanimously.
1.1 HVAC	M/S R. Page/ G. Cheslock move to extend the bidding period until October 31 st , 2023	Roll call vote taken. Motion passes unanimously.
1.2 Equipment Disposal	M/S D. Styers/ R. Page move to dispose of the old Smart Boards and ask community members if they are interested in accepting them	Roll call vote taken. Motion passes unanimously.
1.3 New Software Evaluations	M/S R. Page/ P. Miller move to move the staff evaluations to digital format	Roll call vote taken. Motion passes unanimously.
1.4 AR 1312.1	M/S B. Tyler/ G. Cheslock move to accept AR 1312.1 as revised by the Superintendent	Roll call vote taken. Motion passes unanimously.
1.5 EthnoMath Field Trip to Hawaii	M/S P. Miller/ R. Page move to approve the EthnoMath Field Trip to Hawaii on November 11th-19th.	Roll call vote taken. Motion passes unanimously.
1.6 SY 23-24 Calendar	M/S H. Houston/ G. Cheslock move to approve the revised School Year 2023-2024 Calendar to reflect two workdays added, in accordance with the Certified Negotiated Agreement	Roll call vote taken. G. Cheslock, Yes R. Page, No B. Tyler, Yes P. Miller, No H. Houston, Yes Motion passes 3/5

Forming of Committees		
	Policy- Bryce Tyler Budget- Robert Page Curriculum- Geraldine Cheslock	Board Members volunteered for these committees

Public Comments		
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	Julian Narvaez	
Comments from the Board Members		
	Pearl Miller requested the agenda be posted on Facebook group Huna Bulletin Board in addition to physical locations around town	
Future Agenda Items		
	SpEd Presentations	
Adjournment		
	8:30 p.m.	
Next Meeting		
Regular Board Meeting	January 18 th at 7:00 p.m.	

November

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Start of Indian Heritage Month VBall @ Kake 1 st – 4 th	2 Wrestling @ ACS 2 st – 5 th	3	4 Volleyball, Yakutat
5 Day Light Savings End	6	7 Election Day	8 Parent/ Teacher Conferences 8 th – 9 th	9 Wrestling @ KNT 9 th – 12 th Work Session Meeting @ 6 pm	10 RBM Packet Distributed HCSV Veteran's Day Assem	11 Robotics Scrimmage @ JNU Veterans Day
12	13 Ethnomath Symposium (student) 13 th – 17 th Sylvan Interventions Start	14	15	16 Regular Board Meeting	17 Staff Thanksgiving VBall @ Yakutat 16 th – 20 th Inservice	18
19	20	21	22 No School	23 No School Thanksgiving	24 No School Native American Heritage Day	25
26	27	28	29 Basketball Season Starts	30 MSchool BBall @ JNU 30 th – 4 th Wrestling @ WRG 30 th – 4 th		

December

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 Wrestling @ JNU Hanukkah Begins	8	9
10	11	12 Holiday Concert	13	14	15 AASB Retreat, Jenni Lefing in Hoonah	16 AASB Retreat, Jenni Lefing in Hoonah
17	18	19 End of 2 nd Quarter	20	21 Winter Break	22 Winter Break	23
24	25 Christmas Day	26 Winter Break	27 Winter Break	28 Winter Break	29 Winter Break	30
31	1 New Years!	2 Winter Break	3 Winter Break	4 Winter Break	5 Winter Break	6

**Hoonah City School
Board Meeting
November 16, 2023
Principal's Report**

Staff's priority and focus outside of direct instruction has been to determine the logistics of administering an effective reading (and math) intervention program, continually collecting data regarding progress, and adjusting programming as students progress in their reading skills.

Parent/Teacher Conferences occurred on Wednesday and Thursday, November 8 & 9. Teachers shared current academic progress as well as MAPS scores (Reading, Language, Math & Science) as well as Sylvan (4th-10th grade reading & math) and MClass/Dibels assessments (K-3). Those scores along with teacher and parent input provide information showing students' strengths and areas of need for those areas. Parents were invited to set up a time outside of conferences if needed and Information will be sent home via mail for parents who were unable to attend.

Reading intervention sessions will begin on Monday November 13, 2023 and will occur Monday-Thursdays 3:40pm-4:20pm and 2:10pm-2:50pm on Fridays. The District is required by DEED to provide interventions for students grades 1-3 who will benefit from a *Tier 3 level of intervention. HCS D has elected to provide reading interventions for students who would benefit from Tier 3 intervention to grades 1-10 and math interventions for grades 4-10.

Staff will participate in an all day in-service on Friday November 17, 2023. The following training programs will be provided:

- Crisis Prevention Institute (CPI) - de-escalation techniques and person-centered behavior management strategies needed to create a culture of safety the school.
- ClassBright Evaluation - an online performance evaluation system.

Classroom coverage when staff members need to be out of the building continues to be a challenge. Planning ahead and mapping out personal leave, professional development and other important opportunities that require absences is critical. It is likely we will not be able to accommodate all requests.

**3 Levels of Tiered Reading Instruction*

Tier 1 – Wholeclass instruction (Benchmark Advance Curriculum). It is based on Alaska State Standards and is appropriate for the average reader at that grade level.

Tier 2 - Students meet in small groups to receive additional support on top of their whole group (Tier 1) instruction. This instruction targets a specific skill in which the student has demonstrated a lack of understanding. The typical student eligible for this intervention strategy reads 1 or 2 grade levels below theirs and needs additional support on top of their Tier 1 instruction.

Tier 3 – Students who are eligible for this level of instruction typically do not show adequate progress in a tier 2 intervention (per data collection). He/she may require a more intense form of instruction. The instruction is more concentrated, the session lasts longer, and it is more individualized.

November 8, 2023

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: November 2023 Board Report

Current Information:

1. Fall OASIS report was submitted and certified November 5, 2023. We have 107.55 students. Our projected numbers last year were 110 students. The District's intensive count has climbed to 11. We have 3 new kiddos in which we are in the process of getting approved as intensive.
2. Payroll and AP checks are up to date.
3. All 1st quarter grant reimbursements were processed before October 30. We have one grant which I have started to do monthly drawdowns for.
4. Deposits done as needed.
5. All journal entries are update.
6. September breakfast and lunch count for NSLP have been submitted.
7. By the time of the board meeting, October breakfast and lunch counts for NSLP will be completed.

Next Steps:

1. The bank reconciliations for this school year need to be done
2. Set up grant budgets in the computer for all grant funds.
3. The Indirect Cost workbook for FY 25 should be out for me to complete soon
4. Working on required annual State mandated training.
5. The Per Pupil Expenditure Report is out and due December 15, 2023.
6. A budget revision will be needed for FY 2023-2024 when we receive the updated foundation summary from the fall oasis numbers. Also, I will start work on FY 2024-2025 budget with our projected numbers of 107.
7. Civil Rights Data Collection during December.
8. I will be out of town Nov 31-Dec 5, 2023 for the annual ALASBO Conference in Anchorage.

Hoonah City Schools
Year to Date - 7/1/23-11/08/23

Monthly Revenue Report

Account number	Account Description	Current Approved				Percentage
		Budget	YTD Encumb	YTD Revenue	Remaining Balance	Remaining
100-0-11	CITY APPROPRIATION	\$700,000.00	\$0.00	\$0.00	\$700,000.00	100.00%
100-0-12	CITY - IN-KIND SERVICES	\$33,014.00	\$0.00	\$0.00	\$33,014.00	100.00%
100-0-830	AVAILABLE FUND BALANCE	\$609,955.00	\$0.00	\$0.00	\$609,955.00	100.00%
100-0-30	EARNINGS ON INVESTMENTS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%
100-0-40	OTHER LOCAL REVENUE	\$4,000.00	\$0.00	\$3,000.00	\$1,000.00	
100-0-11	MUSIC RECEIPTS	\$1,000.00	\$0.00	\$880.00	\$120.00	
100-0-47	E-RATE REVENUE	\$32,400.00	\$0.00	\$0.00	\$32,400.00	100.00%
100-0-51	STATE FOUNDATION	\$2,316,368.00	\$0.00	\$808,072.00	\$1,508,296.00	65.11%
100-0-56	TRS ON-BEHALF RELIEF	\$262,869.00	\$0.00	\$0.00	\$262,869.00	100.00%
100-0-57	PERS ON-BEHALF RELIEF	\$38,911.00	\$0.00	\$0.00	\$38,911.00	100.00%
100-0-53	ADJUSTMENT PRIOR YRS FOUND	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
100-0-90	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	
100-0-94	QUALITY SCHOOLS	\$6,926.00	\$0.00	\$0.00	\$6,926.00	100.00%
Report Total:		\$3,516,043.00	\$0.00	\$811,952.00	\$1,872,432.28	

Year to Date Expense Report

Accounts summarized by Function	Current Budget	YTD Encombrances	YTD Expenditures	Remaing Balance	Percent Remaining
100 - REGULAR INSTRUCTION	\$1,229,036.00	\$0.00	\$274,762.37	\$954,273.63	77.64%
200 - SPECIAL EDUCATION INSTRUCTION	\$706,872.00	\$0.00	\$171,637.60	\$535,234.40	75.72%
220 - SPEC ED SUPPORT SVCS - STUDENTS	\$135,988.00	\$0.00	\$40,927.24	\$95,060.76	69.90%
300 & 350 - SUPPORT SERVICES - INSTRUCTION & COUNSELOR	\$52,075.00	\$0.00	\$72,949.15	(\$20,874.15)	(40.08%)
351 - SUPPORTING SERVICES-TECHNOLOGY	\$128,500.00	\$0.00	\$62,129.83	\$66,370.17	51.65%
400 - SCHOOL ADMINISTRATION - PRINCIPAL	\$159,511.00	\$0.00	\$53,439.89	\$106,071.11	66.50%
450 - SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	\$93,289.00	\$0.00	\$53,439.89	\$39,849.11	42.72%
510 - DIST ADMIN - SUPERINTENDENT	\$255,921.00	\$0.00	\$69,114.66	\$186,806.34	72.99%
511 - SCHOOL BOARD	\$48,972.00	\$0.00	\$10,437.45	\$38,534.55	78.69%
550 - DISTRICT ADMINISTRATION SUPPORT SVCS	\$249,334.00	\$0.00	\$99,513.69	\$149,820.31	60.09%
600 - OPERATIONS AND MAINTENANCE OF PLANT	\$597,445.00	\$0.00	\$176,036.27	\$421,408.73	70.54%
700 - STUDENT ACTIVITIES	\$300,000.00	\$0.00	\$92,378.65	\$207,621.35	69.21%
900 - TRANSFER TO OTHER FUNDS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	100.00%
Report Total:	\$4,006,943.00	\$0.00	\$1,176,766.69	\$2,830,176.31	70.63%

Net YTD-Revenue Minus Expense Total: (\$364,814.69)

Grant Expenditure and Revenue
Year-To Date FY 2023/2024

	<u>Expenses to-date</u>	<u>Revenue to-date</u>
Fund 202, Title 6 B	\$5,018.79	\$0.00
Fund 203, Title 619, Presch.	\$0.00	\$0.00
Fund 212, Title 6 B, ARP	\$0.00	\$0.00
Fund 213, Title 619, ARP	\$0.00	\$0.00
Fund 231, Carl Perkins	\$0.00	\$0.00
Fund 250, ESSER II	\$83,719.32	\$83,719.32
Fund 255, Food Service	\$42,273.72	\$9,142.08
Fund 260, ESSER III	\$14,793.62	\$0.00
Fund 263, Title IA	\$16,136.94	\$0.00
Fund 268, CLSD	\$416.29	\$0.00
Fund 278, Title IIA	\$0.00	\$0.00
Fund 282, NSP	\$19,255.59	\$18,069.50
Fund 350, Johnson O'Malley	\$213.66	\$49.68
Fund 351, Indian Ed	\$0.00	\$1,393.08
Fund 353, Arts in Ed.	\$309,579.94	\$305,977.86
Fund 369, STEPS	\$7,524.58	\$0.00
Fund 387, Tech Replacement Fund	\$45,659.06	\$0.00
Total Grant Funds:	\$544,591.51	\$418,351.44



**November 2023 Special Education Report
to the Hoonah City School Board
&
Superintendent**

SPECIAL SERVICES

We completed the final count of students who qualify for special education to the state. We have a number of new referrals coming in still and students who require additional evaluations as we see the needs across the board. If all referrals qualify our special numbers will easily reach thirty-four percent of our student population. We also provide a myriad of services to homeschool students and provide creative avenues to teach students who require special services but cannot always access the general education classrooms.

The team also collaborates with our families and Seattle Children's Hospital and vision clinics, SEARHC for clinical counseling, and we have had many meetings with SESA, the Special Education Services Agency as they have created Functional Behavior Plans, Behavior Intervention Plans, Service Delivery Summaries, prevention of prompt dependency resources, restorative questions after events happened, and CCE procedures: Check, Connect, and Expect programs to provide data to extinguish negative behaviors, all with help from the staff as they fill out surveys and questionnaires.

PROFESSIONAL DEVELOPMENT

Crisis Prevention Institute training will happen Friday with each staff member. As a reminder, Crisis Prevention Institute Training, (CPI) Certification is a two-part training. Part I is online individually, and Part II is in-person with your trainer. Prevention & Verbal De-escalation Skills, Disengagement, Safety Techniques, Risk Assessment Framework, Physical Intervention Techniques, and Trauma, are all included in the training. We are running this training along with trainings that the Superintendent has also set up.

YOUR SPECIAL EDUCATION TEAM

We have a full para-educator team but due to illness or other family needs we seldom work with a full-team. Hopefully this will change as our staff is committed to our students. There are so many things we want to share but due to confidentiality we are thoughtful what to share. Along with some of the hard knocks we are also cheer on the small accomplishments and mountains our students with special needs must climb each day. Your team are doers. They clean, teach, feeds, clothes, rewards, laughs and cries, snuggling the littles who are ill or sad, modifying curriculum to come up with great ideas to foster interest, and deal with episodes of behaviors, cleaning up rooms that have been ransacked, and they still come back each day because, "Today is a new day." I am proud of the with-it-ness this team has. One of your team members Tesh Miller-Gray won the State of Alaska Inclusive Para-Educator Award a few years back and another staff member is nominated this year. This person is becoming known across the state as an excellent para educator. We will let you know the outcome!

THANK YOU!

Parent Teacher Conferences are finishing up. It is so good to see more parents in the hallway. Thank you to our board members who stop by as well to check in and see the work we are doing. The board will have an opportunity to learn more about special education at the coming board meeting. We are grateful for the time to share with you the overview of special education. I wanted to thank you once again for the opportunity to serve our community of students. It is an honor. On behalf of the Special Education Team, we thank you!

Sheryl Ross for the Special Services Team



Susan McCullough, Counselor

Board Report:

FASFA Conference:

Free Application for Student Financial Aid, FASFA, is the pathway to finding a student's post-secondary education. In Alaska FASFA ranks number 50 in application completion. Each year Alaskan students and their families often begin the application and do not complete. Last year alone students across the U.S left over \$17 Billion on the table. Alaska left over \$7.5 million in grants, scholarships and loans on the table.

The take away from this collaborative team meeting: all students in 11th and 12th grade should complete a FASFA application. These applications for many of our students will provide them with Scholarships and the Pell Grant. Students can use these fund to pay for licensure programs such as Cosmetology, Hairdressing and Barbering School. They can also pay programs that are available through the any university.

I have attached a list of FAQ's for review.

The Plan for Hoonah students:

To Host a FASFA information night in early January
And a full FASFA application day with assistance
In mid-February.

Matthew Ebersbach, Maintenance Director

On boarding with SERRC: I met with Chris Giron of SERRC. He came out for a site visit so we could accurately form a baseline on the school facilities energy consumption. Also, during the site visit, Chris introduced me to the preventive maintenance system SERRC offers which helps us stay ahead monitoring and maintaining key building systems: HVAC, electrical, safety illumination, and fire systems.

Site Organization: Since I have come on board, I have restored order to areas around the facility, namely the mechanical rooms and others which were used for “catch-all” storage. Efforts for general maintenance and tidiness are ongoing and are part of my daily routine.

HVAC balancing and upgrades: The contract has been awarded to *Turbo Construction*. This is great! I have spoken with Dave from Turbo. He is very knowledgeable and aware of our current HVAC needs. I have confidence in Dave that he will do a stellar job for us. On completion of the project, our HVAC systems will be running optimally and ultimately cost less to operate.

On the technology side: we have new state of the art equipment in our classrooms. Each classroom has a new “Optoma” 75” touch screen complete with Mac minis and cameras. These are ideal for 21 century learning and collaboration. Major shout out to Helen, the D.O., Ryan, Jesse, and others for getting that done!

Superintendent's Report to the Board November 16, 2023

AASB Training Session Dec. 15th and 16th. For all Board Members - It is wonderful that we have all agreed on the dates. Jenny from AASB, will be here on-site for these two days.

Acellus grant - 1 year - We were awarded a \$10,000 grant to upgrade 12 students from a basic program to a "Gold" program. The new program offers more student engagement. The basic cost is \$2,700 for the entire district, and the Gold program is \$800 per student. The admin team will be meeting to determine how best we can utilize these upgrades.

Hydroponics grant - 1 year - We also received a \$10,000 grant for a new hydroponics system. The new system will be shipped in February, complete with everything we need to grow a garden and help contribute fresh green for the students, grow flowers for selling, and provide seedlings to the community to give them a start on their gardens in the spring.

4th-grade classroom renovations over Christmas - This classroom was two classrooms, and it had a retractable wall. The retractable wall was removed, but it made the room too large. Over Christmas break, the Maintenance Director will construct a wall so that we can have two full classrooms again. We are going to use the new classroom to house the hydroponics units.

Civics grant - 5 students going to Close in D.C. (3-year grant) Teachers to RTI, New Alaska Social Studies standards roll-out, New CIVICS curriculum written for Alaska - Five districts are included in this grant, and all the Social Studies teachers will be working together to make this happen over the next three years.

K-5th grade teachers want new Math Curr. (HS states that theirs are working) - We will start evaluating a new Math curriculum while we still can use the COVID funds.

RTI in January Type-A teachers are going - We have a grant to pay for 3 administrators to attend and 10 Type-A teachers. This is January 27th and 28th. More news to follow as the time gets closer.

Veterans Day luncheon - There will be a Veterans Program on the 10th starting at 10:00 a.m. The Veterans will be invited to stay for a special luncheon after the program.

New devices are now in the classrooms – Friday, November 3rd, all the staff had their first training session on how to use them. We are giving them a few weeks to discover them, and then we'll hold the second training in a few weeks.

Smart Boards - going to Huna Heritage, community center, HPC, and Daycare - still have plenty to donate

Para's injured - We had three para's sent to the clinic over the last two weeks, and we are still awaiting quotes for the new camera system. Five emergency cameras have been ordered from Amazon.

Cameras – SERRC has the quote for the cameras but cannot find a certified electrician to install them. Question:

Would the board allow our Maintenance Director to install them?

HVAC bids - We have received two quotes after six weeks of waiting for quotes. One was for \$365,000, and the other for \$616,000. The Board awarded Turbo Construction in the amount of \$365,000.00

Flooring in the gym - Where we are in this process - The flooring folks are trying to find a contractor to do the demolition. I told them I would bring this back to the board for suggestions. I am hoping for some local contractors that want to assist.

Teacher Appreciation Night - Friday, Nov. 3rd - Dianne did an excellent job. She invited local elders to mentor individual teachers to assist in the transition of living, not only in Alaska but in Hoonah.

Welcome celebration for 4th grade teacher, Thursday, Nov. 2nd. This was also a nice welcome party for Mr. Johnston. Ms. Egan worked hard to invite the staff and the 4th-grade parents for an introduction. It was a short party, and Ms. Egan served snacks for everyone.

November Family Engagement Night, Tuesday, Nov. 14th -

Student scores - The letters went out to parents for the students who need tutoring. Fourth and tenth-grade students will have access to 40 minutes of after-school tutoring, and 1st - 3rd-grade students will have access to interventions with teachers.

MAP scores, Sylvan scores, and Alaska Science Scores were given to parents during the conferences on Nov. 8th and 9th.

Sylvan tutoring starts Nov. 13th. - Parents will be notified at the Parent/Teacher Conferences regarding their student scores and be given the opportunity to sign their child up for tutoring. This is optional, but it is essential that we provide this service for our students. We have 44 students who qualify for these services.

Icy Strait Point donated \$22,960.04 to our Activities Funds. The check was presented at a school-wide assembly.



Science Assessment

Alaska Department of Education
& Early Development

School Summary Report

District Name: Hoonah City School District
School Name: Hoonah City School

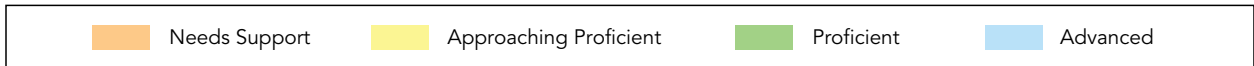
Subject: Science
Test Date: Spring 2023

Achievement Level Summary

Group	# Tested	% in Each Level			
School	22	40.9	22.7	36.4	0.0
District	22	40.9	22.7	36.4	0.0
State	22,382	39.1	24.0	26.7	10.2

Achievement Level Summary — By Grade

Grade	Group	# Tested	% in Each Level			
5	School	8	25.0	12.5	62.5	0.0
	District	8	25.0	12.5	62.5	0.0
	State	8,269	30.8	27.0	31.5	10.7
8	School	9	55.6	33.3	11.1	0.0
	District	9	55.6	33.3	11.1	0.0
	State	7,783	44.6	20.9	23.5	11.0
10	School	5	40.0	20.0	40.0	0.0
	District	5	40.0	20.0	40.0	0.0
	State	6,330	43.2	23.8	24.5	8.5





Science Assessment

Alaska Department of Education
& Early Development

School Summary Report

District Name: Hoonah City School District **Subject:** Science
School Name: Hoonah City School **Test Date:** Spring 2023

Achievement Levels

Overall scores on the Science Assessment are divided into four achievement levels: Needs Support, Approaching Proficient, Proficient, and Advanced.

Median Scale Scores

The number of students, median scale score, and standard error are reported at the School, District, and State level in the table below. The median is the middle number in an ordered list of numbers. Unlike a mean (average), it is unaffected by very low or very high test scores. The —●— symbol shows the students' scale score where the dark circle is the score. If the students were to test again, the students' scores would likely fall within the lines on either side of the circle. The standard error decreases as the sample size increases.

For more information on the Alaska Science Assessment please visit education.alaska.gov/assessments/science

Median Score Summary — By Grade

Grade	Group	# Tested	Scale Score Median/Mean	Score				
				400	500	600	700	800
5	School	8	621/615					
	District	8	621/615					
	State	8,269	604/609					
8	School	9	583/587					
	District	9	583/587					
	State	7,783	592/594					
10	School	5	584/585					
	District	5	584/585					
	State	6,330	579/582					

District Name: Hoonah City School District
School Name: Hoonah City School

Subject: Science
Test Date: Spring 2023

Performance by Reporting Category

The table below shows how the performance of the school, district, and state compared to the state standard for proficiency on specific areas of the Science Assessment.

Grade	# Tested	Reporting Category	School	District	State
5	8	Life Science	≡	≡	▽
		Physical Science	≡	≡	▽
		Earth and Space Science	≡	≡	▽
8	9	Life Science	▽	▽	▽
		Physical Science	▽	▽	▽
		Earth and Space Science	≡	≡	▽
10	5	Life Science	≡	≡	▽
		Physical Science	≡	≡	▽

Performance Results Key
The school, district, or state

- △ *did better than* the state standard for proficiency
- ▽ *did not do as well as* the state standard for proficiency
- ≡ *did about as well as* the state standard for proficiency
- *did not attempt any items in this category*

SY Fall 23-24

On IEP
TIER III
TIER II
On Grade Level
Too Many absents to qualify for tutoring

Class Count	Grade	Grade Level Reading	Grade Level Math	Days Absent	
1	4	0	1.7	3	
2	4	0	0	0	
3	4	1.3	3.6	0	# of 4th graders far below grade level in Reading= 13
4	4	1.5	1.5	1.5	2 students on grade level
5	4	1.6	2.1	2.5	1 student almost to grade level in Math
6	4	1.6	2.2	3.5	2 students on an IEP
7	4	1.7	2.4	6.5	
8	4	2.3	3.2	3	
9	4	2.3	1.6	0.5	
10	4	2.4	3.2	1.5	
11	4	2.5	2.4	0.5	
12	4	4.3	5.3	0	
13	4	4.5	4.8	1	
14	4	Kindergarten	0.7	0.5	
15	4	Kindergarten	0.7	7	
16	4	4.1	3.1	1.5	
<hr/>					
1	5	2.5	3.4	0	# of 5th graders far below grade level in Reading = 8
2	5	3.5	3.5	1	1 student almost on grade level = 1
3	5	3.9	3.7	4	1 student on grade level in Reading
4	5	4.1	3.9	4	4 students on grade level in Math
5	5	4.2	4.6	2	
6	5	4.3	6.8	9	
7	5	4.4	7.5	1	

SY Fall 23-24

	On IEP	TIER III	TIER II	On Grade Level	Too Many absents to qualify for tutoring		
8	5	5.2	7.6	0.5			
9	5	4.1	8.2	4			
1	6	3.5	4.2	1.17	3 students far below grade level in Reading		
2	6	5.4	10.8	9	4 students on grade level in Math		
3	6	5.5	5.5	2	1 student on IEP		
4	6	6.5	6.2	0.67	2 students near grade level in Reading		
5	6	7.1	6.6	1.84	2 students near grade level in Math		
6	6	3.9	9.4		1 student far below grade level in Math		
7	6	0	0				
8	6	4.2	5.5				
1	7	3	1.9	7.21	2 students on an IEP		
2	7	3.1	3.8	1.02	3 students far below grade level in Reading		
3	7	4.1	4.8	0.68	5 students far below grade level in Math		
4	7	4.6	4.8	2.2	2 students near grade level in Reading		
5	7	5.9	5.4	4.69	2 students on grade level in Math and Reading		
6	7	6.1	5.4	4.85			
7	7	6.8	6.7	5.85			
8	7	8.1	7.1	1.02			
9	7	4.3	6.1	3.52			
1	8	2.8	1.9	0			
2	8	3.3	4	20.2			
3	8	4.6	4.7	0.68			
4	8	5	4.9	1.68	1 student on an IEP		

SY Fall 23-24

	On IEP	TIER III	TIER II	On Grade Level	Too Many absents to qualify for tutoring			
5	8	5.8	6	0.68	2 students not yet tested but awaiting an IEP			
6	8	6.4	6	2.36	Cannot qualify for Sylvan due to attendance			
7	8	7.6	7.5	2.18	2 students near grade level			
8	8	7.7	8.8	4.68	6 students far below grade level in Reading and Math			
9	8	Kinder Level Reader	4.9	2.2	1 student on grade level in Math			
10	8	6.4	10.4	1.52				
11	8	Not tested yet		0.85				
12	8	Not tested yet		2.2				
Separator								
1	9	3.3	4.4	0	6 students far below grade level in Reading and Math			
2	9	3.5	4.8	2.17	1 student on grade level in Reading and Math			
3	9	5.4	5.9	1.53				
4	9	7	7.3	7.41				
5	9	8	7.4	0.34				
6	9	8.9	13	4.19				
7	9	7.5	7.3	4.37				
Separator								
1	10	4.1	7.2	1.17				
2	10	4.5	7.9	2.34	4 students far below grade level in Reading			
3	10	4.6	8.2	0	3 students far below grade level in Math			
4	10	5.6	11	3.03	1 student on grade level in Math			

Out of 65 students tested only 9 students are on grade level in Reading
 Out of 65 students tested only 15 students are on grade level in Math



Family Guide to Assessment Reports Spring 2023 Alaska Science Assessment

The Purpose of Alaska Science Assessment

The Alaska Science Assessment is administered annually statewide to students in grades 5, 8, and 10. It provides students the opportunity to show their understanding of the skills and concepts outlined in the *K–12 Science Standards for Alaska*, which were adopted in 2019. The assessment provides information to parents, educators, policymakers, communities, and businesses about how Alaska’s schools and districts are performing. The Alaska Science Assessment also provides information to help schools improve and to meet Alaska’s educational mission, “An excellent education for every student every day.”

What’s Next?

Grade 5

Students who took the grade 5 Alaska Science Assessment should expect to continue developing knowledge related to Life Science, Physical Science, and Earth and Space Science and applying skills related to Science and Engineering Practices as they advance in their study of science. As a family member, connect with your student’s teacher to identify and discuss specific areas of strength or areas of need. You may also want to visit the DEED website for science resources such as the Online Tools Training (OTT) and the *K–12 Science Standards for Alaska* – these standards provide information on what your student should know and be able to do.

Grade 8

Students who took the grade 8 Alaska Science Assessment should expect to continue developing knowledge related to Life Science, Physical Science, and Earth and Space Science and applying skills related to Science and Engineering Practices as they advance in their study of science. As a family member, connect with your student’s teacher to identify and discuss specific areas of strength or areas of need. You may also want to visit the DEED website for science resources such as the Online Tools Training (OTT) and the *K–12 Science Standards for Alaska* – these standards provide information on what your student should know and be able to do.

Grade 10

Students who took the grade 10 Alaska Science Assessment should expect to continue developing knowledge related to Life Science and Physical Science and applying skills related to Science and Engineering Practices as they advance in their study of science. As a family member, connect with your student’s teacher to identify and discuss specific areas of strength or areas of need. You may also want to visit the DEED website for science resources such as the Online Tools Training (OTT) and the *K–12 Science Standards for Alaska* – these standards provide information on what your student should know and be able to do.

Alaska Science Assessment Student Report



Science Assessment

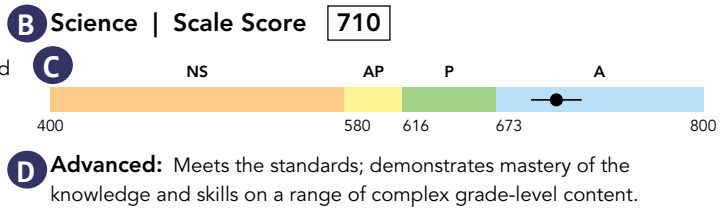
Alaska Department of Education
& Early Development

Student Report

Student: James R. Robinson	A	AKSID: 123456	District Name: Sample District
Grade: 5		Test Date: Spring 2023	School Name: Sample School

About the Alaska Science Assessment

This report provides a record of test results on the Alaska Science Assessment. The student's scale score is represented by the (●). The chart displays where the proficient cut score lies within the possible scale score range (400-800). If the student were to test again, the student's score would likely fall within the lines on either side of the circle. **For more information on the Alaska Science Assessment, visit education.alaska.gov/assessments/science.**



E Comparison to State, District, and School Performance

Subject	# Tested	Non-Proficient		Proficient		
		NS	AP	P	A	
James R. Robinson						710
Science	School (median)					740
	District (median)					721
	State (median)					729

NS - Needs Support
 AP - Approaching Proficient
 P - Proficient
 A - Advanced

F Performance by Reporting Category

Science Reporting Category	Performance
Life Science	★★★
Physical Science	★★★★
Earth and Space Science	★★★

G Performance Results Key

- ★★★★ *did better than* students who scored just barely proficient
- ★★★ *did about as well as* students who scored just barely proficient
- ★★ *did not do as well as* students who scored just barely proficient
- ★ *did not attempt* any items in this category

H Achievement Level Descriptors

Needs Support 400-579	Approaching Proficient 580-615	Proficient 616-672	Advanced 673-800
Student may partially meet the standards but needs support to master the knowledge and skills of current grade-level content.	Student partially meets the standards and may have gaps in knowledge and skills but is approaching mastery of some grade-level content.	Student meets the standards and demonstrates mastery of the knowledge and skills of most grade-level content.	Student meets the standards and demonstrates mastery of the knowledge and skills on a range of complex grade-level content.

For more information on grade-specific achievement level summaries, visit education.alaska.gov/assessments/achievement or scan the QR code



Reading the Alaska Science Assessment Student Report

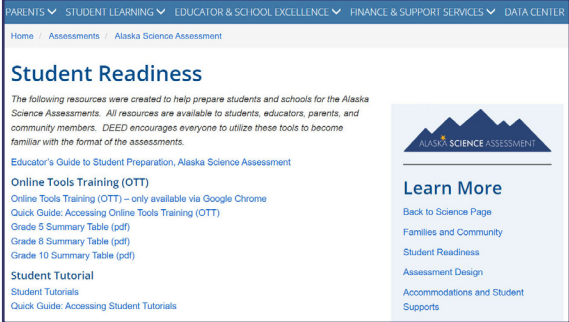
- A** This section presents student, school, and district information.
- B** The number in the box indicates the student's scale score. *Please note:* If the student did not attempt the test or if the student did not receive a valid score, a Student Report will be generated. In these cases, 'Did Not Attempt' or 'Invalid' will display in the box based on the special circumstance code applied. Contact your school for more information about the specific circumstances.
- C** The horizontal bar graphically illustrates the student's scale score and the location of that score in the achievement level attained by the student. The dark circle in the symbol (—●—) represents the student's actual scale score. The bars on the side of the circle represent the range of where the student's score would likely fall if the student were to test again. This represents the standard error of measurement (SEM).
- Scale Score:** A number that provides a common metric for expressing student performance. The student's overall performance on the Alaska Science Assessment is reported as a scale score. Points earned by answering an item correctly are converted into a scale score that takes into consideration the difficulty of the item.
- Standard Error of Measurement (SEM):** The SEM provides information about the level of confidence that a student would achieve the same score if that student tested again on an equivalent form of the test without changing knowledge or skills. The SEM is specific for the particular grade.
- D** This section describes the student's achievement level as determined by the scale scores reported in **B**. Student performance on the Alaska Science Assessment is reported in one of four achievement levels. These levels describe the performance of the student on the standards tested at the grade level. The four achievement levels are:
- Advanced (A)**—Student meets the standards and demonstrates mastery of the knowledge and skills on a range of complex grade-level content.
- Proficient (P)**—Student meets the standards and demonstrates mastery of the knowledge and skills of most grade-level content.
- Approaching Proficient (AP)**—Student partially meets the standards and may have gaps in knowledge and skills but is approaching mastery of some grade-level content.
- Needs Support (NS)**—Student may partially meet the standards but needs support to master the knowledge and skills of current grade-level content.
- E** This section shows the student's scale score and how it compares to median scores at the school, district, and state levels. The median represents the middle score in an ordered list of scores. Half the scores are above the median and half are below. The median is used instead of the mean (or average) because it is more stable if there are some extremely high or low scores in a group.
- F** This section shows a comparison of how the student performed in the reporting categories. The symbols indicate how the student performed compared to students who score just barely at the proficient level.
- G** This section shows the Performance Results Key, which provides the meaning of the number of stars that appear in the Reporting Category section. The *K–12 Science Standards for Alaska* are expressed as Performance Expectations that define what students should know and be able to do at the end of instruction. The Alaska science standards emphasize three distinct dimensions that help students learn science: the fundamental scientific knowledge, the practices scientists and engineers use to explain the world or solve problems, and scientific thinking across disciplines. Reporting categories are a subset of content knowledge and skills within a subject area. The reporting categories for grades 5 and 8 are Life Science, Physical Science, and Earth and Space Science. Grade 10 reporting categories are Life Science and Physical Science. You can use these reporting categories to start a conversation with your child's teacher about their progress in science.

- H** This section provides general descriptions of what a student in this grade level can do at each achievement level. Find the student's achievement level at the top of the report and read the description to learn more about the content and skills that the student demonstrated and see what content and skills would be demonstrated by students reaching a higher achievement level on the Alaska Science Assessment. For more information on grade-specific achievement level summaries, please follow the URL or scan the QR code on the bottom of the Individual Student Report.

DEED encourages you to visit the [Alaska Science Assessment Results webpage](#) for further guidance on how the data and reports can be interpreted and understood.

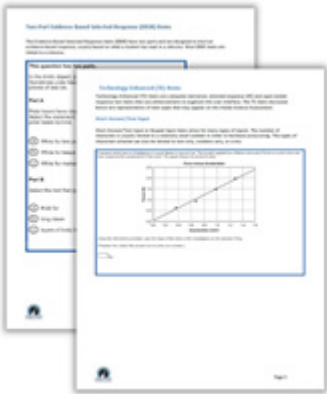
Resources

Science Student Readiness resources



The Alaska Science Assessment Student Readiness resources include the Educator Guide to Student Preparation, Student Tutorials, and the Online Tools Training (OTT).

Item Types



Specific item types students may see are outlined in the document linked above and are taken from the Science Online Tools Training.

*** Please click the title in [blue](#) to be directed to a link for each resource**

BP 5112.5 OPEN/CLOSED CAMPUS

The School Board establishes an "open campus" at district middle and high schools. By allowing our students to leave campus during the lunch period, the School Board entrusts them with an opportunity to learn responsibility and demonstrate good citizenship. Students shall not leave the school grounds at any other time during the school day without written authorization of their parents/guardians and permission of school authorities. Students who leave school without such authorization shall be classified as truant and subject to disciplinary action. Due to the legal responsibility of the school, students may not drive vehicles at lunch or during school hours without prior written permission of both parent/guardian and the principal.

(cf. 5113 - Absences and Excuses)

Reviewed 6/16

Adopted November 17, 1998

Hoonah City School District
